

ON THE COVER

“Baker’s Barn”

The idyllic Baker pasture provided the inspiration for this oil pastel by
Deerfield resident,

George Marshall

Baker’s Barn, a familiar landmark for travelers along Mount Delight Road,
complements the rustic scene. The stony grassland is a remnant of Deerfield’s
agricultural heritage; a bygone era before its fields and farms were reclaimed by
now-prized woodlands.

Dedication

As we move forward into the New Year, we always like to reflect back and thank those who have given their time and dedication to their town. This year we would like to thank the individuals who serve the Town of Deerfield as volunteers with a special thank you to Cherie Sanborn and Meredith Briggs.

These two women have served the Town of Deerfield in various capacities but most recently as Supervisors of the Checklist. Cherie Sanborn has served as a Supervisor of the Checklist since 2000 when she was appointed by the Board of Selectmen and then was elected in 2001. Meredith Briggs was elected in 2007. Both women have given a tremendous amount of time and dedication to comply with all the new Help American Vote Act (HAVA) regulations and requirements. They have seen the board through many changes such as a new state wide computer program and various changes with the law.

It is with great sorrow that we say farewell to these two individuals who have served the Town of Deerfield so faithfully. We wish you the best in all your future endeavors.



Cherie Sanborn



Meredith Briggs

Photos courtesy of Maureen Mann

2013
ANNUAL REPORT



Town of Deerfield

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ANNUAL REPORT OF THE DEERFIELD SELECTBOARD

The year 2013 got underway with new membership on the board as the voters elected Selectwoman Rebecca Hutchinson and Selectman Richard Pitman. The new members were welcomed and departing selectman William Perron thanked for his time and effort. Hutchinson, a former teacher, State Representative, Budget Committee member (among other groups!) and Pitman, a longtime resident, local businessman and horse farm owner active in the Pleasant Lake Association and the Deerfield Fair Association, brought new perspective to the board.

The board's first order of business pending election was to sort out what the voters passed for a town budget. Deerfield voted to accept the 2013 town operating budget as presented, which made the sorting that much easier. Voters also supported continued improvements to the George B. White Building and stipends for members of the Volunteer Fire Department, although they were not so keen on a safety services building or capital reserve funds. The board was also advised by the electorate that Deerfield is not in favor of the Northern Pass project as proposed but is in favor of considering limited paddle craft access from the shores of Veasey Park.

Over the course of the year the board saw major improvements made at the George B. White Building including a front entrance facelift and new windows, as well as siding and signage for the Police Department's exterior. The board also worked with the library trustees to ensure that the front steps at the library were renovated in historically correct fashion. Board members conducted site visits to town facilities focusing on maintenance and future renovation needs and also welcomed the arrival of Deerfield's new multi-purpose fire engine.

Much of the board's autumn was spent meeting with department heads and preparing budgets, the board also took time to meet with officers of the Deerfield Fair Association and discuss how the town and the fair association might work more effectively together.

The end of the calendar year brought the unexpected retirement of Police Chief Michael Greeley, followed closely by the unexpected resignation of Town Administrator Leslie Boswak, resulting in the unexpected challenge of launching hiring searches for both positions! The board was grateful that Detective Sergeant Daniel Deyermond agreed to serve as Officer in Charge of the Police Department and Finance Director Jan Foisy agreed to serve as interim Town Administrator until these positions can be filled.

Stephen Barry, Chairman

Alan O'Neal, Vice-chairman,

Andrew Robertson

Richard Pitman

Rebecca Hutchinson

DEERFIELD TOWN OFFICERS

Elected Offices

Board of Selectmen

Alan E. O'Neal (Vice Chair)	March,	2014
R. Andrew Robertson	March,	2014
Stephen R. Barry (Chair)	March,	2015
Richard Pitman	March,	2016
Rebecca Hutchinson	March,	2016

Town Clerk/Tax Collector

Kevin Barry	March,	2015
Kelly Roberts, Deputy (Appointed)	March,	2015

Town Treasurer

Lorena Sinnamon	March,	2014
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Moderator

Jonathan W. Hutchinson	March,	2014
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Trustees of Trust Funds

Kevin Verville	March,	2014
James Sullivan	March,	2015
Scott Thomas	March,	2016

Trustees of the Philbrick-James Library

Joan Bilodeau	March,	2014
Dee Jones	March,	2014
Sandra Yacopucci (resigned)	March,	2015
Maureen Mann	March,	2014
Mal Cameron	March,	2015
Christopher Carr	March,	2016
Linda McNair-Perry	March,	2016
Christine Johnson (resigned)	March,	2016
Eve Hazen	March,	2014

Water Commissioners

Robert Kilham	March,	2014
Patricia Sullivan	March,	2015
Kelly Ann Roberts	March,	2016

Supervisors of Checklist

Meredith Briggs	March,	2014
Cherie Sanborn	March,	2016
Harriet Cady	March,	2018

Highway Agent

Alex E. Cote	March,	2014
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Planning Board Members

Lisa Wolford	March,	2014
Frederick J. McGarry, Chair	March,	2015
Katherine Hartnett, Vice-Chair	March,	2015
Peter Schibbelhute	March,	2016
Richard Pelletier (Alternate)	April 30,	2015
William Perron - (Alternate)	April 30,	2014
Alan O'Neal - Selectmen Member		

Municipal Budget Committee

William VonHassel	March,	2014
Fredrick McGarry	March,	2014
Carol Levesque	March,	2014
Jeff Shute	March,	2014
Donald J. Daley	March,	2015
Kevin Verville (Chair)	March,	2015
Harriet Cady	March,	2015
James Spillane (Vice Chair)	March,	2016
David Carbone	March,	2016

Stephen R. Barry - Selectmen Member
Maryann Clark - School Board Member

Town Departments/Offices

Town Administrator

Leslie A. Boswak

Building Inspector/Health Officer

Richard Pelletier (Appointed)	April 30,	2014
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Deputy Health Officer

Denise Greig (Appointed)	April 30,	2014
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Librarian

Evelyn DeCota

Parks & Recreation

Joseph Manzi

Police Department

Full Time	
Michael Greeley	Chief of Police
Daniel Deyermund	Detective Sergeant
Michael Lavoie	Sergeant
Joel Hughes	Patrolman First Class
Timothy Pelletier	Patrolman
Alan Wilson	Patrolman

Part Time	
Darrell Bradley (On Call)	Patrolman
Joseph Lister (On Call)	Patrolman
Scott Loignon	Patrolman
Roger St. Onge	Patrolman
Glenda Smith	Patrolman

Welfare Administrator

Denise Greig (Appointed)	April 30,	2014
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DEERFIELD TOWN OFFICERS

Rescue Squad

Cindy McHugh	Matt Fisher
John Dubiansky	Joe Cartier
Matt Lopez	Chris Gallant
Laura Hall	Philip Hills
Shea Ahearn	Josh Cresswell
Jason Rapsis	Chris Gamache
Doreen Schibbelhute	Dave Farrar
Laura Burns Fedele	Gerry Grace

Emergency Management

Denise Greig (Co-Director)
Kevin Barry (Co-Director)

Fire Chief / Forest Fire Warden

Mark A. Tibbetts

Forest Fire Deputy Wardens

Kevin J. McDonald	Matthew Lopez
Alex Cote	Matthew Fisher
Jeffrey Smith	Matthew Kimball
Keith Rollins	George F. Clark
John Dubiansky	Dave Farrar
Gerry Grace	

Committees/Commissions/Boards

Heritage Commission

Lindsey Coombs	April,	2014
James Deely, Chair	April,	2014
Kelly Ann Roberts, Finance	April,	2014
Nancy Brown-McKinney	April,	2015
Carol Levesque	April,	2015
Carolyn Hoague, Vice Chair	April 30,	2016
Melissa Graykin, (Alternate)	April 30,	2016
Frances L. Menard, Secretary	April 30,	2016
R. Andrew Robertson	Selectboard Member	

Animal Control Officer

W. Matthew Lopez	April 30,	2014
Cindy McHugh	April 30,	2014

Board of Adjustment

George H. Thompson, Jr., Vice-Chair	April,	2014
Katherine Alexander	April,	2015
Jonathan Leer	April,	2015
Darlene Cummings (resigned)	April,	2015
Sandra Logan (resigned)	April,	2015
Anthony DiMauro	April 30,	2015
Joshua Freed, Chair	April 30,	2016
Peter Viar (Alternate)	April 30,	2016

Veasev Park Commission

Glenda J. Smith	April,	2014
Travis McCoy	April 30,	2015
Debra Smith	April 30,	2016
Christopher Cook	April 30,	2016

Conservation Commission

Herbert McKinney	April,	2014
Wesley A. Golomb	April,	2014
Katherine Hartnett	April,	2014
Diane Thompson (Resigned)	April,	2014
Erick Berglund, Jr.	April,	2015
Serita Frey, Chair	April,	2015
David Linden	April 30,	2016
Deborah Campelia	April 30,	2016

Parks and Recreation Commission

Jonathan Hutchinson	April,	2014
Chad Woods (resigned)	April,	2014
Ernie Robert	April,	2014
Julie Decosta	April,	2015
Jeff Shute	April,	2015
Melissa Robertson	April 30,	2016
Kenneth Heckman	April 30,	2016
Vacant	April 30,	2016

Cemetery Commission

Roger Hartgen	April,	2014
Frances L. Menard	April,	2015
Donald Tordoff	April 30,	2016

Forestry Commission

Alex Cote	April,	2014
Philip Bilodeau	April,	2015
David Sidmore	April 30,	2016

Cable Committee

Katherine Alexander	April 30,	2014
Deborah Boisvert	April 30,	2014
Harriet Cady	April 30,	2014
David Sakowich (resigned)	April 30,	2014

Representatives to the General Court

District 02

Romeo Danaïs
Joe Duarte
Kyle J Tasker

District 32

Maureen Mann

Senate

John Reagan

TOWN OF DEERFIELD - DELIBERATIVE SESSION TWO

MARCH 12, 2013

Moderator, Jonathan Hutchinson opened with the following remarks:

With the permission of the gatekeeper, approach the ballot clerks and state your name.

The clerk will repeat your name to confirm that it has been heard correctly.

The clerk will locate your name on the checklist and read your name and registered address to you. If it is not correct, you should advise the clerk of the address of your current Deerfield domicile. The clerk will correct the address on the checklist.

The clerk will hand you a ballot

Enter the voting area to mark your ballots.

Please do not fold the ballots.

Place your machine – readable ballots into the ballot counting machine one at a time and gently insert each into the slot. The machine will read a ballot presented in any orientation. If there are lines at the machines, voters may insert their ballots in the box to be counted later.

The ballot clerks have privacy envelopes available for any voter who requests one to cover his or her ballots as they are inserted in the machine.

If a voter marks an erroneous vote or makes any stray marks on a ballot, he should either correct it and request that it be hand counted or return it to the Moderator as a spoiled ballot and request a new one. However a voter who spoils three ballots will not be issued a fourth.

At any time after a voter declares his or her name to a ballot clerk and receives a ballot and before he or she inserts that ballot into the ballot counting machine, any Deerfield voter or a qualified challenger appointed by the Attorney General has the right to challenge the voter. All challenges are based on either the voter not being legally qualified to vote in Deerfield (not yet 18 years of age, not a U.S. Citizen, not domiciled in Deerfield) or other legal grounds such as the voter is not the person he claims to be, has already voted in this election, has had his voting rights suspended or is an incarcerated felon. The challenge must be for a specific reason and must be submitted to the Moderator in writing on a Voter Challenge Form. If the challenge is found to be well grounded, then the voter may vote only if he or she completes and swears a challenged voter affidavit.

Any questions, concerns or complaints about the voting process should be directed to the Moderator or his assistant.

If any voter feels his rights have been violated, he should approach the moderator. If he is not satisfied with the moderator's advice or decision, he may phone the attorney general's office at 1-866-868-3703.

That part of the hall where ballots are being handled – from the ballot clerks past the voting booths to the ballot counting machines is termed "behind the guardrail". It is to be used exclusively for the business of voting. Only voters in the process of voting, election officials working on the election and police officer should be in this area.

Voting is a public event and anyone has the right to observe. Observers should be outside the rail and leave a clear path for voters.

We will see many friends in Deerfield today. However please respect the election and comply with the law. Take conversations outside the voting area.

There is NO electioneering in the place. Campaign badges must be removed when entering and clothing bearing campaign slogans or candidates' names must be removed or covered.

We must maintain a clear 10 foot corridor to the doors to the hall. Voters should be comfortable entering and leaving the building without impediment or delay. Electioneering is restricted to the designated areas outside the building.

Also, under RSA 664:17 "No political advertising shall be placed on or affixed to any public property including highway right – of – way".

Moderator Jonathan Hutchinson read the Warrant for the meeting:

The final ballot vote for warrant articles will take place at the Town Hall, 10 Church Street on Tuesday, March 12, 2013. The polls will be open from 7:00 a.m. until 7:00 p.m.

1. To choose all necessary town officers for the year ensuing.
2. To vote on the following warrant articles, as amended, including the proposed budget as a result of the action of the First Session.

Election Officials present were: Moderator Jonathan Hutchinson, assisted by Assistant Moderator James County, and Fran Menard; Town Clerk/Tax Collector, Kevin Barry; Ballot Clerks, Barbara Daley, Cindy Tomilson, Kathy Berglund, Cynthia Kelsey and Anne Crown; Supervisors of the Checklist, Cherie Sanborn, Chairperson, Harriet Cady and Meredith Briggs; Board of Selectmen, Alan E. O'Neal, R. Andrew Robertson, William Perron and Richard Pitman; Selectmen.

Gatekeeper for this Election was Police Chief, Mike Greeley.

7:00 AM The Polls were declared open by Moderator Hutchinson and the Balloting began.

10:45 AM Moderator Jonathan Hutchinson opened the "outer envelopes" of the Absentee Ballots, verifying the signatures.

12:15 PM Kelly Roberts, Deputy Town Clerk/ Tax Collector arrived.

1:00 PM Moderator Jonathan Hutchinson assisted by Kelly Roberts started opening and placing the Absentee Ballots in a Ballot box for counting at a later time.

1:30 PM Opening of the Absentee Ballots ended

Absentee Ballot packets requested	62
Absentee Ballots packets returned	54
Absentee Ballot packets challenged	1
Absentee Ballot ballots not returned	08
Absentee Ballot ballots to be counted	54

3:00 PM Assistant Moderator Richard Boisvert arrived

5:00 PM Deputy Town Clerk Kelly Roberts went to the Post Office to retrieve any Absentee Ballots that have been received after 1:00 PM.

Three additional Absentee Ballots received at the Post Office.

Total Absentee ballots returned	57
Absentee Ballot ballots not returned	04
Absentee Ballot not counted (rejected)	01
Absentee Ballot ballots to be counted	56

7:00 PM Moderator Jonathan Hutchinson declared the polls closed.

Serving as Ballot counters are: Richard Boisvert, Melissa Buckner, Tom Dillon, Dee Jones, Jay Joplin, Janice Leviton, Kirk Sciola, Deb Smith, Melissa Yurek.

7:05 PM Moderator Jonathan Hutchinson instructed the Inspectors of Elections as to the procedures for the tallying of the votes.

7:10 PM The Ballot Counting began.

8:30 PM Moderator Jonathan Hutchinson started announcing the results:

Total Registered voters at start of day	3185
New Registered voters today	24
Percentage voted	39%
Total Regular Ballots Received	4200
Total Regular Ballot not voted	574
Total Absentee Ballot Received	597
Total Absentee Ballot not voted	425

TOWN BALLOT

BOARD OF SELECTMEN

(2 FOR THREE YEARS)

Rebecca Hutchinson	790
William A. Perron	494
Richard W. Pitman	609

BOARD OF SELECTMEN

(1 FOR ONE YEAR)

R. Andrew Robertson	951
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TRUSTEE OF TRUST FUNDS

(1 FOR THREE YEARS)

Write-ins

Dwight Barnes	10
Harriet Cady	9

LIBRARY TRUSTEES

(3 FOR THREE YEARS)

Christopher Carr	759
Christine Johnson	755
Linda McNair-Perry	756

WATER COMMISSIONER

(1 FOR THREE YEARS)

Kelly A. Roberts	925
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PLANNING BOARD MEMBER

(1 FOR THREE YEARS)

Peter J. Schibbelhute	853
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MUNICIPAL BUDGET COMMITTEE

(3 FOR THREE YEARS)

James Spillane	666
David H. Carbone	734

Write-ins

Harold Bosworth	13
Carol Levesque	10
Harriet Cady	10

MUNICIPAL BUDGET COMMITTEE

(1 FOR ONE YEAR)

Laura Hughes	267
Carol Levesque	348
Charles K. Reese	285

Article # 1

To see if the town will vote to raise and appropriate the sum of \$2,400,000.00 (two million, four hundred thousand dollars) for the design, engineering, construction, equipping, and furnishing of a Public Safety Complex, and to authorize the issuance of not more than \$2,400,000.00 (two million, four hundred thousand dollars) of bonds and/or notes in accordance with the provisions of the Municipal Finance Act, NH RSA Chapter 33 and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest and maturity date thereon; furthermore, to raise and appropriate the sum of \$330,300.00 (three hundred, thirty thousand, three hundred dollars) for the purpose of paying the first year's bond issuance costs and interest payments on the bond. (3/5 ballot vote required)

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 8-2

YES	425	NO	815
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Article # 2

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Fire Apparatus and Equipment and to raise and appropriate the sum of \$50,000.00 (fifty thousand dollars) to be placed in this fund, and to name the Board of Selectmen as the agent to expend.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 7-3

YES	605	NO	623
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Article # 3

To see if the town will vote to raise and appropriate the sum of \$35,000.00 (thirty-five thousand dollars) for the purpose of replacing windows, siding and energy improvements to the George B. White Building.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 9-1

YES	757	NO	474
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Article # 4

To see if the town will vote to raise and appropriate the sum of \$25,000.00 (twenty-five thousand dollars) for the purpose of stipends to be paid to the members of the Deerfield Fire Department as compensation for their service to the town.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 8-2

YES	710	NO	522
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Article # 5

To see if the town will vote to raise and appropriate from surplus the sum of up to \$25,000.00 to be placed in the previously established Expendable Trust Fund for the purpose of repairs to Municipal Government Buildings and related Infrastructure.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 9-1

YES	650	NO	570
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Article # 6

To see if the town will vote to raise and appropriate the sum of \$19,775.00 (nineteen thousand, seven hundred, seventy-five dollars) to side, maintain, repair, and improve the Fire Station located on Birch Road.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 9-1

YES	666	NO	563
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Article # 7

To see if the town will vote to raise and appropriate the sum of \$19,184.00 (nineteen thousand, one hundred, eighty-four dollars) representing salary, benefits and equipment for a part-time Police Officer who will serve as a School Resource Officer at the Deerfield Community School.

Recommended by the Board of Selectmen 4-1 Recommended by the Municipal Budget Committee 8-3

YES	482	NO	739
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Article # 8

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Highway Department Vehicles and Equipment and to raise and appropriate the sum of \$10,000.00 (ten thousand dollars) to be placed in this fund, and to name the Board of Selectmen as the agent to expend.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 9-2

YES	564	NO	654
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Article # 9

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Transfer Station Equipment and to raise and appropriate the sum of \$5,000.00 (five thousand dollars) to be placed in this fund, and to name the Board of Selectmen as the agent to expend.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 7-4

YES	559	NO	659
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Article # 10

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Police Equipment and to raise and appropriate the sum of \$5,000.00 (five thousand dollars) to be placed in this fund, and to name the Board of Selectmen as the agent to expend.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 7-4

YES 509 NO 707

Article # 11

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Rescue Vehicles and Equipment and to raise and appropriate the sum of \$5,000.00 (five thousand dollars) to be placed in this fund, and to name the Board of Selectmen as the agent to expend.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 7-4

YES 625 NO 590

Article # 12

Shall the Town of Deerfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$3,390,963.00. Should this article be defeated, the default budget shall be \$3,377,844.00 which is the same as last year, with certain adjustments required by previous action of the Town of Deerfield or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13X and XVI, to take up the issue of the revised operating budget only.

Recommended by the Board of Selectmen 5-0 Recommended by the Municipal Budget Committee 9-2

YES 631 NO 589

Article # 13

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of police special details. Only the portion of revenues received for police special details necessary for payment of wages and all necessary withholdings will be deposited into the fund. (The remaining portion of the revenues shall be deposited into the General Fund.) The town treasurer shall have custody of all monies in the fund, and shall pay out the same only

upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. This fund will be established and be effective beginning on April 1, 2013.

YES 578 NO 626

Article # 14

Shall the town adopt the provisions of RSA 32:5 V-b which states: "Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body."?

YES 892 NO 313

Article # 15

To see if the town will vote to authorize the Board of Selectmen to convey whatever interest the Town of Deerfield may have held in the real property known as the Wheeler lots, identified in the Town of Deerfield tax records as Map 414, Lots 154 and 155, to Charles R. Sanborn and Cherie A. Sanborn, the current owners of Map 419, Lot 69; the Sanborn family having paid the taxes on Lots 154 and 155 since those lots were merged with Lot 69 and assessed and taxed to the Sanborn family since the 1950's.

YES 905 NO 262

Article # 16

Do the voters of the Town of Deerfield wish to allow the use of canoes and kayaks by residents at an area of Veasey Park segregated from swimmers? (This is advisory in nature only.)

YES 952 NO 272

Article #17

To see if the Town of Deerfield shall state its opposition to any new overhead development of alternating current and direct current high voltage transmission lines within its borders; and in turn manifest the Town's strong preference for the burial of such lines, in a manner consistent with state and federal requirements, under rights of way and power line corridors now existing or to be established. Although burial in all instances is preferred, this statement of opposition shall not apply to distribution lines carrying electrical power and other utility lines, such as

telephone and cable television, for Town residential or commercial use. (Petitioned warrant article)

YES 799 NO 427

Article #18

To see if the Town of Deerfield shall state its opposition to the Northern Pass Transmission project as currently proposed, which, as currently proposed, will cause the significant expansion of existing power line rights-of-way; the installation of steel towers of heights up to 135 feet, well above the tree height, resulting in the further impairment of Deerfield's rural, small town character and the further degradation of Deerfield's scenic vistas and natural scenic beauty; the development of the Town in a manner inconsistent with the Deerfield Master Plan; the diminishment of the value of private property and assets for residents in proximity to the towers; the corresponding loss of property tax revenue for the Town; and the strong possibility of negative health impacts. (Petitioned warrant article)

YES 796 NO 443

Article #19

Shall we adopt the provisions of RSA 40:14-b to delegate the determination of the default town budget to the municipal budget committee which has been adopted under RSA 32:14? (Petitioned warrant article, 3/5 ballot vote required)

YES 439 NO 707

SCHOOL BALLOT
SCHOOL BOARD MEMBER
(ONE FOR 3 YEARS)

Kara Dickson	344
Kevin J. Barry	745

SCHOOL DISTRICT MODERATOR
(ONE FOR ONE YEAR)

Jonathan (Jack) Hutchinson 1013

SCHOOL DISTRICT TREASURER
(ONE FOR ONE YEAR)

Judith Lynn Marshall 926

SCHOOL DISTRICT CLERK
(ONE FOR ONE YEAR)

Julie A. O'Brien 936

1. Shall the Deerfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,986,253? Should this article be defeated, the default budget shall be \$11,916,597 which is the same as last year, with certain adjustments required by previous action of the Deerfield School District, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles #2, #3 and #4.]

School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [9-1]

YES	685	NO	536
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2. Shall the Deerfield School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Education Association for the 2013/14, 2014/15 and 2015/16 fiscal years,

which calls for the following estimated increases in salaries and benefits at the current staffing level:

2013/14	\$113,718
2014/15	\$117,183
2015/16	\$120,767

and further to raise and appropriate the sum of \$113,718 for the 2013/14 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [9-1]

YES	687	NO	542
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3. Shall the Deerfield School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Para-educators Association for the 2013/14 and 2014/15 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2013/14	\$38,634
2014/15	\$27,929

and further to raise and appropriate the sum of \$38,634 for the 2013/2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [7-3]

YES	639	NO	583
-----	-----	----	-----

4. To see if the Deerfield School District will vote to raise and appropriate the sum of up to \$25,000 to be added to the Facilities Repair and Improvement Expendable Trust Fund

previously established. This sum to come from June 30, 2013 fund balance available for transfer on July 1, 2013.

School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [9-1]

YES 773 NO 435

5. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II? Such fund balance retained can only be used to reduce the tax rate or for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

YES 803 NO 467

6. Shall the Deerfield School District adopt the provisions of RSA 40:14-b to delegate the determination of the default school budget to the municipal budget committee which has been adopted under RSA 32:14? [Petitioned Warrant Article 3/5 Ballot Vote Required]

YES 442 NO 698

Respectfully Submitted
Kevin J. Barry
Town Clerk

STATE OF NEW HAMPSHIRE

FIRST SESSION:

To the inhabitants of the Town of Deerfield, in the County of Rockingham, in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall, 10 Church Street, on Saturday, the 1st day of February 2014 at 9:00 a.m. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered One (1) through Thirteen (13). The Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

SECOND SESSION:

The final ballot vote for warrant articles will take place at the Town Hall, 10 Church Street on Tuesday, March 11, 2014. The polls will be open from 7:00 a.m. until 7:00 p.m.

1. To choose all necessary Town Officers for the year ensuing.
2. To see if the Town will vote to adopt amendments to the existing Town Zoning Ordinance as proposed by the Planning Board. (The amendments as proposed by the Planning Board are available for inspection at the Offices of the Town Clerk and the Selectmen during business hours of 8:00 a.m. to 7:00 p.m. Mondays and from 8:00 a.m. to 2:30 p.m. Tuesday through Friday.)

Zoning Amendment #1

Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the Town of Deerfield Zoning Ordinance as follows:

Amend Article II, Section 204, Table 204.1, Agricultural-Residential, Allowed by Special Exception, by deleting the following:

- “4. Light Manufacturing
5. Establishments Selling at Wholesale/Retail”

Zoning Amendment #2

Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the Town of Deerfield Zoning Ordinance as follows:

Amend Article II, Section 210, Wetlands Conservation District, Section 210.7.A, by adding:
“For lots in existence prior to March 14, 2006, no septic tank or leach field may be constructed or enlarged closer than seventy-five (75) feet to any wetland.”

Zoning Amendment #3

Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the Town of Deerfield Zoning Ordinance as follows:

Amend Article VII, Section 702, Building Permits, by deleting Section 702 A.3. and replacing it with the following:

“3. Proof that the applicant has notified the abutters to the lot by certified mail of the intent to make application for a building permit for a new structure. The notice letter shall state that a building permit will be requested for the lot and shall provide a description of the proposed new structure.”

Zoning Amendment #4

Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the Town of Deerfield Zoning Ordinance as follows:

Amend Article VII, Section 706.2, Penalty, by:

Removing “one hundred dollars (\$100.00) for each offense.” and replacing it with “as specified in RSA 676:17.”

Adding the following to the end of the section: “Additionally, the Town may pursue the injunctive relief as provided for in RSA 676:15 together with reimbursement of costs and attorney’s fees all as provided for under law. References to statues above are assumed to include successor enactments by the legislature on the same subjects.”

Zoning Amendment #5

Are you in favor of the adoption of Amendment No. 5 as proposed by the planning board for the Town of Deerfield Zoning Ordinance as follows:

Amend Article II, Establishment of Districts and District Regulations, by inserting a new section entitled Section 214 Village Center District, and adding definitions in Article VI, section 602, for the terms dwelling, multifamily; Family group day care home; group child day care center; inn; and personal services, and amending the definition in Article VI, section 602 for the term restaurant.

The Village District would be located in Deerfield Center in the vicinity of the intersection of North Road, Raymond Road, Church Street and Candia Road. Property within the District would be allowed a higher lot density than the remainder of the Town and would be allowed certain commercial uses which would not be subject to the Commercial/Industrial Overlay District regulations, subject to design standards, and, for certain uses, the issuance of conditional use permits by the planning board. The amended definitions are terms used in the Village Center District section.

3. To vote on the following Warrant Articles, as amended, including the proposed budget as a result of the action of the First Session.

Article #1

To see if the town will vote to raise and appropriate the sum of Ninety Thousand Four Hundred Dollars (\$90,400) for the purchase of a new/used loader for the Highway Department.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 10-0

Estimated Tax Impact \$0.17

Article # 2

To see if the town will vote to raise and appropriate the sum of Sixty Seven Thousand Dollars (\$67,000) for the purchase of a new/used work/plow truck for the Highway Department.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 10-0

Estimated Tax Impact \$0.12

Article # 3

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Fire Apparatus and Equipment and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be placed in this fund, and to name the Board of Selectmen as the agent to expend.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 10-0

Estimated Tax Impact \$0.09

Article # 4

To see if the town will vote to raise and appropriate the sum of Forty Two Thousand Dollars (\$42,000) for the purchase of a new command vehicle for the Fire Department.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 6-4

Estimated Tax Impact \$0.08

Article # 5

To see if the town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000.00) for the purpose of replacing windows, siding and energy improvements to the George B. White Building.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 10-0

Estimated Tax Impact \$0.06

Article # 6

To see if the town will vote to raise and appropriate from surplus the sum of up to Twenty Five Thousand Dollars (\$25,000) to be placed in the previously established Expendable Trust Fund for the purpose of repairs to Municipal Government Buildings and related Infrastructure.

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 10-0

Estimated Tax Impact \$0.05

Article # 7

To see if the town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the previously established Capital Reserve Fund to purchase Rescue vehicles and equipment. (EKG Machine and CPR Machine)

Recommended by the Board of Selectmen 5-0

Recommended by the Municipal Budget Committee 10-0

Estimated Tax Impact \$0.02

Article # 8

Shall the Town of Deerfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$3,644,504.00. Should this article be defeated, the default budget shall be \$3,583,122.00 which is the same as last year, with certain adjustments required by previous action of the Town of Deerfield or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13X and XVI, to take up the issue of the revised operating budget only.

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact Proposed Budget \$6.67*

*Recommended by the Municipal Budget Committee 9-1
Estimated Tax Impact Default Budget \$6.56*

Article #9

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of providing public safety services by municipal employees or volunteers outside the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects. Only the portion of revenues received for public safety services necessary for payment of wages and all necessary withholdings will be deposited into the fund. (The remaining portion of the revenues shall be deposited into the General Fund.) The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. This fund will be established and be effective beginning on April 1, 2014.

Recommended by the Board of Selectmen 5-0

Article # 10

Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of Deerfield on March 8, 2005, so that the official ballot will no longer be used for voting on all questions, but only for the elections of officers and certain other questions for which the official ballot is required by state law? (A 3/5 majority of those voting is required.)

Recommended by the Board of Selectmen 4-1

Article # 11

To see if the Town shall vote to designate the Town-owned Edythe H. Boisvert Conservation Area, Dow Road, Map 404 Lot 002, a Town Forest as defined in RSA 31:111 and to convey a conservation easement to one or more qualified conservation organizations which will permanently restrict its use to open space purposes, including wildlife habitat conservation, forestry, and recreation. (This will not impact property taxes)

Article # 12

To see if the town will vote to form a 250th Anniversary Committee. The committee would plan for the event to be celebrated in 2016. (Petitioned warrant article)

Article # 13

To see if the town will urge: That the New Hampshire State Legislature join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon

Congress to move forward a constitutional amendment that guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and clarifies that constitutional rights were established for people, not corporations.

That the New Hampshire Congressional delegation support such a constitutional amendment.

That the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

The record of the vote approving this article shall be transmitted by written notice to DEERFIELD, NH's congressional delegation, and to DEERFIELD, NH's state legislators, and to the President of the United States informing them of the instructions from their constituents by the Board of Selectmen within 30 days of the vote. (Petition Warrant Article)

Given our hands and seal this 27th day of January in the year of our Lord Two Thousand and Fourteen.

Stephen R. Barry, Chairman

Alan E. O'Neal, Vice Chairman

R. Andrew Robertson

Richard Pitman

Rebecca Hutchinson

*TOWN OF DEERFIELD
BOARD OF SELECTMEN*

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: Town of Deerfield

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2014 to December 31, 2014

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 27, 2014

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Frederick J. McGarry

Maryann Clark

Stephen R. Barry

Donald J. Daley

Kevin Verville

Carol Levesque

James Spillane

Jeff Shute

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		303,392	290,913	307,256		302,256	5,000
4140-4149	Election,Reg.& Vital Statistics		9,346	8,203	16,473		16,473	
4150-4151	Financial Administration		47,375	45,918	46,822		46,822	
4152	Revaluation of Property		54,147	50,749	84,566		84,566	
4153	Legal Expense		23,572	19,994	23,572		23,572	
4155-4159	Personnel Administration		81,203	68,736	74,333		74,333	
4191-4193	Planning & Zoning		37,602	39,948	46,930		46,930	
4194	General Government Buildings		230,296	211,338	250,070		250,070	
4195	Cemeteries		16,452	13,771	16,452		16,452	
4196	Insurance		370,811	314,642	479,428		479,428	
4197	Advertising & Regional Assoc.		3,337	3,310	3,752		3,752	
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police		628,779	611,302	653,254		653,254	
4215-4219	Ambulance		10,000	10,000	10,000		10,000	
4220-4229	Fire		177,129	164,998	218,158		218,158	
4240-4249	Building Inspection		48,817	45,331	48,788		48,788	
4290-4298	Emergency Management		5,134	3,015	7,482		7,482	
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		190,446	194,597	192,990		192,990	
4312	Highways & Streets		546,626	622,813	554,123		554,123	
4313	Bridges		1.00		1.00		1.00	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
HIGHWAYS & STREETS (cont.)								
4316	Street Lighting							
4319	Other		400	400	400		400	
SANITATION								
4321	Administration		70,460	60,254	70,460		70,460	
4323	Solid Waste Collection		39,247	23,481	39,547		39,547	
4324	Solid Waste Disposal		218,702	194,092	218,701		218,701	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control		11,168	6,604	10,922		10,922	
4415-4419	Health Agencies & Hosp. & Other		31,036	30,259	31,418		31,418	
4441-4442	Administration & Direct Assist.		68,612	48,335	68,584		68,584	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
CULTURE & RECREATION								
4520-4529	Parks & Recreation		74,280	70,053	80,506		80,506	
4550-4559	Library		90,322	87,214	91,534		91,534	
4583	Patriotic Purposes		900	900	900		900	
4589	Other Culture & Recreation							
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources							
4619	Other Conservation		2,081	2,075	2,081		2,081	
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes		1		1		1	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
	OPERATING TRANSFERS OUT (cont.)							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			3,391,674	3,243,245	3,649,504	-	3,644,504	5,000

*****SPECIAL WARRANT ARTICLES*****

Special warrant articles are defined in RSA 32:3.VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	3, 7	5,000	5,000	60,000		60,000	
4916	To Exp.Tr.Fund	6	25,000	25,000	25,000		25,000	
4917	To Health Maint. Trust Funds							
SPECIAL ARTICLES RECOMMENDED			30,000		85,000		85,000	

*****INDIVIDUAL WARRANT ARTICLES*****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
		3, 4, 6	79,775	78,950				
4312	Loader New/Used HWY	1			90,400		90,400	
4312	Work/Plow Truck New/Used HWY	2			67,000		67,000	
4220-4229	Fire Comand Vehicle New/Used	4			42,000		42,000	
4194	Replace Windows, Siding GBW	5			35,000		35,000	
INDIVIDUAL ARTICLES RECOMMENDED			79,775		234,400		234,400	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund		5,555	10,000	10,000
3180	Resident Taxes				
3185	Timber Taxes		7,742	8,000	8,000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		73,292	70,000	70,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		278	278	278
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		29,639	26,000	26,000
3220	Motor Vehicle Permit Fees		753,858	700,000	700,000
3230	Building Permits		14,251	10,000	10,000
3290	Other Licenses, Permits & Fees		28,009	28,000	28,000
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		194,545	194,545	194,545
3353	Highway Block Grant		121,966	121,966	121,966
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1,561	1,561	1,561
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		7,930		
3379	FROM OTHER GOVERNMENTS		4,130	4,000	4,000
CHARGES FOR SERVICES					
3401-3406	Income from Departments		92,023	60,000	60,000
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		36,377		
3502	Interest on Investments		3,179	3,000	3,000
3503-3509	Other		57,062	20,000	20,000
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds		181,859	30,000	30,000
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds	6	8,637	29,800	29,800
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			1,621,893	1,317,150	1,317,150

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	3,391,674	3,649,504	3,644,504
Special Warrant Articles Recommended (from pg. 6)	30,000	85,000	85,000
Individual Warrant Articles Recommended (from pg. 6)	79,775	234,400	234,400
TOTAL Appropriations Recommended	3,501,449	3,968,904	3,963,904
Less: Amount of Estimated Revenues & Credits (from above)	1,621,893	1,317,150	1,317,150
Estimated Amount of Taxes to be Raised	1,879,556	2,651,754	2,646,754

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$396,390
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)
(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs;
or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Town of Deerfield FISCAL YEAR END 12/31/2014

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	3,644,504
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. Total exclusions (Sum of rows 2 - 5)	< >
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	3,963,904
8. Line 7 times 10%	396,390
9. Maximum Allowable Appropriations (lines 1 + 8)	4,360,294

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)
(RSA 32:18, 32:19, & 32:21)

Use VERSION #3 if budget includes Collective Bargaining Cost Items; RSA 32:21 Water Costs; or RSA
32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Town of Deerfield FISCAL YEAR END 12/31/2014

Col. A

DEFAULT BUDGET OF THE TOWN

OF: Deerfield

For the Ensuing Year January 1, 2014 to December 31, 2014

or Fiscal Year From _____ to _____

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Stephen R. Barry

Alan E. O'Neal

R. Andrew Robertson

Richard Pitman

Rebecca Hutchinson

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

Default Budget - Town of Deerfield

FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT					
4130-4139	Executive	303,392.00	2,290.00		305,682.00
4140-4149	Election,Reg.& Vital Statistics	9,346.00	6,383.00		15,729.00
4150-4151	Financial Administration	47,375.00	(691.00)		46,684.00
4152	Revaluation of Property	54,147.00	30,343.00		84,490.00
4153	Legal Expense	23,572.00	-		23,572.00
4155-4159	Personnel Administration	81,203.00	(6,870.00)		74,333.00
4191-4193	Planning & Zoning	37,602.00	35.00		37,637.00
4194	General Government Buildings	230,296.00	2,027.00		232,323.00
4195	Cemeteries	16,452.00	-		16,452.00
4196	Insurance	370,811.00	108,617.00		479,428.00
4197	Advertising & Regional Assoc.	3,337.00	415.00		3,752.00
4199	Other General Government				-
PUBLIC SAFETY					
4210-4214	Police	628,779.00	21,292.00		650,071.00
4215-4219	Ambulance	10,000.00	-		10,000.00
4220-4229	Fire	177,129.00	27,433.00		204,562.00
4240-4249	Building Inspection	48,817.00	74.00		48,891.00
4290-4298	Emergency Management	5,134.00	23.00		5,157.00
4299	Other (Incl. Communications)				
AIRPORT/AVIATION CENTER					
4301-4309	Airport Operations				
HIGHWAYS & STREETS					
4311	Administration	190,446.00	(400.00)		190,046.00
4312	Highways & Streets	546,626.00	97.00		546,723.00
4313	Bridges	1.00	-		1.00
4314	Dams	400.00	-		400.00
4319	Other		-		-
SANITATION					
4321	Administration	70,460.00	-		70,460.00
4323	Solid Waste Collection	39,247.00	-		39,247.00
4324	Solid Waste Disposal	218,702.00	-		218,702.00
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

Default Budget - Town of Deerfield

FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT					
4331	Administration		-		
4332	Water Services		-		
4335-4339	Water Treatment, Conserv.& Other		-		
ELECTRIC					
4351-4352	Admin. and Generation		-		
4353	Purchase Costs		-		
4354	Electric Equipment Maintenance		-		
4359	Other Electric Costs		-		
HEALTH					
4411	Administration		-		-
4414	Pest Control	11,168.00	(246.00)		10,922.00
4415-4419	Health Agencies & Hosp. & Other	31,036.00	-		31,036.00
WELFARE					
4441-4442	Administration & Direct Assist.	68,612.00	(58.00)		68,554.00
4444	Intergovernmental Welfare Pymnts		-		-
4445-4449	Vendor Payments & Other		-		-
CULTURE & RECREATION					
4520-4529	Parks & Recreation	74,280.00	-		74,280.00
4550-4559	Library	90,322.00	682.00		91,004.00
4583	Patriotic Purposes	900.00	-		900.00
4589	Other Culture & Recreation		-		-
CONSERVATION					
4611-4612	Admin.& Purch. of Nat. Resources		-		-
4619	Other Conservation	2,081.00	2.00		2,083.00
4631-4632	REDEVELOPMENT & HOUSING		-		-
4651-4659	ECONOMIC DEVELOPMENT		-		-
DEBT SERVICE					
4711	Princ.- Long Term Bonds & Notes		-		-
4721	Interest-Long Term Bonds & Notes		-		-
4723	Int. on Tax Anticipation Notes	1.00	-		1.00
4790-4799	Other Debt Service		-		-

MS-DT
Rev. 10/10

Default Budget - Town of Deerfield

FY 2014

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
CAPITAL OUTLAY					
4901	Land				-
4902	Machinery, Vehicles & Equipment				-
4903	Buildings				-
4909	Improvements Other Than Bldgs.				-
OPERATING TRANSFERS OUT					
4912	To Special Revenue Fund				-
4913	To Capital Projects Fund				-
4914	To Enterprise Fund				-
	Sewer-				-
	Water-				-
	Electric-				-
	Airport-				-
4917	To Health Maint. Trust Funds				-
4918	To Nonexpendable Trust Funds				-
4919	To Fiduciary Funds				-
TOTAL		3,391,674.00	191,448.00	-	3,583,122.00

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4130-4139	Contracts	4150-4151	Contract
4140-4149	3 Elections	4155-4159	P&R FICA/MEDI from Revolving Fund
4152	Contracts	4311	Longevity
4191-4193	Dues & Subscriptions	4414	Contract
4194	Contracts	4441	Contract
4196	Insurance	4619	Dues
4210	Insurance/Contracts		
4197	Contracts		
4220	Prior year Warrant Article/Stipends		
4240	Contracts		
4290	Contracts		
4312	Contracts		
4550	Wage Increase		

TOWN OF DEERFIELD - DELIBERATIVE SESSION #1

FEBRUARY 01, 2014

Moderator Jonathan Hutchinson opened the meeting at 9:00 am.

There is no smoking anywhere in this building.

In recognition of the labor and sacrifice of those who created, defended, and refined the privilege of a democratic government under which we assemble this morning, please rise and pledge your allegiance to our flag. As we conclude our pledge, please remain standing for a brief meditation passed down from Joe Brown.

Moderator Hutchinson led the meeting in the Pledge of Allegiance.

I suggest that we open this meeting by standing in silent meditation - asking guidance in our conduct of this Deerfield Town Meeting that may prove an effective self government for us all. Guide us in our voting by a sense of purpose and human understanding. In our hands today lie the business affairs of the town for the future. Grant us the sense of fairness to allow all citizens to participate regardless of experience. Help us to express ourselves with restraint and dignity that we may work together harmoniously for the well-being of our town in the coming year."

"So let it be."

Please be seated. Those words were written by Joe Brown and used to open Town Meetings during his tenure as Moderator.

Introductions

Welcome to the First Session of the 2014 Deerfield Town Meeting. The town officials seated before you this morning are:

Selectmen: Stephen Barry, Alan O'Neal, Andy Robertson, Richard Pitman and Rebecca Hutchinson.

Town Clerk: Kevin Barry assisted by Deputy Town Clerk: Kelly Ann Roberts

Town Administrator: Finance Director: Jan Foisy assisted by Bookkeeper Penny Touchette.

Supervisors Checklist: Jim Deely, Richard Boisvert and Harriet Cady

Ballot Clerks: Barbara Daley, Cindy Tomilson, Maddie Foulkes and Barbara Matthews

Purpose, Rules, & Decorum

Each member who wishes to vote in this meeting should have checked in with the ballot clerks, and should have received a voting card and a sheet of ballots. If you are a registered voter and have not checked in yet, please do so now.

Are there any individuals present who are not registered voters of the Town of Deerfield? Though you are not permitted to vote, by Deerfield tradition you are permitted to participate in debate.

The rules for this meeting will be Robert's Rules of Order as modified by the Moderator in accordance with the laws of the State of New Hampshire.

Our meeting today is "for the transaction of all business other than voting by official ballot." This first session "shall consist of explanation, discussion, and debate of each warrant article."

Our business today is to consider each warrant article and, within the limits of the law, determine the details of those articles to be voted by official ballot at the March 12th second session. Amendments to articles are in order and will be voted at this meeting. However at the conclusion of our deliberation on each article we will not vote. Instead, the chair will instruct the town clerk to place the article on the official ballot.

Our order of the day is the Town Warrant. The chair will read each article then request a motion to place it on the official ballot and a second for that motion. The maker of the motion will have the first opportunity to speak. Then the floor will be open to all. If you wish to address the meeting, please approach one of the microphones. The chair will recognize members at the microphones in turn.

When it is your turn to speak, please step up to the microphone and speak directly into it. The microphone is voice-activated, and your remarks are recorded so that the clerk may make an accurate record of this meeting.

All remarks must be confined to the merits of the pending question, or to questions of order or privilege, and all remarks must be addressed to the chair. When you are recognized, please state your name. Each speaker will be allowed three minutes to express his or her views. You may speak as many times as you wish, but all members who wish to speak will have a first turn before any has a second. The overriding principle in all cases is fairness.

A speaker may address the currently pending question or he may move to close debate, but he may not do both in the same turn. This means that if a speaker argues for or against a motion, he may not then conclude his remarks with "and I move the previous question." We adopted this rule a number of years ago, and, with the support of the assembly, will follow it in this meeting.

A secret ballot will be conducted when requested by five members in writing prior to a hand vote. Such request must be for a specific vote, not for "all votes in this meeting" or "all amendments to this article". The secret ballot provision exists to offer secrecy, and is not intended to be used as a tactic of delay. If you wish to request a secret ballot, please approach a microphone, and, when recognized, make the request. Then pass the written request to the Moderator.

Otherwise votes will be by a show of voting cards. If the Moderator cannot judge a clear majority, he will move to a Division. Likewise if a member is not satisfied that the result announced by the Moderator is correct, he should request a Division. Division will be a count of the raised cards.

Seven members who question any non-ballot vote immediately after it is announced may request a written ballot vote. If the margin of a vote by Division is narrow, the Moderator may also move to a ballot vote.

Five voters may request a recount of a written ballot vote, "providing that the vote margin is not more than 10 percent of the total vote cast." In this case, "the recount shall take place immediately following the public announcement" of that vote.

If there is something you wish to accomplish here but you are uncertain how to proceed, please ask. You can do that at any time during the meeting at one of the microphones, or you can approach any of us during a recess.

Similarly, if during the meeting, something is not clear to you, please rise to a point of inquiry and then ask for an explanation.

Finally, the role of the Moderator is to fairly organize and regulate the meeting according to rules agreeable to the members. Rulings of the Moderator are subject to appeal by any member. An appeal must be made immediately following the ruling. A second is required. The ruling and the appeal will be explained to the meeting. Then the members will vote either to sustain or to reverse the ruling.

FIRST SESSION:

To the inhabitants of the Town of Deerfield, in the County of Rockingham, in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall, 10 Church Street, on Saturday, the 1st day of February 2014 at 9:00 a.m. This session shall consist of explanation, discussion and deliberation of the Warrant Articles numbered One (1) through Thirteen (13). The Warrant Articles may be amended subject to the following limitations: (a) Warrant Articles whose wording is prescribed by law shall not be amended, and (b) Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

Article #1

To see if the town will vote to raise and appropriate the sum of Ninety Thousand Four Hundred Dollars (\$90,400) for the purchase of a new/used loader for the Highway Department.

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact \$0.17*

Recommended by the Municipal Budget Committee 10-0

Moved by Chairman Barry seconded by Mr. O'Neal.

Chairman Barry stated that there was a problem with the 2001 Backhoe being overworked, leading to many maintenance issues. The Highway Department really needed a loader to load the sand and salt during the winter storms. The Highway Agent originally requested an excavator but changed to a loader. The Highway Agent had contacted Anderson Corporation for a price and was told that a used loader may be available for approximately \$59,000. The Board had put the price at \$90,400 for a new loader in case a used was not available.

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 2

To see if the town will vote to raise and appropriate the sum of Sixty Seven Thousand Dollars (\$67,000) for the purchase of a new/used work/plow truck for the Highway Department.

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact \$0.12*

Recommended by the Municipal Budget Committee 10-0

Moved by Chairman Barry, seconded by Mr. Robertson.

Chairman Barry stated that the new/used truck will be replacing the existing F450 work truck. The existing truck has had many repairs over the years, and needs to be replaced with a F550. The current plow and sander will be placed on the new truck.

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 3

To see if the town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing Fire Apparatus and Equipment and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be placed in this fund, and to name the Board of Selectmen as the agent to expend.

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact \$0.09*

Recommended by the Municipal Budget Committee 10-0

Chairman Barry moved the question, seconded by Richard Pitman

Chairman Barry spoke to how in 2013 we took ownership of the new engine withdrawing approximately \$180,000 from the Capital Reserve fund. In doing this we were able to pay off the loan much earlier saving money on interest.

Some of the items that the Fire Department is looking at for the Capital Reserve Funds would be to purchase a tanker/pumper in 2016. They would like to replace the SCBA tanks at a cost of \$6000 each and a total of 20 tanks. This fund would be to put money away each year for future use.

Erick Berglund asked what was different with this Capital Reserve fund over the existing Fire Engine Capital Reserve Fund.

Chairman Barry stated that would be used for continuing fund for not just fire engines, but fire apparatus and equipment.

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 4

To see if the town will vote to raise and appropriate the sum of Forty Two Thousand Dollars (\$42,000) for the purchase of a new command vehicle for the Fire Department.

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact \$0.08*

Recommended by the Municipal Budget Committee 6-4

Chairman Barry moved the question, seconded by Rebecca Hutchinson.

Chairman Barry stated that this will replace the command vehicle that was purchased 10 years ago. The life expectancy stated was 10 years when it was purchased.

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 5

To see if the town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000.00) for the purpose of replacing windows, siding and energy improvements to the George B. White Building.

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact \$0.06*

Recommended by the Municipal Budget Committee 10-0

Chairman Barry moved the question, seconded by Alan O'Neal.

Chairman Barry stated that this is the fourth installment in the renovations to the G.B. White Building. This year we will be replacing the Town Clerk/ Assessing side of the middle building.

Jeannie Menard stated that she was very pleased with the work already done and it should continue.

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 6

To see if the town will vote to raise and appropriate from surplus the sum of up to Twenty Five Thousand Dollars (\$25,000) to be placed in the previously established Expendable Trust Fund for the purpose of repairs to Municipal Government Buildings and related Infrastructure.

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact \$0.05*

Recommended by the Municipal Budget Committee 10-0

Chairman Barry moved the question, Seconded by Alan O'Neal.

Chairman Barry stated that this would be putting money away for repairs to government buildings as the problems occur. Last year we used this fund to replace all of the water pipes and fixtures in the G.B. White building due to the fact that it is a "public water supply".

Harriet Cady wanted to know if the roof was to be repaired in the area of the Supervisors of the Checklist's office.

Mark Tibbetts stated that work is part of the 2014 budget.

Seeing no further discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written.

Article # 7

To see if the town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the previously established Capital Reserve Fund to purchase Rescue vehicles and equipment. (EKG Machine and CPR Machine)

*Recommended by the Board of Selectmen 5-0
Estimated Tax Impact \$0.02*

Recommended by the Municipal Budget Committee 10-0

Chairman Barry moved the questions, seconded by Richard Pitman.

Chairman Barry stated that this article is similar to other Capital Reserve funds, saving money to purchase an EKG and CPR machines in the future.

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 8

Shall the Town of Deerfield raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$3,644,504.00. Should this article be defeated, the default budget shall be \$3,583,122.00 which is the same as last year, with certain adjustments required by previous action of the Town of Deerfield or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13X and XVI, to take up the issue of the revised operating budget only.

Recommended by the Board of Selectmen 5-0

Estimated Tax Impact Proposed Budget \$6.67

Recommended by the Municipal Budget Committee 9-1

Estimated Tax Impact Default Budget \$6.56

Municipal Budget Committee Chairman Verville moved the budget in the amount of \$ 3,644,504.00, seconded by Don Daley.

Chairman Verville stated that the only difference between the MBC budget and the BOS budget was in the Town Administration "Other Charges and Expenses Line" reducing the line from \$7500 to \$2500.

Jonathan Winslow questioned what the plans were for the highways.

Highway Agent Cote stated that the Road Maintenance Plan is on the Town Website called the 5-Year Paving Plan. Southern New Hampshire Planning does traffic counts on the town roads to assist with the implementation of this plan.

There was some discussion regarding the betterment fund that the State utilized many years ago.

Highway Agent Cote had contacted the State DOT and they told him that the betterment fund has been eliminated.

Kevin Verville made a motion to reduce the Police cruiser line # 01.4210.01.760 by \$30,000.00 leaving \$227 in the line, seconded by Erick Berglund.

Kevin Verville feels that the Police Cruiser should be separated as a warrant article the same as the Highway and Fire Departments do.

Chairman Barry stated that this has been a point of discussion for many years and the Board of Selectmen feel that the Cruiser is a major part of operating the department and should be part of the budget.

There was much discussion regarding putting the cruiser in the budget or a separate Warrant Article.

Jonathan Winslow made a motion to close debate, seconded by Richard Boisvert.

Vote all in favor, back to amendment

Moderator Hutchinson called for a vote on the amendment, vote was in the negative, the motion fails.

There was continuing discussion regarding the betterment funds and actions taken by a former Senator Sanborn regarding getting State funding to the Town for road maintenance.

Some citizens suggested that the Board of Selectmen look into other means of funding.

Seeing no further discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article #9

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of providing public safety services by municipal employees or volunteers outside the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects. Only the portion of revenues received for public safety services necessary for payment of wages and all necessary withholdings will be deposited into the fund. (The remaining portion of the revenues shall be deposited into the General Fund.) The town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. This fund will be established and be effective beginning on April 1, 2014.

Recommended by the Board of Selectmen 5-0

Chairman Barry moved the question, seconded by Richard Pitman.

Chairman Barry stated that this is the answer to the budgeting problems regarding details for the Police Fire and Rescue Departments. The current situation requires the BOS to estimate how many details the town would be asked to perform in the following year and reflect the income from the details under the revenue for that department.

Last year the Police Department was not able to do detail for 24 days in December due to budget constraints which resulted a loss of \$1900 in revenue to the Town. This problem would be eliminated by approving this revolving fund.

John Dubiansky made a motion to move the question, seconded by Jonathan Winslow.
Vote all in favor

Seeing no further discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 10

Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of Deerfield on March 8, 2005, so that the official ballot will no longer be used for voting on all questions, but only for the elections of officers and certain other questions for which the official ballot is required by state law? (A 3/5 majority of those voting is required.)

Recommended by the Board of Selectmen 4-1

Chairman Barry moved the question, seconded by Andy Robertson.

Chairman Barry stated that 4 of the 5 Select board members feel that SB-2 is not working and they are not getting the public input that was available in the Town Meeting format.

Peter Menard starting giving the audience a visual presentation.

Moderator Hutchinson asked the audience if they were in favor of allowing Peter Menard to continue the visual presentation.

Vote all in favor.

Peter Menard provided the audience with a visual presentation of the pros and cons surrounding SB-2 and the trends of attendance in Town Meeting, and Deliberative sessions from 2004 to present.

Alan O'Neal and other citizens spoke in favor of keeping SB-2 and how it enables the elderly to vote when they cannot attend the day long Town Meetings.

There was much discussion surrounding the number of citizens coming to the voting booth with SB-2 as opposed to the votes taken at the Town Meetings.

Seeing no further discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 11

To see if the Town shall vote to designate the Town-owned Edythe H. Boisvert Conservation Area, Dow Road, Map 404 Lot 002, a Town Forest as defined in RSA 31:111 and to convey a

conservation easement to one or more qualified conservation organizations which will permanently restrict its use to open space purposes, including wildlife habitat conservation, forestry, and recreation. (This will not impact property taxes)

Erick Berglund moved the question, seconded by Andy Robertson

Erick Berglund stated that the property in question is 175 acres at the end of Swamp Road and was purchased a couple of years ago by the Conservation Commission, and they would like to have the property preserved as a Town Forest. It was mentioned that this is the last piece of conservation land to have a permanent easement.

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written

Article # 12

To see if the town will vote to form a 250th Anniversary Committee. The committee would plan for the event to be celebrated in 2016. (Petitioned warrant article)

Carol Levesque moved the question, seconded by Andy Robertson.

Carol Levesque amended the article to include “The committee will have at least 9 members appointed by the Moderator as was in 1966 for the bicentennial.” Seconded by Kevin Verville.

Kevin Verville mad a motion to amend the amendment removing the reference to the year, seconded by Carol Levesque.

Vote was in the negative.

Carol Levesque made a motion to amend to say “as was done in the past” and to remove the year. Seconded by Kevin Verville.

Vote all in favor.

Back to the main motion.

The Moderator took a vote on the amended addition to the article adding at the end of the article. “The Committee will have at least 9 members appointed by the Moderator as it has been done in the past”

Vote all in favor.

The Moderator instructed the Town Clerk to place the warrant on the ballot as amended.

Article # 13

To see if the town will urge: That the New Hampshire State Legislature join nearly 500 municipalities and 16 other states, including all other New England states, in calling upon Congress to move forward a constitutional amendment that guarantees the right of our elected representatives and of the American people to safeguard fair elections through authority to regulate political spending, and clarifies that constitutional rights were established for people, not corporations.

That the New Hampshire Congressional delegation support such a constitutional amendment.

That the New Hampshire State Legislature support such an amendment once it is approved by Congress and sent to the State for ratification.

The record of the vote approving this article shall be transmitted by written notice to DEERFIELD, NH's congressional delegation, and to DEERFIELD, NH's state legislators, and to the President of the United States informing them of the instructions from their constituents by the Board of Selectmen within 30 days of the vote. (Petition Warrant Article)

Maureen Quinn moved the question, seconded Don Daley.

Maureen Quinn read a prepared speech in favor of the article.

Kevin Verville made a motion, seconded by Don Daley, to add "any written vote will include the actual vote Yes and nays just before the notation (Petition Warrant Article).

Vote on the amendment failed.

Erick Berglund spoke in favor of the article.

Jonathan Winslow moved the question, seconded by Stephen Barry
Vote in favor of closing debate

Seeing no discussion, the Moderator instructed the Town Clerk to place the warrant on the ballot as written.

Chairman Barry stood to ask the audience to show their appreciation towards Alan O'Neal for his dedication to the Town for spending 6 years on the Board of Selectmen.

Motion to adjourn was made by Jonathan Winslow, seconded by Stephen Barry.

Moderator Hutchinson closed the meeting at 11:35am

Respectfully submitted

Kevin Barry

Town Clerk

2013
ANNUAL REPORT



Town of Deerfield
Financial Reports

TOWN OF DEERFIELD, NEW HAMPSHIRE

Management Letter

For the Year Ended December 31, 2012

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MELANSON HEATH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

To the Board of Selectmen
Town of Deerfield, New Hampshire

In planning and performing our audit of the financial statements of the Town of Deerfield, New Hampshire, as of and for the year ended December 31, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Deerfield's internal accounting control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During our audit we became aware of other matters that we believe represent opportunities for strengthening internal controls and operating efficiency. The recommendations that accompany this letter summarize our comments and suggestions concerning these matters.

The Town's written responses to our comments and suggestions have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the Town, and is not intended to be and should not be used by anyone other than these specified parties.

After you have had an opportunity to consider our comments and recommendations, we would be pleased to discuss them with you.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
September 6, 2013

STATUS OF PRIOR YEAR RECOMMENDATIONS:

1. Review and Determine Status of All “Pooled Sub-Accounts” Held in Escrow

Prior Year Issue:

In the prior year, we recommended the Town review all escrow account balances, close out completed projects, and refund monies to the appropriate parties.

Current Year Status:

The Town closed multiple old escrow accounts and refunded the balance in those accounts.

Further Action Needed:

We recommend the Town review the remaining inactive escrow accounts to ensure that all completed projects are closed out and refunded in a timely manner.

Town Response:

The Town will continue to work with the Planning Board to review the remaining inactive account in order to ensure that all completed project accounts are closed and refunded in a timely manner.

2. Continue Improvements in Departmental Receipt Procedures

Prior Year Issue:

In the prior year, we recommended the Town continue improving its departmental receipt procedures.

Current Year Status:

The Town has made numerous improvements in its departmental receipt procedures.

Further Action Needed:

During our audit, we noted the following areas where improvements can continue to be made:

- All department heads should retain a signed copy of their departmental statement of deposit. This copy should include both the signature of the person turning over the monies for deposit and the person receiving the monies from the department.
- All department heads should periodically reconcile departmental revenue records to the general ledger to ensure that receipts are posted correctly in the general ledger.

- The Town should consider formalizing a follow-up collection policy for “no pays” at the transfer station.
- We continue to recommend the Finance Office perform periodic internal audits of all departments that collect Town receipts.

Town Response:

The Town will continue to improve its departmental receipt procedures. The finance department will provide receipts to departments turning over monies for deposit. The finance department will provide departments reports of their departmental deposits so that the departments can reconcile these with their records.

The Town has looked into possible methods of creating a “no pay” situation at the transfer station and has not been able to identify a cost-effective solution that will provide adequate service to the residents.

The finance department will perform periodic internal audits of all departments that collect Town receipts.

3. Improve Trust Fund Accounting and Reporting – Trustees of Trust Funds

Prior Year Issue:

In the prior year, we recommended the Trustees of Trust Funds (Trustees) establish procedures to ensure that the balances and activities of all funds under their control were reported correctly on the MS-9.

Current Year Status:

During our testing, we noted the following:

- Total cost-based cash and investment balances reported on the MS-9 did not agree with the reconciled cost-based balances per the trust fund bank and investment statements.
- The beginning and ending balances of various trust funds were reported incorrectly on the MS-9.
- Transactions flowing between the trust funds investment accounts and the trust funds checking account did not offset.

Further Action Needed:

We continue to recommend the Trustees improve their trust fund accounting and reporting by establishing procedures to ensure that the activity and balances of all funds are correctly accounted for and reported on the MS-9.

Town Response:

- Total cost-based cash and investment balances reported on the MS-9 did not agree with the reconciled cost-based balances per the trust fund bank and investment statements.

Some of this is just spreadsheet errors. Some Trust Fund cash expenses occurring in 2012, and therefore shown in the 2012 check statements, are for 2011 Town reimbursed transactions, i.e., certain cemetery expenses and income, and are reported on the 2011 MS-9. This is a practice continued from prior annual reports. The Trustees are in the process of engaging a Financial Advisor, Cambridge Trust Company, to provide management of Fund investments and annual reporting. MS-9 and MS-10 reporting will be done by Cambridge, so any current incorrect techniques will be remedied in this change of management and reporting.

- The beginning and ending balances of various trust funds were reported incorrectly on the MS-9.

This is spreadsheet and formula errors. The Trustees are in the process of engaging a Financial Advisor, Cambridge Trust Company, to provide management of Fund investments and annual reporting. MS-9 and MS-10 reporting will be done by Cambridge, so any current incorrect techniques will be remedied in this change of management and reporting.

- Transactions flowing between the trust funds investment accounts and the trust funds checking account did not offset.

Prior practice in handling monthly Fidelity income disbursement of Library Trust Fund checks had been to endorse the Fidelity check to be payable directly to the Philbrick-James Library, and not to route the disbursement through the Citizen's checking account. This was a matter of expedience and the fact that Fidelity would not issue checks directly to the Library. That meant the time for check issuance by Fidelity to the Trustees, Trustee pickup at town offices, deposit to Citizen's, waiting for check clearance, issuing check and mailing was sometimes longer than reasonable. That practice was stopped in the summer of 2013, so that the two statement streams will agree eventually. The Trustees are in the process of engaging a Financial Advisor, Cambridge Trust Company, to provide management of Fund investments and transactions. Library monthly income checks, as well as other ordinary checks, issued directly to payees, are being arranged with Cambridge, so any current incorrect techniques will be remedied in this change of Fund management.

CURRENT YEAR RECOMMENDATIONS:

4. Develop a Formal Risk Assessment Process

The Town has an informal risk assessment process that includes various financial control policies and procedures and regular review of revenue and expenditure trends. Risk assessment is a management function designed to identify where a Town may be vulnerable to errors or fraud. A complete risk assessment process involves a written description of risk areas identified by those charged with governance (management and elected officials) and the linking of specific policies and procedures that have been instituted to mitigate these identified risks.

We recommend the Town develop a formal risk assessment process. In evaluating risk, particular consideration should be given to situations where a single employee is responsible for performing most or all accounting responsibilities, since this could create opportunities for fraud to occur and remain undetected. In risk areas where staffing limitations do not permit an adequate segregation of duties, management and the Board of Selectmen should provide additional oversight, including documented review and approval of key accounting records.

We also recommend the Town establish an employee fraud policy that provides staff with guidance in the event they observe or suspect that fraud is occurring in the workplace.

Town's Response:

The Town will work toward developing a formal risk assessment process. The Town will also work to establish an employee fraud policy.

5. Prepare for Implementation of GASB 68

The Governmental Accounting Standards Board has issued Statement No. 68, *Accounting and Financial Reporting for Pensions* (GASB 68), which is required to be implemented in 2015. This statement will have a significant impact on the Town's basic financial statements by requiring the Town to recognize, as a liability and expense, its applicable portion of the New Hampshire Retirement System's unfunded actuarially accrued liability.

We recommend the Town prepare for the implementation of GASB 68 by communicating with the New Hampshire Retirement System to ensure that information is available for reporting when needed.

Town Response:

The Town will work with the New Hampshire Retirement System to ensure that information is available for reporting when needed. The Town will prepare for the implementation of GASB 68.

Town of Deerfield, New Hampshire
Summary Annual Financial Statements
For the Year Ended December 31, 2012

*(A detailed version of the 2012 Audit
is available on line at the town website or a
copy can be obtained at the municipal office)*

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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Deerfield, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Deerfield, New Hampshire, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town of Deerfield, New Hampshire's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting

policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Deerfield, New Hampshire as of December 31, 2012, and the respective changes in financial position thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Deerfield, New Hampshire's basic financial statements. The schedules of Nonmajor Governmental Funds appearing on pages 38 - 41 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has

been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
September 6, 2013

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Deerfield, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2012.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets exceeded liabilities by \$11,725,017 (i.e., net position), a change of \$485,568 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$1,803,063, a change of \$(47,333) in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$258,849, a change of \$(164,119) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

NET POSITION

	Governmental Activities	
	<u>2012</u>	<u>2011</u>
Current and other assets	\$ 7,815,413	\$ 6,669,981
Capital assets	<u>9,584,350</u>	<u>8,790,995</u>
Total assets	17,399,763	15,460,976
Long-term liabilities outstanding	563,393	251,184
Other liabilities	<u>5,111,353</u>	<u>3,970,343</u>
Total liabilities	5,674,746	4,221,527
Net position:		
Net investment in capital assets	9,436,312	8,790,995
Restricted	998,318	1,151,796
Unrestricted	<u>1,290,387</u>	<u>1,296,658</u>
Total net position	<u>\$ 11,725,017</u>	<u>\$ 11,239,449</u>

CHANGES IN NET POSITION

	Governmental Activities	
	<u>2012</u>	<u>2011</u>
Revenues:		
Program revenues:		
Charges for services	\$ 449,331	\$ 401,866
Operating grants and contributions	53,970	61,973
Capital grants and contributions	156,925	191,698
General revenues:		
Property taxes	2,039,076	1,840,059
Interest, penalties, and other taxes	152,183	154,212
Motor vehicle registration fees	712,824	679,255
Grants and contributions not restricted to specific programs	198,017	198,459
Investment income	2,830	4,761
Miscellaneous	<u>19,967</u>	<u>25,285</u>
Total revenues	3,785,123	3,557,568

(continued)

(continued)

CHANGES IN NET POSITION

	Governmental Activities	
	<u>2012</u>	<u>2011</u>
Expenses:		
General government	1,147,745	1,119,314
Public safety	803,805	783,266
Highways and streets	593,664	558,716
Sanitation	269,510	283,819
Health	36,602	41,934
Welfare	50,623	62,758
Culture and recreation	376,873	373,409
Conservation	14,882	3,285
Debt service	5,851	-
Total expenses	<u>3,299,555</u>	<u>3,226,501</u>
Change in net position	485,568	331,067
Net position - beginning of year	<u>11,239,449</u>	<u>10,908,382</u>
Net position - end of year	<u>\$ 11,725,017</u>	<u>\$ 11,239,449</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net position was \$11,725,017 a change of \$485,568 from the prior year.

The largest portion of net position is \$9,436,312, which reflects our investment in capital assets (e.g., land, construction in progress, buildings, machinery, equipment and vehicles, and infrastructure), less any related debt used to acquire those assets that are still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending.

An additional portion of net position, \$998,318, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$1,290,387, may be used to meet the Town's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$485,568. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ (118,771)
Nonmajor funds change in fund balance (accrual basis)	72,385
Capital assets funded with operating monies	599,057
Depreciation expense in excess of principal debt service	(179,604)
Other	<u>112,501</u>
Total	<u>\$ 485,568</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$1,803,063, a change of \$(47,333) in comparison with the prior year. Key elements of this change are as follows:

General fund operations, as discussed further below	\$ (118,771)
Major fund change in fund balance	224,917
Nonmajor funds change in fund balance	<u>(153,479)</u>
Total	<u><u>\$ (47,333)</u></u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$258,849, while total fund balance was \$579,829. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/12</u>	<u>12/31/11</u>	<u>Change</u>	% of Total General Fund Expenditures
Unassigned fund balance	\$ 258,849	\$ 422,968	\$ (164,119)	7.7%
Total fund balance	\$ 579,829	\$ 698,600	\$ (118,771)	17.1%

The total fund balance of the general fund changed by \$(118,771) during the current year. Key factors in this change are as follows:

Use of fund balance as a funding source	\$ (425,500)
Revenues in excess of budget	159,447
Expenditures less than budget	61,396
Change in capital reserves	7,197
Expenditures of prior year encumbrances	(41,253)
Other	<u>119,942</u>
Total	<u><u>\$ (118,771)</u></u>

As required by GASB Statement No. 54, the Town's capital reserve funds are now included in the total general fund balance as follows:

	<u>12/31/12</u>	<u>12/31/11</u>	<u>Change</u>
Capital reserve funds	\$ <u>232,701</u>	\$ <u>225,504</u>	\$ <u>7,197</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no differences between the Town's original and final budgets in 2012.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$9,584,350 (net of accumulated depreciation), a change of \$793,355 from the prior year. This investment in capital assets includes land, construction in progress, buildings and improvements, machinery, equipment and vehicles, and infrastructure.

Major capital asset events during the current fiscal year included the following:

- \$348,515 for various machinery, equipment, and vehicle purchases.
- \$236,839 for infrastructure improvements to various Town roads.
- \$209,199 for progress payments on a new fire pumper truck.
- \$150,669 for a conservation land purchase.
- \$88,898 for various building improvements.
- \$(240,765) for current year depreciation expense.

Long-term debt. At the end of the current fiscal year, the Town had long-term debt outstanding of \$372,839 for the lease/purchase of a new fire pumper truck.

Additional information on capital assets and long-term debt can be found in the Notes to Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Deerfield, New Hampshire's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Town Administrator
Town of Deerfield
8 Raymond Road
Deerfield, New Hampshire 03037-0159

TOWN OF DEERFIELD, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2012

	Governmental <u>Activities</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 6,058,874
Investments	600,918
Receivables, net of allowance for uncollectibles:	
Property taxes	889,026
Departmental	4,031
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Property taxes	262,564
Land and construction in progress	5,242,140
Other capital assets, net of accumulated depreciation	<u>4,342,210</u>
TOTAL ASSETS	17,399,763
LIABILITIES	
Current:	
Accounts payable	28,059
Accrued liabilities	50,605
Due to school district	4,960,957
Other	3,097
Current portion of long-term liabilities:	
Capital leases	49,116
Compensated absences	3,519
Landfill post-closure	16,000
Noncurrent:	
Capital leases, net of current portion	323,723
Compensated absences, net of current portion	31,670
Landfill post-closure, net of current portion	<u>208,000</u>
TOTAL LIABILITIES	5,674,746
NET POSITION	
Net investment in capital assets	9,436,312
Restricted for:	
Grants and other statutory restrictions	689,738
Permanent funds:	
Nonexpendable	208,018
Expendable	100,562
Unrestricted	<u>1,290,387</u>
TOTAL NET POSITION	<u><u>\$ 11,725,017</u></u>

See notes to financial statements.

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FOR THE YEAR ENDED DECEMBER 31, 2012

See notes to financial statements.

TOWN OWNED PROPERTY

<u>Map & Lot</u>	<u>Description</u>	<u>Property Location</u>	<u>Acres</u>	<u>Value</u>
201-15		Sand Pit Avenue	0.14	\$ 100,800
204-14	Clark Land	Off Pleasant Hill Road	9.80	\$ 30,300
205-1	Jarious Page Land	Off Griffin Road	2.90	\$ 3,400
205-76	Veasey Park	Pleasant Lake	5.95	\$ 590,300
208-1	Freesees Land	North Road	5.10	\$ 73,200
208-15	Dolliver Land	North Road	1.10	\$ 64,300
208-20	Kenney Land-Freesees Pond	Hammond Road	0.12	\$ 4,000
208-33	Richard Land-Freesees Pond	Hammond Road	0.11	\$ 8,700
208-59	West Land-Freesees Pond	North Road	0.51	\$ 11,800
208-61	Witham Land-Freesees Pond	North Road	0.56	\$ 56,800
208-98	Witham Land	Penn Avenue	0.14	\$ 3,500
208-111	Tanzella Land	Lewis Drive	0.11	\$ 8,900
208-112	Tanzella Land	Lewis Drive	0.11	\$ 8,900
208-117	Crosley Land	Lewis Drive	0.08	\$ 7,400
208-118	Crosley Land	Lewis Drive	0.10	\$ 8,000
208-119	Crosley Land	Lewis Drive	0.10	\$ 8,000
208-122	Freesees Land-Gravel Bank	Blakes Hill Road	2.20	\$ 66,900
209-1	Daniel Stevens Land	North Road	0.78	\$ 53,500
209-25	Freesees Land	Off North Road	7.20	\$ 71,800
209-29	Freesees Pond Dam		0.50	\$ 95,700
209-32	Freesees Land	Off North Road	3.90	\$ 58,900
209-34	Freesees Land	North Road	11.50	\$ 135,300
210-2	Soldiers Memorial Lot & Bldg	Old Center Road	0.33	\$ 286,200
210-3	Fire Station-Old Center Rd South	6 Church Street	0.25	\$ 199,000
210-5	Town Hall Lot & Bldg			
	Highway Bldg - Old Center Rd South	10 Church Street	9.41	\$ 867,100
403-2	Hart Land	Griffin Road	71.00	\$ 180,700
404-2	Edythe H. Boisvert Land	Dow Road	185.00	\$ 19,486
		Northwood Town Line		
405-98	Susan Yeaton Land	Pleasant Lake Dam Land, Flowage Rights	17.00	\$ 19,800
405-99	Johnson Land	Off Blakes Hill Road	4.50	\$ 5,300
406-12	MCNeil Woods	Blakes Hill Road	63.00	\$ 159,600
408-35	Tuttle Land	Woodman Road	2.00	\$ 53,600
409-1	Parade Cemetery (Joseph Mills)	Nottingham Road	0.60	\$ 72,900
409-2	Academy Lot (Joseph Mills)	Nottingham Road	0.05	\$ 2,300
410-32	Freese Property	Mount Delight Road	175.50	\$ 313,800
410-109	Old Center Cemetery	Meetinghouse Hill Road	2.40	\$ 83,000
411-16	Mt Delight Poor Farm Cemetery	Mount Delight Road	0.16	\$ 4,900
411-34		Swamp Road	0.67	\$ 52,100
411-39	Wells Lot	Off Mount Delight Road	83.00	\$ 84,000
411-40		Mount Delight Road	0.13	\$ 4,700
411-45-8		4 Corey Road	19.83	\$ 267,789
413-3	Cemetery Fellows	Sanborn	0.30	\$ 47,600
413-52		278 South Road	2.40	\$ 123,000
413-96	Alvah Chase Land	Off Ridge Road	10.90	\$ 12,300
414-32		Private Road	0.50	\$ 7,500
414-37	Miller Land	Ridge Road	10.00	\$ 42,400
414-38	Fowler Land	Off Ridge Road	8.30	\$ 4,700
414-39	Miller Land	Ridge Road	8.00	Common Land
414-40	Miller Land	Ridge Road	12.00	\$ 55,400
414-73	Arthur Chase Land	Ridge Road	38.00	\$ 101,800

TOWN OWNED PROPERTY

<u>Map & Lot</u>	<u>Description</u>	<u>Property Location</u>	<u>Acres</u>	<u>Value</u>
414-53		10 Range Road	3.96	\$ 197,600
414-97-1	Land Gifted from Roger & Peg King	Ridge Road	11.25	\$ 101,600
414-139	Land Around Haynes Cemetery		0.25	\$ 42,100
415-1	GBW Building	8 Raymond Road	4.50	\$ 1,534,900
415-3	Morrison Cemetery	Raymond Road	2.90	\$ 81,100
415-30	Lindsay Conservation Area	Candia Road	68.07	\$ 173,700
415-31	Athletic Field	Raymond Road	3.93	\$ 99,200
415-32	Land Across from GBW	Raymond Road	9.30	\$ 195,800
415-38	Flanders Land-Tannery Site	Candia Road	0.12	\$ 4,800
415-79		Mountain Road	3.19	\$ 64,800
415-92	Devries Land	Off Mountain Road	4.00	\$ 4,100
416-12	Cate Land-Cemetery	Nottingham Road	3.50	\$ 91,000
416-16	Dowst-Cate Town Forest	Nottingham Road	110.30	\$ 318,600
416-18	Weiss Land	Nottingham Road	93.40	\$ 220,700
416-66		123 Nottingham Road	16.00	\$ 142,432
416-82	Brower Land	Mountain Road	9.32	\$ 11,100
418-6	Owner Unknown	Off Raymond Road	0.30	\$ 400
418-45		Tandy Road	2.00	\$ 56,700
418-82	Maynard-Philbrick	JCT 107 & 42	0.14	\$ 4,300
419-46-21	Tukcor Land-Open Space	Middle Road	1.00	\$ 8,900
419-46-22	Tukcor Land-Open Space	Middle Road	10.05	\$ 11,800
420-58	South Fire Station Lot & Bldg	Birch Road	0.51	\$ 141,800
420-065-002	Firepond	Birch Road	0.07	\$ 31,900
423-43	Dearborn Land	Candia Road	0.31	\$ 5,900
424-26	Wilson Land	Brown Road	55.20	\$ 140,300
424-27	Sanitary Landfill	Brown Road	36.78	\$ 541,800
424-55	John Doe Land-Back Land	Off Raymond Road	4.20	\$ 5,300
424-67		Off Raymond Road	1.80	\$ 2,300
424-78		Pinecrest Road	0.50	\$ -
424-82		Pinecrest Road	0.38	\$ 46,600
424-109	Mills Land-Lamprey River	Off Raymond Road	0.99	\$ 1,200
Totals	80 Parcels		1236.46	\$ 8,824,107

2013 Summary Inventory of Valuation

<u>Value of Land</u>	<u>Acreage</u>	<u>Value</u>		
Land - Current Use	19,490.56	1,749,517.00	LESS: ESTIMATED REVENUES & CREDITS	
Conservation Restriction Assmt	1.50	80.00		
Discretionary Preservation Easement	1.19	12,200.00	Land Use Change Tax	2,500.00
Residential Land	7,134.17	193,471,600.00	Yield Tax	6,600.00
Commercial Land	307.95	5,526,500.00	Interest & Penalties on Delinq.Tax	75,000.00
			Excavation Tax (\$.02 cents per cu yd)	278.00
Residential Buildings		267,528,371.00	Business Licenses & Permits	28,640.00
Manufactured Housing		5,193,800.00	Motor Vehicle Permit Fees	700,000.00
Commercial Buildings		12,179,200.00	Building Permits	10,000.00
Discretionary Preservation Easement		94,729.00	Other Licenses, Permits & Fees	28,600.00
Public Utilities		<u>63,600,400.00</u>	Shared Revenue	-
Valuation before exemptions		549,356,397.00	Meals & Rooms Tax	194,545.00
			Highway Block Grant	122,286.00
Less -Total Exemptions		<u>2,931,900.00</u>	State & Federal Forest Lands Reimb	1,561.00
NET VALUATION (All Other Taxes)		546,424,497.00	Other State Grants & Reimb	-
			From Other Governments	4,130.00
Less - Public Utilities - Electric		<u>63,600,400.00</u>	Income from Departments	60,000.00
NET VALUATION (State Education Tax)		482,824,097.00	Sale of Municipal Property	36,362.00
			Interest on Investments	2,000.00
			Other	52,000.00
			Special Revenue Funds	
			Trust & Agency Funds	<u>8,637.00</u>
				1,333,139.00
STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED				
Executive		303,392.00		
Election, Registration & Vital Statistics		9,346.00	Municipal Gov't Buildings & Infrastructure Fund	25,000.00
Financial Administration		47,375.00	General Fund Balance	325,000.00
Revaluation of Property		54,147.00		
Legal Expense		23,572.00	TOTAL REVENUES & CREDITS	1,683,139.00
Personnel Administration		81,203.00		
Planning & Zoning		37,602.00	Appropriations	3,501,449.00
General Government Buildings		230,296.00	Less: Revenues	1,683,139.00
Cemeteries		16,452.00	Less: Shared Revenues	
Insurance		370,811.00	Add: Overlay	84,767.00
Advertising & Regional Association		3,337.00	Add: War Service Credits	91,500.00
Police Department		628,779.00		
Ambulance		10,000.00	Net Town Appropriation	1,994,577.00
Fire Department/Forest Fires		177,129.00	Net School Appropriation	8,640,566.00
Building Inspection		48,817.00	State Education Tax	1,077,704.00
Emergency Management		5,134.00	County Tax Assessment	521,839.00
Highway Administration		190,446.00		
Highways & Streets		546,626.00	ALLOCATION OF TAX DOLLAR	
Bridges		1.00	Town	School
Dams		400.00	\$3.77	\$14.87
Transfer Station Administration		70,460.00	County	ST ED
Solid Waste Collection		39,247.00	\$0.92	\$2.35
Solid Waste Disposal		218,702.00		
Animal Control		11,168.00	2013 Tax Rate	22.65
Health Agencies & Hospitals		31,036.00	2012 Tax Rate	21.91
General Assistance		68,612.00	2011 Tax Rate	21.45
Parks & Recreation		74,280.00	2010 Tax Rate	22.96
Library		90,322.00	2009 Tax Rate	19.41
Patriotic Purposes		900.00	2008 Tax Rate	19.51
Conservation		2,081.00	2007 Tax Rate	17.53
Tax Anticipation Note		1.00	2006 Tax Rate	17.53
Debt Service		1.00	2005 Tax Rate	17.51
Prior Year Encumbrances		79,403.95	2004 Tax Rate	32.57
Warrant Articles		<u>109,775.00</u>	2003 Tax Rate	27.81
		3,580,853.95		

2013 DETAILED REVENUE REPORT

<u>Acct #</u>	<u>Description of Account #</u>	<u>MS-7</u>	<u>TC/TX</u>	<u>Selectmen</u>	<u>Actual Revenue</u>
3120	Change Use Tax	30,000.00	5,555.00		5,555.00
3185	Yield Tax	17,000.00	7,742.00		7,742.00
3187	Excavation Tax (.02 cents per cu vd)	177.00	278.20		278.20
3190	Penalties, Interest & Costs	70,000.00	73,292.00		73,292.00
3210	Business Licenses & Permits	26,000.00	1,348.20	28,290.98	29,639.18
3220	Motor Vehicle Lic. Permits & Fees	665,000.00	753,953.17		753,953.17
3230	Building Permits	10,000.00		14,250.79	14,250.79
3290	Other Licenses, Permits & Fees	25,000.00	25,834.50	2,174.27	28,008.77
3311-3319	From Federal Government				0.00
3351	Shared Revenue Block Grant				0.00
3352	Meals & Rooms Tax	194,448.00		194,545.42	194,545.42
3353	Highway Block Grant	127,219.00		121,966.16	121,966.16
3356	State & Federal Forest Lands Grant	2,910.00		1,561.14	1,561.14
3357	Flood Control Reimbursement				
3359	Other State Grants & Reimbursements			7,930.00	7,930.00
3379	Intergovernmental Revenue	3,276.00		4,130.08	4,130.08
3401-3406	Income From Departments				
	Selectmen's Office Income			645.50	645.50
	Planning Board Income			3,447.68	3,447.68
	Zoning Board Income			1,721.00	1,721.00
	Town Hall Dances				0.00
	Town Hall Restoration				0.00
	Cemetery Income			4,000.00	4,000.00
	Police Department Income			1,891.07	1,891.07
	Police Outside Detail			31,991.14	31,991.14
	Fire Department Income			1,508.75	1,508.75
	Highway Department			641.75	641.75
	Transfer Station User Fees			18,463.00	18,463.00
	Transfer Station Recycling			27,312.38	27,312.38
	Parks & Recreation Income				0.00
	Building Inspector Income			31.26	31.26
	Rescue			329.74	329.74
	Town Clerk Revenue		39.50		39.50
	Tax Collector Revenue				
3401-3406	Total	50,000.00	39.50	91,983.27	92,022.77

<u>Acct #</u>	<u>Description of Account #</u>	<u>MS-7</u>	<u>TC/TX</u>	<u>Selectmen</u>	<u>Revenue</u>
3501	Sale of Town Owned Property			36,377.46	36,377.46
3502	Interest on Investments / Treasurer	5,000.00		3,178.58	3,178.58
3503-3509	Other Miscellaneous Revenue				
3503	Rent-Town Hall			300.00	300.00
3503	Rent-Gazebo			-	0.00
3503	Rent-GBW			15,120.00	15,120.00
3503	Rent-GBW Non-Tenant Rent				0.00
3504	Fines & Forfeits			2,222.06	2,222.06
3506	Insurance Dividends & Reimbursements			32,391.67	32,391.67
3508	Contributions & Donations				
3509	Miscellaneous Revenue			7,028.69	7,028.69
3503-3509	Total	20,000.00		57,062.42	57,062.42
3912	Transfers from Special Revenue Funds	30,000.00		181,858.68	181,858.68
3915	Transfers from Capital Reserve Funds Trust & Agency Funds				
3916	Transfers from Trust & Agency Funds	4,800.00		8,637.00	8,637.00
	Totals	1,280,830.00	868,042.57	753,946.25	1,621,988.82

2013 DETAILED STATEMENT OF PAYMENTS

EXECUTIVE

Selectmen	3,200.00
Treasurer	4,160.00
Trustee of Trust Funds	100.00
Merit Increase	<u>0.00</u>
	7,460.00

TOWN ADMINISTRATION

Full Time Employee	150,643.99
Part Time Employee	784.03
Overtime	0.00
Mileage	558.73
Auditing Services	8,175.00
Legal Notices	785.93
Telephone	770.88
Software Upgrades	0.00
Registry Recordings	153.05
Record Retention	0.00
Contract	0.00
Maintenance - Vendors	6,686.58
Rental & Leases	1,703.40
Dues & Subscriptions	283.80
Supplies	2,476.08
Postage	1,298.68
Books & Periodicals	309.85
Miscellaneous	246.05
Reimbursement – Tuition	0.00
Equipment – Computer/Copier	1,089.00
Seminars/Meetings	1,519.00
Grant	0.00
Other Charges & Expenses	<u>1,116.97</u>
	178,601.02

TOWN CLERK/TAX COLLECTOR

Full Time Employee	74,285.07
Part Time Employee	2,276.10
Overtime	0.00
Mileage	271.68
Auditing Services	8,175.00
Telephone	154.00
Software Upgrades	389.99
Registry Recordings	490.19
Record Retention	0.00
Tax Search	4,725.00
Maintenance – Vendors	4,020.10
Dues & Subscriptions	60.00
Supplies	2,756.43
Dog Licenses	353.13
Postage	4,618.48
Books & Periodicals	325.27
Equipment	539.53
Meetings/Seminars	1,412.00
Grant	0.00
	104,851.97

SUPERVISORS OF CHECKLIST

Supervisors of Checklist	2,980.00
Legal Notices	211.44
Software Upgrades	0.00
Maintenance – Vendor	0.00
Supplies	51.53
Postage	5.06
Equipment	49.99
Training/Workshops	0.00
Grant	<u>0.00</u>
	3,298.02

TOWN MEETING/ELECTIONS

Moderator	125.06
Assistant Moderator	221.14
Ballot Clerks	540.15
Ballot Counters	191.20
Election Assistant	0.00
Legal Notices	0.00
Sound System	1,030.00
Maintenance & Repairs	400.00
Accu-Vote Tabulator	0.00
Supplies	55.50
Ballots	2,342.40
Equipment	0.00
Grant	<u>0.00</u>
	4,905.45

INFORMATION TECHNOLOGY

Part Time Employee	32,632.50
Mileage	20.34
Telephone	3,528.52
Software Upgrades	0.00
Public Media	129.00
Contract & Cable Public TV	35.00
Vendor Maint. & Support	4,310.76
Printing Services	3,718.00
Supplies	2.35
Postage	595.19
Equipment	576.04
Meetings/Seminars	0.00
Grant	<u>0.00</u>
	45,547.70

MBC

Part Time Employee	370.32
Printing Service	0.00
Supplies	0.00
Miscellaneous	0.00
Equipment	0.00
Meetings/Seminars	<u>0.00</u>
	370.32

REVALUATION OF PROPERTY

Part Time Employee	17,189.10
Contract Appraiser	25,880.26
Tax Maps Updating/Maintenance	2,750.00
Registry Recordings	49.38
Maintenance-Vendors	4,517.48
Dues & Subscriptions	20.00
Supplies	54.74
Postage	187.97
Equipment	0.00
Meetings/Seminars	<u>100.00</u>
	50,748.93

LEGAL EXPENSE

Town Attorney	19,993.62
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TOWN FICA/MEDI

FICA	51,934.14
MEDI	<u>16,831.19</u>
	68,765.33

2013 DETAILED STATEMENT OF PAYMENTS

PLANNING BOARD

Part Time Employee	7,087.60
Mileage	106.21
Engineering Reviews	0.00
Legal Services	893.39
Legal Notices	395.86
Consultants	500.00
Registry Recordings	289.40
Master Plan	
Contract	15,500.00
Maintenance – Vendors	120.49
Printing Services	0.00
Dues & Subscriptions	2,714.04
Supplies	141.28
Postage	1,734.21
Books & Periodicals	126.50
Refunds/Reimbursement	0.00
Equipment	0.00
Meetings/Seminars	0.00
Grants	<u>7,850.00</u>
	37,458.98

ZONING BOARD

Part Time Employee	1,020.42
Legal Services	0.00
Legal Notices	436.81
Printing Services	120.49
Supplies	100.89
Postage	810.49
Equipment	0.00
Meetings/Seminars	0.00
Grant	<u>0.00</u>
	2,489.10

GOVERNMENT BUILDINGS

Part Time Employee	25,506.30
Mileage	0.00
Legal Notices	570.66
Contract-Mowing	6,200.00
Contract	2,016.00
Electricity	4,384.31
Heating Oil	1,845.65
Propane	5,625.55
GB Repairs & Maintenance	19,560.12
Service Calls	0.00
Rubbish Collection	9,503.43
GB Supplies	7,297.41
Equipment & Tools	334.00
Grant	0.00
Other Charges & Expenses	0.00
	82,843.43

GB WHITE BUILDING

Legal Notices	259.56
Telephone – Pay Phone	362.21
Water Testing	1,998.50
Electricity	29,442.13
Heating Oil	39,972.19
Repairs & Maintenance	27,680.32
Diesel	172.21
Miscellaneous	81.51
Capital Improvements	0.00
Grant	0.00
Other Charges & Expenses	<u>0.00</u>
	99,968.63

TOWN HALL

Telephone	468.81
Contract	3,122.22
Electricity	5,566.80
Heating Oil	11,889.52
Maintenance	4,046.72
Rubbish Collection	3,431.67
Grant	0.00
Other Charges & Expenses	<u>0.00</u>
	28,525.74

CEMETERIES

Superintendent	1,600.00
Tree Care	0.00
Contractors	12,170.75
Supplies	0.00
Grant	<u>0.00</u>
	13,770.75

INSURANCE

Health Insurance	166,851.53
Dental	13,267.68
Short Term Disability	5,679.49
Long Term Disability	3,919.57
Life Insurance	1,958.17
Retirement	58,637.83
Unemployment Tax	7,571.00
Worker's Compensation	9,300.61
Section 125	742.50
Property & Liability	44,011.51
Deductibles	<u>2,558.40</u>
	314,498.29

ADVERTISING/REGIONAL ASSOCIATION

LGC Dues	3,310.10
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POLICE DEPARTMENT

Full Time Employee	329,917.03
Part Time Employee	23,763.92
Overtime	9,055.89
Clerical	39,696.15
Special Detail Officer	25,708.21
Retirement	80,000.80
Uniforms	4,171.28
Legal Services	0.00
Legal Notices	0.00
Telephone	6,690.39
Computer Technology	1,201.79
Contract	20,650.00
Maintenance Agreement	574.00
Lease	0.00
Dues & Subscriptions	470.00
Supplies	3,447.66
Postage	626.87
Gasoline	20,370.68
Vehicle Maint. & Repairs	4,993.63
Books & Periodicals	288.98
Ammunition & Firearms	1,187.00
Photo & Video Equipment	0.00
Dare Program	939.51
Miscellaneous	7,146.70
Reimbursement - Tuition	0.00
Equipment Non-Electronics	1,171.02
Equipment Electronics	1,452.03
Cruiser	27,321.72
Meetings & Seminars	440.00
Grant	0.00
	611,285.26

2013 DETAILED STATEMENT OF PAYMENTS

AMBULANCE

Contract 10,000.00

FIRE DEPARTMENT

Part Time Employee 10,000.00
 Uniforms 6,229.63
 Legal Services 0.00
 Telephone 1,671.30
 Software Upgrades 0.00
 Testing 1,906.48
 Building Maintenance & Repairs 176.28
 Lease 59,145.86
 Dues & Subscriptions 1,548.75
 Supplies 2,715.74
 Postage 96.40
 Equip Maint & Repairs 5,328.45
 Gasoline 4,555.32
 Diesel 2,392.23
 Vehicle Maint & Repairs 10,395.04
 Equipment-None Electric 6,659.07
 Equipment - Electronic 4,818.87
 Fire Hose Replacement 0.00
 Meetings/Seminars/Training 3,450.00
 Grant 0.00
121,089.42

RESCUE SQUAD

Part Time Employees 18,302.76
 Uniforms 2,120.18
 Telephone 1,334.08
 Immunizations 0.00
 Equipment Maintenance 1,637.18
 Supplies 4,287.04
 Postage 47.00
 Gasoline 816.19
 Oxygen 691.00
 Public Safety 30.07
 Equipment 2,632.30
 Training & Seminars 6,595.90
 Grant 0.00
38,493.70

FOREST FIRES/WATER HOLES

Telephone 691.73
 Water Holes 3,633.67
 Forest Fires 889.93
 Training 199.32
 Grant 0.00
5,414.65

BUILDING INSPECTION

Full Time Employee 40,799.66
 Part Time Employee 0.00
 Mileage 0.00
 Legal Services 620.09
 Legal Notices 0.00
 Telephone 182.00
 Software Upgrades 0.00
 Permits Forms 77.94
 Dues & Subscriptions 175.00
 Supplies 82.39
 Postage 6.00
 Vendor Maint. & Support 1,378.49
 Gasoline 437.75
 Vehicle Repairs 616.00
 Books & Periodicals 473.10
 Health 0.00
 Equipment - Hardware Upgrades 0.00

BUILDING INSPECTION Cont.

Vehicle 0.00
 Enforcement 238.00
 Meetings/Seminars/Training 245.00
 Grant 0.00
45,331.42

HIGHWAY SAFETY

Postage 0.00
 Safety Programs 0.00
 Equipment 0.00
 Surplus Acquisition/Purchase 0.00
 Grant 0.00
0.00

EMERGENCY MANAGEMENT

Mileage 58.76
 Telephone 1,176.54
 Maintenance-Vendor 1,546.99
 Supplies 152.39
 Postage 0.00
 Gasoline 0.00
 Diesel 0.00
 Vehicle Maint. & Repair 0.00
 Equipment 80.00
 Surplus Acquisition/Purchase 0.00
 Seminars & Training 0.00
 Grant 0.00
3,014.68

HIGHWAY ADMINISTRATION

Full Time Employee 164,074.20
 Part Time Employee 8,230.56
 Overtime 22,292.05
194,596.81

HIGHWAY & STREETS

Uniforms 4,052.09
 Legal Service 0.00
 Legal Notices 692.86
 Telephone 2,318.12
 Tree Care 3,425.00
 Mowing Contract 6,800.00
 Contract 99,515.57
 Electricity 2,203.40
 Heating Oil 2,857.27
 Propane 113.88
 Supplies 6,928.36
 Parts 17,321.75
 Signs 1,078.46
 Building Maint. & Repair 4,888.53
 Grease/Oil 1,188.57
 Gasoline 3,289.70
 Diesel 21,265.73
 Oxygen/Acetylene 565.64
 Vehicle Maint. & Repairs 16,010.50
 Miscellaneous 1,078.61
 Salt 78,876.19
 Sand 30,647.34
 Cold Mix 1,865.85
 Tires 1,943.35
 Town Lands & Parks
 Culverts 3,719.60
 Equipment 0.00
 Blades 4,145.56
 Vehicle Lease 0.00
 Seminars/Meetings/Training 75.00
 Grant 0.00
316,866.93

2013 DETAILED STATEMENT OF PAYMENTS

<u>ROAD RESURFACING</u>		<u>AGENCIES-HEALTH & SOCIAL</u>	
Resurfacing	0.00	Employee Physicals & Testing	1,222.50
		Social Service Agencies	<u>29,036.00</u>
			30,258.50
<u>ROAD RECONSTRUCTION</u>		<u>GENERAL ASSISTANCE</u>	
Surveys	0.00	Part Time Employee	23,833.21
Blasting	0.00	Mileage	0.00
Contract	27,467.24	Legal services	0.00
Culverts	116.00	Telephone	442.33
Material	5,153.00	Maintenance – Vendor	0.00
Hot Top/Grinding	255,430.15	Dues	130.00
Road Reconstruction	<u>0.00</u>	Supplies	42.65
	288,166.39	Postage	37.89
		Books & Periodicals	0.00
		Miscellaneous	0.00
		Equipment	0.00
		Appropriation	23,729.17
		Meetings/Seminars/Training	120.00
			<u>0.00</u>
			48,335.25
<u>GRAVEL ROADS</u>		<u>PARKS AND RECREATION</u>	
Gravel (processed)	17,779.20	Full Time Employee	48,831.23
		Bicentennial Field	0.00
		Supplies	0.00
		Gasoline	0.00
		Vehicle Maint./Repair	0.00
		Grant	<u>0.00</u>
			48,831.23
<u>BRIDGES</u>		<u>VEASEY PARK</u>	
Repairs	0.00	Part Time Employee	12,198.51
		Swim Instructor	2,712.00
		Legal Notices	0.00
		Telephone	335.86
		Contract	700.00
		Electric	291.63
		Repairs	3,916.00
		Rubbish Collection	333.70
		Supplies	492.27
		Miscellaneous	242.17
		Grant	<u>0.00</u>
			21,222.14
<u>DAMS</u>		<u>LIBRARY</u>	
Fees & Maintenance	400.00	Full Time Employee	41,764.00
		Part Time Employee	20,392.43
		Telephone	588.01
		Professional Development	400.00
		Contract	1,000.00
		Electric	2,000.00
		Heating Oil	2,518.08
		Maint. & Repair	1,200.00
		Supplies	1,200.00
		Equipment Maintenance	700.00
		Books	13,500.00
		Humanities	1,200.00
		Equipment	750.00
		Grant	<u>1.00</u>
			87,213.52
<u>TRANSFER STATION ADMINISTRATION</u>		<u>MEMORIAL DAY</u>	
Full Time Employee	10,108.57		300.00
Part Time Employee	50,145.74	<u>HERITAGE COMMISSION</u>	
			600.00
<u>SOLID WASTE COLLECTION</u>			
Mileage	0.00		
Uniforms/Protective Gear	0.00		
Engineering & Testing	5,459.58		
Legal Notices	0.00		
Telephone	678.85		
Testing	0.00		
Mowing	1,790.00		
Contract	5,761.60		
Electricity	4,135.92		
Dues & Subscriptions	214.00		
Supplies	1,045.83		
Maintenance & Repairs	1,572.65		
Gasoline	0.00		
Diesel	1,835.96		
Heavy Equipment Cont./Loader	636.23		
Meetings/Seminars/ Training	350.00		
Grant	<u>0.00</u>		
	23,480.62		
<u>SOLID WASTE DISPOSAL</u>			
Disposal/Solid Waste	181,637.35		
Disposal/Refrigerators	562.78		
Disposal/Recyclable	993.16		
Disposal/Tires	752.50		
Disposal/Oil	0.00		
Disposal/Electronics	3,289.49		
Hazardous Waste Day	<u>6,856.70</u>		
	194,091.98		
<u>ANIMAL CONTROL</u>			
Part Time Employee	5,080.00		
Legal Notices	0.00		
Telephone	672.86		
Veterinary Services	0.00		
Supplies	0.00		
Miscellaneous	80.00		
Equipment	396.32		
Meetings/Seminars/Training	375.00		
Grant	<u>0.00</u>		
	6,604.18		

2013 COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

<u>PURPOSE OF APPROPRIATIONS</u>	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>
General Government		
Board of Selectmen	\$ 7,461.00	\$ 7,460.00
Town Administration	\$ 187,490.00	\$ 178,601.02
Town Clerk/Tax Collector	\$ 108,441.00	\$ 104,851.97
Supervisors of Checklist	\$ 3,314.00	\$ 3,298.02
Town Meeting/Election	\$ 6,032.00	\$ 4,905.45
Information Technology	\$ 46,516.00	\$ 45,547.70
MBC	\$ 859.00	\$ 370.32
Revaluation of Property	\$ 54,147.00	\$ 50,748.93
Legal Expense	\$ 23,572.00	\$ 19,993.62
Town FICA/MEDI	\$ 81,203.00	\$ 68,765.33
Planning Board	\$ 35,375.00	\$ 37,458.98
Zoning Board	\$ 2,227.00	\$ 2,489.10
Government Buildings	\$ 83,629.00	\$ 82,843.43
GB White Building	\$ 114,777.00	\$ 99,968.63
Town Hall	\$ 31,890.00	\$ 28,525.74
Cemeteries	\$ 16,452.00	\$ 13,770.75
Insurance	\$ 370,811.00	\$ 314,498.29
Advertising/Regional Dues	\$ 3,337.00	\$ 3,310.10
Public Safety		
Police Department	\$ 628,779.00	\$ 611,285.26
Ambulance	\$ 10,000.00	\$ 10,000.00
Fire Department	\$ 122,179.00	\$ 121,089.42
Rescue Squad	\$ 48,001.00	\$ 38,493.70
Forest Fires/Water Holes	\$ 6,949.00	\$ 5,414.65
Building Inspection	\$ 48,817.00	\$ 45,331.42
Highway Safety	\$ 853.00	\$ -
Emergency Management	\$ 4,281.00	\$ 3,014.68
Highways and Streets		
Highway Administration	\$ 190,446.00	\$ 194,596.81
Highways & Streets	\$ 248,823.00	\$ 316,866.93
Road Surfacing	\$ 1,500.00	\$ -
Road Reconstruction	\$ 280,303.00	\$ 288,166.39
Gravel Roads	\$ 16,000.00	\$ 17,779.20
Bridges	\$ 1.00	\$ -
Dams	\$ 400.00	\$ 400.00
Sanitation		
Transfer Station Administration	\$ 70,460.00	\$ 60,254.31
Solid Waste Collection	\$ 39,247.00	\$ 23,480.62
Solid Waste Disposal	\$ 218,702.00	\$ 194,091.98
Health		
Animal Control	\$ 11,168.00	\$ 6,604.18
Health Department	\$ 31,036.00	\$ 30,258.50

2013 COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

<u>PURPOSE OF APPROPRIATIONS</u>	<u>APPROPRIATION</u>	<u>EXPENDITURE</u>
Welfare		
General Assistance	\$ 68,612.00	\$ 48,335.25
Culture and Recreation		
Recreation	\$ 48,373.00	\$ 48,831.23
Veasey Park	\$ 25,907.00	\$ 21,222.14
Library	\$ 90,322.00	\$ 87,213.52
Memorial Day	\$ 300.00	\$ 300.00
Heritage Commission	\$ 600.00	\$ 600.00
Conservation Commission	\$ 2,075.00	\$ 2,075.00
Forestry Commission	\$ 6.00	\$ -
Debt Service		
Tax Anticipation Note	\$ 1.00	\$ -
Total Operating Budget	\$ 3,391,674.00	\$ 3,243,112.57
Prior Year Encumbrances	\$ 59,457.27	\$ 57,642.11
Warrant Articles	\$ 109,775.00	\$ 108,949.66
Totals	\$ 3,560,906.27	\$ 3,409,704.34

2013 DETAILED STATEMENT OF PAYMENTS

CONSERVATION COMMISSION

Part Time Secretary	962.00
Legal Services	300.00
Easement Monitoring	50.00
Printing Publication – Outreach	1.00
Dues	475.00
Supplies	200.00
Postage	31.00
Open Space Committee	1.00
Conservation Comm. Projects	1.00
Conservation Fund Reimburse	1.00
Land	1.00
Equipment	1.00
Meetings/Seminars/Training	50.00
Grant	<u>1.00</u>
	2,075.00

FORESTRY COMMISSION

Project Monitoring	0.00
Supplies	0.00
Postage	0.00
Forestry Projects	0.00
Meetings	0.00
Grant	<u>0.00</u>
	0.00

DEBT SERVICE

Tax Anticipation Note	0.00
Transfer of Funds	0.00
Payment to State	<u>0.00</u>
	0.00

PRIOR YEAR ENCUMBRANCES

Town Clerk Encumbrance	0.00
Assessing Encumbrance	2,397.00
Government Buildings Encumbrance	994.00
Police Encumbrance	22,925.11
Transfer St Encumbrance	4,725.00
Veasey Park Encumbrance	3,279.00
Library Encumbrance	<u>23,322.00</u>
	57,642.11

2013 WARRANT ARTICLES

Art#3 Replace Windows, Siding GBW	34,230.64
Art#4 Fire Department Stipends	25,000.00
Art#5 Expendable Trust Fund Gov't	25,000.00
Art#6 Side, Maintain, Repair Fire Station	19,719.02
Art#11 CRF Rescue Vehicles & Equip	<u>5,000.00</u>
	108,949.66

2013 EMPLOYEE ROSTER

<u>Employee Name</u>	<u>Department</u>	<u>Regular Wages</u>	<u>OT Wages</u>	<u>Detail Wages</u>	<u>Gross Amount</u>
Ahern, Shea R	Fire Department	142.07			142.07
Ainslie, Dennis J	Transfer Station	7,230.60			7,230.60
Almeida, Erica L	Recreation	10,864.25			10,864.25
Barry, Kevin J	Town Clerk/Tax Collector	44,546.38			44,546.38
Barry, Stephen R	Executive	800.00			800.00
Boswak, Leslie A	Town Administration	64,937.08			64,937.08
Bosworth, Jesse W	Fire Department	1,165.82			1,165.82
Bosworth, Joseph H	Fire Department	893.02			893.02
Boucher, Jane L	Planning Board	8,086.96			8,086.96
Bradley, Darrell F	Police	744.00			744.00
Burklund, Gregg A	Recreation	9,440.00			9,440.00
Burns-Fedeles, Laura K	Fire Department	163.46			163.46
Butler, Richard E	Fire Department	1,165.75			1,165.75
Cartier, Joseph W	Fire Department	2,079.38			2,079.38
Castor, Barbara J	Fire Department	106.65			106.65
Clark, Gary G	Fire Department	2,436.53			2,436.53
Coan, Michael J	Veasey Park	4,690.51			4,690.51
Cote, Alex E	Highway Administration	56,415.87			56,415.87
Cresswell, Joshua D	Fire Department	328.48			328.48
DeCota, Evelyn F	Library	41,764.00			41,764.00
Deyermund, Daniel C	Police	52,251.44	1,403.02	3,929.92	57,584.38
Dillon, Thomas P	Fire Department	1,256.69			1,256.69
Dionne, Travis R	Veasey Park	1,150.00			1,150.00
Driscoll, Michael L	Library	518.00			518.00
Dubiansky, John P	Recreation	11,408.72			11,408.72
Farrar, David A	Fire Department	3,894.94			3,894.94
Farrar, Erik J	Fire Department	608.61			608.61
Fisher, Matthew S	Fire Department	4,391.93			4,391.93
Foisy, Jeanette L	Town Administration	46,733.41			46,733.41
Foster, Steven M	Fire Department	1,433.40			1,433.40
Gallant, Christopher R	Fire Department	1,263.51			1,263.51
Gamache, Christopher	Fire Department	1,109.27			1,109.27
Gauthier, Garrett P	Recreation	10,412.25			10,412.25
Gauthier, Ryan J	Recreation	2,034.00			2,034.00
Giovinelli, Lisa D	Recreation	4,743.40			4,743.40
Graykin, Melissa J	Library	10,500.77			10,500.77
Greeley, Michael P	Police	62,790.00		4,291.00	67,081.00
Greig, Denise A	Welfare	23,833.21			23,833.21
Hall, Laura M	Fire Department	1,136.21			1,136.21
Hapke, Leah M	Veasey Park	3,390.00			3,390.00
Heon, William R	Library	94.50			94.50
Hills, Philip J	Fire Department	825.55			825.55
Hills, Tristan M	Fire Department	1,953.88			1,953.88
Hughes, Joel	Police	47,942.79	1,412.85	1,335.24	50,690.88
Hutchinson, Rebecca C	Executive	450.00			450.00
Jackman-Williams, Josselyn V	Veasey Park	1,830.00			1,830.00
Jamele, Steven F	Information Technology	32,814.50			32,814.50
Kimball, Dianne L	Fire Department	782.47			782.47
Kimball, Matthew D	Highway Administration	33,586.76	7,331.40		40,918.16
Kimball, Paul R	Highway Administration	36,225.64	7,725.96		43,951.60
Lavoie, Michael E	Police	53,791.01	4,358.85	5,362.01	63,511.87
Layton, Renee M	Recreation	8,710.00			8,710.00
Libby, Katherine A	Municipal Budget Committee	1,078.56			1,078.56
Lister, Joseph K	Police	16,221.10	464.54	102.00	16,787.64

2013 EMPLOYEE ROSTER

<u>Employee Name</u>	<u>Department</u>	<u>Regular Wages</u>	<u>OT Wages</u>	<u>Detail Wages</u>	<u>Gross Amount</u>
Loignon, Scott D	Police	8,111.70		820.50	8,932.20
Lopez, William M	Animal Control	5,180.58			5,180.58
MacDonald, Kevin J	Fire Department	1,556.95			1,556.95
Manzi, Joseph A	Recreation	48,831.23			48,831.23
Marshall, Judith L	Assessing	17,867.76			17,867.76
McHugh, Cynthia B	Animal Control	6,405.72			6,405.72
McPherson, Philip R	Recreation	696.02			696.02
Mikkelsen, Courtenay E	Recreation	8,959.50			8,959.50
Morrison, John R	Library	5,285.80			5,285.80
Mozer Jr., Robert E	Police	19,962.32		3,204.50	23,166.82
Nelson, Nicholas C	Veasey Park	3,250.00			3,250.00
O'Neal, Alan E	Executive	600.00			600.00
O'Neal, Larry A	Fire Department	347.77			347.77
Oehler, Carl E	Highway Administration	40,085.24	9,630.11		49,715.35
Olson, Kathleen M	Recreation	2,265.75			2,265.75
Paradis, Angel M	Town Clerk/Tax Collector	414.00			414.00
Paradise, Dennis M	Transfer Station	19,867.90			19,867.90
Pelletier, Richard H	Building Inspection	56,108.23			56,108.23
Pelletier, Timothy P	Police	41,040.59	168.81	1201	42,410.40
Pelletier, Troy C	Recreation	1,848.76			1,848.76
Perron, William A	Executive	150.00			150.00
Pitman, Richard W	Executive	600.00			600.00
Poisson, Jeffrey R	Fire Department	537.44			537.44
Purdy, Gerry A	Transfer Station	11.85			11.85
Rapsis, Jason S	Fire Department	126.92			126.92
Roberts, Kelly A	Town Clerk/Tax Collector	32,338.69			32,338.69
Robertson, Rachel E	Recreation	3,478.50			3,478.50
Robertson, Robert A	Executive	600.00			600.00
Rollins, Keith	Fire Department	55.32			55.32
Schibblehute, Doreen	Fire Department	2,322.07			2,322.07
Sinamon, Lorena A	Executive	4,160.00			4,160.00
Smith, Glenda J	Police	39,609.84	661.71	2,190.00	42,461.55
Smith, Jeffrey P	Fire Department	146.20			146.20
Smith, Paul M	Fire Department	122.46			122.46
Souhlaris, Christopher M	Recreation	2,486.64			2,486.64
St. John, Edward N	Recreation	3,685.00			3,685.00
St. Onge, Roger N	Police	8,191.98		2,322.00	10,513.98
Studley, Allan F	Transfer Station	23,047.24			23,047.24
Tibbetts, Mark A	Government Buildings	32,626.90			32,626.90
Touchette, Michelle E	Recreation	15,290.00			15,290.00
Touchette, Penny S	Town Administration	39,155.50			39,155.50
Tracy Sr, Richard H	Highway Administration	14,006.72			14,006.72
Treantafel, Deborahann	Recreation	20,464.50			20,464.50
Vennerbeck, Ann H	Library	6,803.76			6,803.76
Wilson, Alan L	Police	42,636.22	670.22	1,806.88	45,113.32
Wilson, Scott G	Recreation	1,011.00			1,011.00
Woods, Chad J	Recreation	4,397.25			4,397.25

2013 ELECTION OFFICIALS

Moderator

Jonathan Hutchinson	\$ 125.06
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Assistant Moderator

Assistant Moderator

Richard Boisvert	\$ 25.38
James County	\$ 97.88
Frances Menard	\$ 97.88

Supervisors of Checklist

Meridith Briggs	\$ 820.00
Harriet Cady	\$ 702.50
Carly Oswald	\$ 72.50
Cherie Sanborn	\$ 1,385.00

Ballot Clerks

Kathleen Berglund	\$ 112.38
Anne Crawn	\$ 90.63
Barbara Daley	\$ 112.38
Cynthia Kelsey	\$ 112.38
Cynthia Tomilson	\$ 90.63
Thomas Foulkes	\$ 21.75

Ballot Counters

Richard Boisvert	\$ 16.31
Melissa Buckner	\$ 16.31
Thomas Dillon	\$ 16.31
Dollene Jones	\$ 14.50
Jay Joplin	\$ 14.50
Janice Leviton	\$ 12.69
Frances Menard	\$ 16.31
Kirk Sciola	\$ 14.50
Debra Smith	\$ 12.69
Cynthia Tomilson	\$ 16.31
Melisa Yurek	\$ 12.69

ANNUAL REPORT OF THE TREASURER

Checking Account Balance January 1, 2013		\$ 611,005.19
Receipts from Tax Collector	\$ 12,299,711.76	
Receipts from Selectmen	\$ 534,816.50	
Receipts from Town Clerk	\$ 785,778.02	
Receipts from Parks & Recreation Revolving Fund	\$ 260,578.48	
Receipts from Other Sources	\$ 109,364.22	
Transfers from Money Market Account	\$ 7,200,000.00	
Transfers from Money Market Escrow Accounts	\$ 23,652.30	
Total Cash Receipts		\$ 21,213,901.28
Payments Approved By Selectmen Board		\$ (20,349,695.87)
Checking Account Balance December 31, 2013		\$ 1,475,210.60

Town Accounts

BMI Realty Trust Hussey	\$ 76.94
Bognagki Engineer Review	\$ 409.84
Brown's Mill Engineer Review	\$ 59.05
Citizens Bank Money Market	\$ 312,411.40
Conservation Fund	\$ 243,296.34
Cottonwood Estates	\$ 56.66
Cottonwood Settlement	\$ 4,736.38
Deerfield Rescue	\$ 19,605.02
Deerfield Fire Department Equipment Fund	\$ 601.15
Emergency Response – Street Numbers	\$ 1.17
Lahrs	\$ 18.79
Forest Maintenance	\$ 1,601.13
Freda Engineer Review	\$ 188.28
Gazebo	\$ 12,460.60
Heritage Foundation	\$ 1,864.98
Highway Donations	\$ 275.61
Impact Fee - Highways	\$ 37,822.38
Impact Fees - School	\$ 45,054.99
Impact Fee - Solid Waste	\$ 21,186.38
Improvements to Mountain Road - between Poles 42 & 43	\$ 1,748.91
IRS Refund	\$ 66.69
Lamprey River Advisory Committee	\$ 603.70
LLC Engineering	\$ 1,164.23
Maintenance of Bicentennial Recreational Field	\$ 593.31
M. Bognagki Road Bond	\$ 23.11
Miscellaneous	\$ 8.73
Old Home Day	\$ 1,120.21

Police Dept – Cop Cards	\$ 1,493.77
Police Dept – Equipment Fund	\$ 881.90
Police Dept – Pistol Permits	\$ 1,027.20
Rollins N Engineer Review	\$ 193.66
Rollins N Reclamation B	\$ 10,463.52
Road Bond Security	\$ 3,085.65
Road Bond Security of Joseph Brown	\$ 718.99
Security Deposit State Property	\$ 2,668.94
Sorak Engineer Review	\$ 74.82
TD Bank Municipal Money Market	\$ 3,603,799.86
Town Hall Accessibility Fund	\$ 7,626.07
Town Hall Curtain Fund	\$ 43.94
Town Planner Fees	\$ 370.23
Tuckor County RE Engineer Review Middle/South	\$ 152.26
Total	\$ 4,339,656.79

Lorena Sinnamon
Town Treasurer

ANNUAL REPORT OF THE TOWN CLERK

Financial Reports

January 1, 2013 to December 31, 2013

Motor Vehicle Permits

January		\$	57,666.00
February		\$	56,896.00
March		\$	62,133.00
April		\$	70,829.00
May		\$	69,550.00
June		\$	67,152.00
July		\$	53,718.00
August		\$	83,894.67
September		\$	58,704.00
October		\$	55,806.00
November		\$	53,496.33
December		\$	62,136.17

TOTAL MOTOR VEHICLE REVENUE **\$ 751,981.17**

OTHER REVENUES

Title Fees		\$	1,972.00
Municipal Agent Fees		\$	20,457.00
UCC's		\$	1,275.00
Dog Licenses		\$	3,245.50
Dog Late Fee		\$	239.00
Bad Check Fee		\$	700.00
Marriage Licenses		\$	189.00
Certified Copies – Birth		\$	359.00
Certified Copies – Death		\$	135.00
Certified Copies – Marriage		\$	247.00
Vital Statistics – Update		\$	10.00
Dredge and Fill Permits		\$	10.00
Checklist Copies		\$	253.00
Overpayments		\$	23.20
Pole Petitions		\$	40.00
Misc. Copies		\$	39.50

TOTAL OTHER REVENUE **\$ 29,194.20**

REMITTANCE TO THE TREASURER **\$ 781,175.37**

Respectfully Submitted,

Kevin J. Barry, Certified Town Clerk/Tax Collector

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

TAX COLLECTOR'S REPORT

For the Municipality of Deerfield Year Ending 12/31/2013

DEBITS

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
			2012	2011	2010+
Property Taxes	#3110		\$ 592,911.77	\$ -	\$ -
Resident Taxes	#3180		\$ -	\$ -	\$ -
Land Use Change	#3120		\$ 39,700.00	\$ -	\$ -
Yield Taxes	#3185		\$ 3,617.37	\$ -	\$ -
Excavation Tax @ \$.02/yd	#3187		\$ -	\$ -	\$ -
Utility Charges	#3189		\$ -	\$ -	\$ -
Property Tax Credit Balance**		< >			
Other Tax or Charges Credit Balance**		(\$30,430.97)			
TAXES COMMITTED THIS YEAR				For DRA Use Only	
Property Taxes	#3110	\$ 12,147,720.00	\$ -		
Resident Taxes	#3180	\$ -	\$ -		
Land Use Change	#3120	\$ 12,110.00	\$ -		
Yield Taxes	#3185	\$ 10,658.39	\$ 1,141.75		
Excavation Tax @ \$.02/yd	#3187	\$ 278.20	\$ -		
Utility Charges	#3189	\$ -	\$ -		
OVERPAYMENT REFUNDS					
Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 29,065.80	\$ -	\$ -	\$ -
Interest - Late Tax	#3190	\$ 8,685.43	\$ 49,534.80	\$ -	\$ -
Resident Tax Penalty	#3190	\$ -	\$ -	\$ -	\$ -
TOTAL DEBITS		\$ 12,178,086.85	\$ 686,905.69	\$ -	\$ -

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant & therefore in line #3110 as positive amount for this year's levy.

TAX COLLECTOR'S REPORTFor the Municipality of Deerfield Year Ending 12/31/2013**CREDITS**

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2012	2011	2010+
Property Taxes	\$ 11,553,881.95	\$ 325,076.58	\$ -	\$ -
Resident Taxes	\$ -	\$ -	\$ -	\$ -
Land Use Change	\$ 5,000.00	\$ -	\$ -	\$ -
Yield Taxes	\$ 9,486.87	\$ 4,759.12	\$ -	\$ -
Interest & Penalties	\$ 8,685.43	\$ 49,534.80	\$ -	\$ -
Excavation Tax @ \$.02/yd	\$ 278.20	\$ -	\$ -	\$ -
Utility Charges	\$ -	\$ -	\$ -	\$ -
Conversion to Lien (principal only)	\$ -	\$ 288,109.19	\$ -	\$ -
DISCOUNTS ALLOWED				
ABATEMENTS MADE				
Property Taxes	\$ 22,242.00	\$ 427.00	\$ -	\$ -
Resident Taxes	\$ -	\$ -	\$ -	\$ -
Land Use Change	\$ 1,000.00	\$ -	\$ -	\$ -
Yield Taxes	\$ 971.31	\$ -	\$ -	\$ -
Excavation Tax @ \$.02/yd	\$ -	\$ -	\$ -	\$ -
Utility Charges	\$ -	\$ -	\$ -	\$ -
CURRENT LEVY DEEDED				
UNCOLLECTED TAXES - END OF YEAR #1080				
Property Taxes	\$ 571,596.05	\$ -	\$ -	\$ -
Resident Taxes	\$ -	\$ -	\$ -	\$ -
Land Use Change	\$ 6,110.00	\$ -	\$ -	\$ -
Yield Taxes	\$ 200.21	\$ -	\$ -	\$ -
Excavation Tax @ \$.02/yd	\$ -	\$ -	\$ -	\$ -
Utility Charges	\$ -	\$ -	\$ -	\$ -
Property Tax Credit Balance**	< >			
Other Tax or Charges Credit Balance**	\$ (1,365.17)			
TOTAL CREDITS	\$ 12,178,086.85	\$ 686,905.69	\$ -	\$ -

**Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).

MS-61
Rev. 10/10

TAX COLLECTOR'S REPORT**For the Municipality of Deerfield Year Ending 12/31/2013****DEBITS**

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2013	2012	2011	2010+
Unredeemed Liens Balance - Beg. Of Year		\$ -	\$ 244,121.69	\$ 300,088.70
Liens Executed During Fiscal Year	\$ -	\$ 320,645.37	\$ -	\$ -
Interest & Costs Collected (After Lien Execution)		\$ 5,675.83	\$ 13,849.15	\$ 47,912.16
TOTAL DEBITS	\$ -	\$ 326,321.20	\$ 257,970.84	\$ 348,000.86

CREDITS

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2013	2012	2011	2010+
Redemptions		\$ -	\$ 83,871.80	\$ 83,903.59	\$ 109,901.49
Interest & Costs Collected (After Lien Execution)	#3190	\$ -	\$ 5,675.83	\$ 13,849.15	\$ 47,912.16
Abatements of Unredeemed Liens		\$ -	\$ -	\$ 20,856.26	\$ 111,437.85
Liens Deeded to Municipality					
Unredeemed Liens Balance - End of Year	#1110	\$ -	\$ 236,773.57	\$ 139,361.84	\$ 76,125.61
TOTAL CREDITS		\$ -	\$ 326,321.20	\$ 257,970.84	\$ 348,000.86

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE _____ **DATE** _____

Kevin J. Barry

Financial Report of Philbrick- James Library

December 31, 2013

Balance on hand, January 1, 2013 based on EOY TD Bank Statement minus 2012 checks not yet cashed \$44,559.11

Receipts:

Interest	\$0.00	
Donations, fines, book receipts, gifts	\$350.00	
Town Funds Transferred	\$21,809.11	
Grants	\$0.00	
Copier	\$357.20	
Other (transfer from building fund & NHHC)	\$2,225.00	
Subtotal		\$24,741.31
		\$69,300.42

Expenditures:

Supplies and Maintenance

Electricity: Public Service of New Hampshire	\$1,588.60	
Office Supplies	\$1,277.34	
Equipment Maintenance	\$189.25	
Building Maintenance (including addressing safety issues)	\$3,577.40	
New Equipment	\$79.98	
Lift	\$150.00	
Banking Costs	\$24.00	
Subtotal		\$6,886.57

Programs and Personnel Expenses

Family memberships:

Currier Museum	\$80.00	
NH Historical Society	\$60.00	
Seacoast Science Center	\$70.00	
McAuliffe-Shepard Planetarium	\$250.00	
SEE Museum	\$75.00	
Boston Museum of Fine Arts	\$42.90	
Strawberry Banke Museum	\$250.00	
American Independence Museum	\$50.00	
Manchester Historic Association	\$50.00	
 NHLA memberships	 \$265.00	
SILC membership	\$250.00	
Professional Development	\$155.00	
Humanities Programs	\$515.00	
Park Street Foundation Contract (eBook downloads)	\$1,000.00	
Virtual Towns & Schools (town website)	\$250.00	
Subtotal		\$3,362.90

Books and Periodicals

Books	\$8,855.68	
Audiobooks	\$828.41	
Newspapers	\$473.72	
Magazines	\$286.11	
Subtotal		\$10,443.92

Total Expenses (including checks not yet cashed at EOY) (\$20,693.39)

Transfer of checking funds to savings/building fund (\$20,000.00)

Balance on hand, December 31, 2013 **\$28,607.03**

Philbrick-James Library Building Fund 2013

Balance on hand, January 1, 2013			\$39,323.06
Receipts:			
	Trustee of the Trust Funds (thru August)	\$1,063.38	
	Interest	\$20.51	
	Donations	\$0.00	
	Subtotal		\$1,083.89
Transfer funds from checking			\$20,000.00
Transfer to Checking for trustee portion of entry repair costs			(\$2,000.00)
Balance on hand, December 31, 2013			<u>\$58,406.95</u>

Special Note on the organization of the Deerfield Trustees of Trust Funds

The Trustees of the Deerfield Trust Funds have made a decision to improve the management of our various investments. We have historically self-managed the funds, and have mostly used a single investment instrument, Ginnie Mae bond funds, placed with Fidelity Investments LLC. The Federal Reserve's change in regard to its reduction in purchases of these mortgage-based securities in March-April of this year caused a quick and lasting lowering of the value of our investments, with dividends and income already lower than past years. Our Funds lost approximately 4 % of their value in a two week period, and did not recover while remaining with Fidelity and in the Bond Funds.

Based on this situation, the Trustees of Trust Funds decided we needed to make a change from self-directed investment management and move our Funds to professional investment management - and to engage an Investment Advisory Service. We began the process in June and changed the investment structure in October.

We sent out Requests for Proposals to Banks or Trusts doing business in New Hampshire detailing the purpose and size of our many Funds and describing the types and frequency of our deposit and disbursement requirements. We received five bids, and, after several meetings and interviews, selected Cambridge Trust Company, with offices in Concord and Portsmouth and headquarters in Boston, as our Investment Advisory Service. Cambridge Trust's fees for managing our Funds are structured in two ways; Capital Reserve Funds (those created and funded by taxes – like the Deerfield School Special Education Fund) get charged no fee, and the Common Funds (those created by charitable donation or non-tax sources – like the various church and organization Funds) are charged approximately an 0.8% fee, and that is paid out of fund proceeds. The Capital Reserve Funds are placed in funds allowed by the NH Charitable Trust Division, and are low interest, but risk free, instruments, as required by RSA. The Common Funds are managed for growth and income in the conventional securities and stock markets, and do require the usual brokerage management attention, and therefore are charged appropriate conventional fees, as allowed by RSA.

This investment management of our Trust Funds conforms strictly to the various RSA's governing Trustee activities, RSA 31 and RSA 38 and the guidance of the NH Charitable Trust Division.

This change brings professional, experienced and consistent management to the investment process and to the preparation of these MS9 and MS10 Forms and all the other many data reporting and filing requirements. Having this service will allow the Trustees to act as supervisors of the Advisor, and be able to do so regardless of the frequent vacancies on the Board and the change from time-to-time in the Trustee position responsible for bookkeeping.

The most important service provided by the Investment Advisor, however, will be the professional and constant management of day-to-day investment decisions and timing for the Funds where we want growth and income.

NOTE 1: the 2013 MS9 & MS10 reports do not include three transactions received by the Trustees in late 2013, but through a Trustee timing error, were not processed in time to be included in the year for MS9 & MS10 reporting; \$25,000 addition to the School Facilities Repair Fund, \$4,000 purchase of cemetery plots at Old Center Cemetery and \$250 addition to the Town Hall Restoration – those deposits will appear in the 2014 MS9 & MS10 reports, and are included in the January 2014 Cambridge Trust statements for the Funds.

NOTE 2: These yearend reports do not display all of detail of the transition from Fidelity to Cambridge Trust, but are inclusive of all the relevant data as requested by the State MS-9 and MS-10.

MS-9 CRF
REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF DEERFIELD, NH
FOR PERIOD ENDING DECEMBER 31, 2013
CAPITAL RESERVE ACCOUNT (ACCOUNT NUMBER XXXXX55)
AS OF: December 31, 2013

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST	HOW INVESTED	BALANCE BEGINNING	NEW FUNDS CREATED	CASH G/L ON SECURITIES *	WITHDRAWALS	PERCENT (%)	INCOME AMOUNT	GRAND TOTAL PRINC & INC	BEG FAIR VALUE	UNREALIZED ANNUAL G/L	END FAIR VALUE
<u>DEERFIELD SCHOOL DISTRICT</u>													
2/9/2004	Deerfield School Special Ed Fund	Cap Reserve	Comm Fund	211,032.38	0.00	(5,762.79)	0.00	33.11%	2,543.77	207,813.36	212,871.51	0.00	207,813.36
12/3/2004	Deerfield School Facility Repair **	Cap Reserve	Comm Fund	134,359.66	0.00	(2,761.35)	0.00	21.08%	1,323.17	132,921.48	135,545.77	0.00	132,921.48
12/20/2011	Deerfield School Playground Fund	Cap Reserve	Comm Fund	25,928.38	0.00	(1,178.77)	0.00	4.07%	306.74	25,056.35	25,666.11	0.00	25,056.35
<u>DEERFIELD - FIRE RESPONSE/EMERGENCY</u>													
5/3/2010	Fire Engine Capital Reserve	Cap Reserve	Comm Fund	199,799.34	0.00	(3,579.11)	0.00	31.34%	2,431.58	198,651.81	203,486.49	0.00	198,651.81
12/3/2013	Rescue Vehicles and Equipment Fund	Cap Reserve	Comm Fund	0.00	5,000.00	0.00	0.00	0.78%	0.06	5,000.06	0.00	0.00	5,000.06
<u>TOWN OF DEERFIELD</u>													
8/3/2012	Muni Government Buildings Fund	Cap Reserve	Comm Fund	25,227.06	25,000.00	(1,343.15)	(18,896.00)	4.92%	281.75	30,269.66	24,973.34	0.00	30,269.66
5/15/1977	Cemetery Land Acquisition Fund	Cap Reserve	Comm Fund	29,996.63	0.00	(1,548.15)	0.00	4.71%	336.16	28,784.64	29,214.18	0.00	28,784.64
<u>TOTALS</u>													
				626,343.45	30,000.00	(16,173.32)	(18,896.00)	100.00%	7,223.23	628,497.36	631,757.40	0.00	628,497.36

* Cost values were not maintained at prior custodian. Difference between MS-9 principal balance and sale proceeds have been accounted for as "Cash G/L on Securities". All sales took place in September 2013.
Adjustments to "Cash G/L on Securities" in Qtr End October 2013 are:

Deerfield School Special Ed Fund -\$10,000.54
Deerfield School Facility Repair -\$1,702.57
Cemetery Land Acquisition Fund -\$456.59

* all interest and Long/Short Term Gain Loss was reinvested. Reinvestment was not accounted for (no adjustment to cost)
* Short term disallowed loss (wash sale rule) has been added back to Cash G/L on Securities
** School Facility Repair Fund starting balance included \$25,000 held in checkbook with Citizens Bank

JAMES M. SULLIVAN, TREASURER, TRUSTEE OF TRUST FUNDS
CAROL A. LEVEQUE, TRUSTEE OF TRUST FUNDS
KEVIN G. VERVILLE, TRUSTEE OF TRUST FUNDS

REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF DEERFIELD, NH

FOR PERIOD ENDING DECEMBER 31, 2013

GENERAL COMMON FUND (ACCOUNT NUMBER XXXXX63)

AS OF: December 31, 2013

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST	PRINCIPAL					INCOME					GRAND TOTAL PRINC & INC	BEG FAIR VALUE	UNREALIZED ANNUAL G/L***	END FAIR VALUE ***	
			HOW INVESTED	PERCENT (%)	BALANCE BEGINNING	NEW FUNDS CREATED	CASH G/L ON SECURITIES *	WITHDRAWALS	PRINCIPAL FEES	BALANCE END	BEGINNING BALANCE	PERCENT (%)					INCOME AMOUNT
TOWN OF DEERFIELD																	
N/L	Common Trust Fund A	Cemetery	Common Trust	4.6%	24,601.08	0.00	16,275.25	0.00	(55.11)	40,821.22	59,742.93	6.7%	1,292.88	(6,000.00)	55,035.81	104,156.39	97,375.94
N/L	Common Trust Fund B	Cemetery	Common Trust	1.5%	8,078.39	0.00	1,775.64	0.00	(13.29)	9,840.74	8,005.10	1.6%	242.92	(200.00)	8,048.02	18,515.59	18,172.22
N/L	Morrison Cemetery Fund	Cemetery	Common Trust	7.4%	39,703.30	0.00	7,183.19	0.00	(63.22)	46,823.27	22,931.43	7.7%	967.80	(1,000.00)	22,899.23	72,738.56	70,827.30
N/L	Old Centre Cemetery Fund	Cemetery	Common Trust	8.8%	46,807.84	1,200.00	6,223.98	0.00	(73.12)	54,158.70	6,726.12	8.9%	873.71	(1,437.00)	6,162.83	62,003.07	61,277.36
3/15/2004	Gentlemen Joe Brown Award	Award	Common Trust	1.9%	10,033.75	0.00	2,685.84	0.00	(17.15)	12,702.44	5,608.26	2.1%	656.33	(400.00)	5,864.59	20,128.13	18,861.23
DEERFIELD- ALL OTHER																	
3/5/1987	Philbrick James Library Fund	Library	Common Trust	6.8%	36,488.63	0.00	1,806.13	0.00	(51.63)	38,243.13	2,678.41	6.3%	595.70	(504.47)	2,769.64	42,487.75	41,662.63
12/20/1923	Philbrick Fund #1	Library	Common Trust	1.1%	5,675.11	0.00	433.38	0.00	(8.24)	6,100.25	(139.04)	1.0%	115.80	(169.36)	(192.60)	5,907.65	6,001.26
4/6/1945	Philbrick Fund #2	Library	Common Trust	1.5%	7,798.67	0.00	595.54	0.00	(11.32)	8,382.89	(191.08)	1.4%	159.13	(252.76)	(264.71)	8,118.18	8,246.82
10/5/1926	Freewill Baptist Church	Church	Common Trust	0.8%	4,136.83	0.00	315.91	0.00	(6.00)	4,446.74	(101.35)	0.7%	84.41	(123.44)	(140.38)	4,306.36	4,374.59
6/26/1956	Progressive Grange Fund	Scholarship	Common Trust	0.2%	1,018.15	0.00	218.62	0.00	(1.67)	1,235.10	1,946.43	0.2%	21.80	(100.00)	1,868.23	3,321.21	3,152.51
1/1/1964	Cross Sanborn Fund	Library	Common Trust	0.4%	1,981.57	0.00	151.32	0.00	(2.88)	2,130.02	(48.54)	0.3%	40.43	(59.12)	(67.23)	2,062.79	2,165.57
1870	Jenness Fund	Education	Common Trust	1.0%	5,134.72	0.00	392.11	0.00	(7.45)	5,519.38	(125.80)	0.9%	104.77	(153.23)	(174.26)	5,345.12	5,429.82
12/31/1980	Womens Relief Corps Room	Library	Common Trust	0.0%	208.72	0.00	15.94	0.00	(0.30)	224.35	(5.13)	0.0%	4.26	(6.25)	(7.12)	217.23	220.67
2/24/1984	Friends of Rebekahs	Scholarship	Common Trust	0.0%	9.24	0.00	22.52	0.00	(0.04)	31.71	318.95	0.0%	0.35	(25.00)	294.30	326.01	331.18
12/31/1990	Bill Sanborn Fund	Library	Common Trust	0.1%	333.72	0.00	25.49	0.00	(0.48)	358.72	(8.17)	0.1%	6.81	(9.94)	(11.30)	347.42	352.93
4/1/1992	Joe Carter Memorial Fund	Needy	Common Trust	0.9%	4,584.05	0.00	454.72	0.00	(6.79)	5,032.88	1,162.88	0.8%	94.32	0.00	1,257.20	6,389.74	6,389.74
6/26/1992	Town Hall Restoration Fund **	Town Hall	Common Trust	3.5%	18,596.27	1,390.00	2,217.74	0.00	(29.94)	22,174.08	8,255.44	3.6%	406.80	0.00	8,662.24	30,081.87	31,324.93
5/22/2005	Historical Society	Historical	Common Trust	57.8%	307,918.32	0.00	33,052.90	0.00	(459.73)	340,511.49	120,044.48	55.8%	6,352.53	(8,000.00)	118,397.01	455,908.50	479,445.14
11/13/2012	Deerfield Womens Club	Scholarship	Common Trust	1.9%	10,000.00	1,000.00	880.18	0.00	(16.02)	11,864.17	26.63	1.9%	212.19	0.00	238.82	12,102.99	12,294.77
TOTAL				100.0%	533,109.26	3,590.00	74,726.40	0.00	(824.38)	610,601.28	236,827.95	100.0%	12,232.95	(18,420.57)	230,640.33	874,900.26	854,571.53

* Cost values were not maintained at prior custodian. Difference between MS-9 principal balance and sale proceeds have been accounted for as "Cash G/L on Securities". All sales took place in September 2013.

Adjustments: "Cash G/L on Securities" in Qtr End September 2013 are:

Common Trust Fund A	\$15,891.63	Philbrick James Library Fund	\$499.02	Womens Relief Corps Room	\$14.97
Common Trust fund B	\$1,702.65	Philbrick Fund #1	\$407.16	Friends of Rebekahs	\$22.48
Morrison Cemetery Fund	\$7,030.69	Philbrick Fund #2	\$559.51	Bill Sanborn Fund	\$23.94
Old Centre Cemetery Fund	\$6,201.43	Freewill Baptist Church	\$296.80	Joe Carter Memorial Fund	\$433.56
Gentlemen Joe Brown Ad	\$505.60	Progressive Grange Fund	\$213.94	Town Hall Restoration Fund	\$2,125.52
		Cross Sanborn Fund	\$142.17	Historical Society	\$31,631.89
		Jenness Fund	\$368.39	Deerfield Womens Club	\$834.16

** Short term disallowed loss (wash sale rule) has been added back to Cash G/L on Securities

*** Unrealized and Ending Fair Value was calculated using combined Principal and Income as Investments are currently combined at Cambridge Trust Company

* Cost values were not maintained at prior custodian. Difference between MS-9 principal balance and sale proceeds have been accounted for as "Cash G/L on Securities". All sales took place in September 2013.

Adjustments: "Cash G/L on Securities" in Qtr End September 2013 are:

Common Trust Fund A	\$15,891.63	Philbrick James Library Fund	\$499.02	Womens Relief Corps Room	\$14.97
Common Trust fund B	\$1,702.65	Philbrick Fund #1	\$407.16	Friends of Rebekahs	\$22.48
Morrison Cemetery Fund	\$7,030.69	Philbrick Fund #2	\$559.51	Bill Sanborn Fund	\$23.94
Old Centre Cemetery Fund	\$6,201.43	Freewill Baptist Church	\$296.80	Joe Carter Memorial Fund	\$433.56
Gentlemen Joe Brown Ad	\$505.60	Progressive Grange Fund	\$213.94	Town Hall Restoration Fund	\$2,125.52
		Cross Sanborn Fund	\$142.17	Historical Society	\$31,631.89
		Jenness Fund	\$368.39	Deerfield Womens Club	\$834.16

JAMES M. SULLIVAN, TREASURER, TRUSTEE OF TRUST FUNDS

CAROL A. LEVEQUE, TRUSTEE OF TRUST FUNDS

KEVIN G. VERVILLE, TRUSTEE OF TRUST FUNDS

MS-10 GCF
REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF DEERFIELD, NH
FOR PERIOD ENDING DECEMBER 31, 2013
GENERAL COMMON FUND (ACCOUNT NUMBER XXXXX63)

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	PRINCIPAL					INCOME					PRINCIPAL ONLY			
		BALANCE BEG	PURCHASES	CAPITAL GAINS	PROCEEDS FROM SALES	GAIN/LOSS FROM SALES	BALANCE END YEAR	BALANCE BEG YEAR	INCOME RECEIVED	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL PRINCIPLE & INCOME	BEG OF YEAR FAIR VALUE*	UNREALIZED ANNUAL GAINS	END OF YEAR FAIR VALUE *
		YEAR													
0.00	CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0	FIDELITY GNMA FUND (FGMN)	84,344.01	0.00	0.00	100,625.83	16,281.82	0.00	0.00	1,195.55	0.00	0.00	0.00	104,156.39	0.00	0.00
0	FIDELITY GNMA FUND (FGMN)	16,083.49	0.00	0.00	17,860.71	1,777.22	0.00	0.00	219.46	0.00	0.00	0.00	18,515.59	0.00	0.00
0	FIDELITY GNMA FUND (FGMNX)	62,634.73	0.00	0.00	69,825.45	7,190.72	0.00	0.00	856.16	0.00	0.00	0.00	72,378.56	0.00	0.00
0	FIDELITY GNMA FUND (FGMNX)	53,533.96	0.00	0.00	59,766.65	6,232.69	(0.00)	0.00	744.58	0.00	0.00	(0.00)	62,003.07	0.00	0.00
0	FIDELITY NEW MARKETS INCOME (FNMIX)	15,642.01	0.00	0.00	18,329.89	2,687.88	0.00	0.00	626.04	0.00	0.00	0.00	20,128.13	0.00	0.00
0	FIDELITY GNMA FUND (FGMNX)	39,167.04	0.00	0.00	40,979.32	1,812.28	0.00	0.00	504.51	0.00	0.00	0.00	42,487.75	0.00	0.00
0	FIDELITY GNMA FUND (FGMNX)	498,531.97	0.00	0.00	537,373.97	38,842.00	0.00	0.00	6,630.75	0.00	0.00	0.00	555,230.77	0.00	0.00
154766.330	FIDELITY INSTL MONEY MARKET TREASURY ONLY	0.00	153,310.41	0.00	0.00	0.00	153,310.41	0.00	5.30	0.00	1,455.92	154,766.33	0.00	1,455.92	154,766.33
745	GUGGENHEIM BULLETSHARES 2017 HIGH YIELD CORP BOND ETF	0.00	20,171.84	0.00	0.00	0.00	20,171.84	0.00	62.58	0.00	0.00	20,171.84	0.00	32.56	20,204.40
745	GUGGENHEIM BULLETSHARES 2016 HIGH YIELD CORP BOND ETF	0.00	20,150.83	0.00	0.00	0.00	20,150.83	0.00	60.34	0.00	0.00	20,150.83	0.00	(20.93)	20,129.90
3996.094	FEDERATED INSTL TR HIGH YIELD BOND FUND	0.00	40,920.00	88.41	0.00	0.00	40,920.00	0.00	166.16	0.00	0.00	40,920.00	0.00	(119.88)	40,800.12
6887.500	FEDERATED BOND FUND INSTL	0.00	76,038.00	0.00	0.00	0.00	76,038.00	0.00	180.60	0.00	0.00	76,038.00	0.00	(1,033.12)	75,004.88
3248.929	FEDERATED EMERGING MARKET DEBT FUND	0.00	30,675.00	0.00	0.00	0.00	30,675.00	0.00	121.55	0.00	0.00	30,675.00	0.00	(622.41)	30,052.59
1005.954	MATTHEWS ASIA DIVIDEND FUND INSTL CLASS	0.00	16,115.00	0.00	0.00	0.00	16,115.00	0.00	222.83	0.00	0.00	16,115.00	0.00	(432.18)	15,682.82
468	UNILEVER NV	0.00	18,092.41	0.00	0.00	0.00	18,092.41	0.00	0.00	0.00	0.00	18,092.41	0.00	735.23	18,827.64
100	WASTE MANAGEMENT INC	0.00	9,419.13	0.00	5,246.82	208.68	4,380.99	0.00	36.50	0.00	0.00	4,380.99	0.00	106.01	4,487.00
241	WISCONSIN ENERGY CORP	0.00	10,240.07	0.00	0.00	0.00	10,240.07	0.00	92.18	0.00	0.00	10,240.07	0.00	(277.13)	9,962.94
19	APPLE INC	0.00	9,867.98	0.00	0.00	0.00	9,867.98	0.00	0.00	0.00	0.00	9,867.98	0.00	791.40	10,659.38
170	AUTOMATIC DATA PROCESSING INC	0.00	12,894.50	0.00	0.00	0.00	12,894.50	0.00	0.00	0.00	0.00	12,894.50	0.00	841.33	13,735.83
19	BLACKROCK INC	0.00	11,821.29	0.00	5,987.65	(74.55)	5,759.09	0.00	31.92	0.00	0.00	5,759.09	0.00	253.84	6,012.93
131	CULLEN/FROST BANKERS INC	0.00	9,301.00	0.00	0.00	0.00	9,301.00	0.00	65.50	0.00	0.00	9,301.00	0.00	449.33	9,750.33
63	ECOLABS INC	0.00	6,634.53	0.00	0.00	0.00	6,634.53	0.00	0.00	0.00	0.00	6,634.53	0.00	(65.52)	6,569.01
97	EXXON MOBIL CORP	0.00	9,007.42	0.00	0.00	0.00	9,007.42	0.00	0.00	0.00	0.00	9,007.42	0.00	808.98	9,816.40
44	FACTSET RESEARCH SYSTEMS	0.00	4,836.97	0.00	0.00	0.00	4,836.97	0.00	15.40	0.00	0.00	4,836.97	0.00	(59.45)	4,777.52
229	FORD MOTOR CO NEW	0.00	3,849.49	0.00	0.00	0.00	3,849.49	0.00	0.00	0.00	0.00	3,849.49	0.00	(316.02)	3,533.47
477	GENERAL ELECTRIC CO	0.00	12,974.40	0.00	0.00	0.00	12,974.40	0.00	0.00	0.00	0.00	12,974.40	0.00	395.91	13,370.31
97	GENUINE PARTS CO	0.00	7,823.05	0.00	0.00	0.00	7,823.05	0.00	0.00	0.00	0.00	7,823.05	0.00	246.38	8,069.43
224	ISHARES MSCI GERMANY INDEX FUND	0.00	6,555.36	0.00	0.00	0.00	6,555.36	0.00	0.00	0.00	0.00	6,555.36	0.00	558.88	7,114.24
117	JOHNSON & JOHNSON	0.00	10,887.03	0.00	0.00	0.00	10,887.03	0.00	77.22	0.00	0.00	10,887.03	0.00	(171.00)	10,716.03
107	M & T BANK CORP	0.00	12,033.00	0.00	0.00	0.00	12,033.00	0.00	74.90	0.00	0.00	12,033.00	0.00	423.94	12,456.94
97	MCCORMICK & CO INC	0.00	6,774.48	0.00	0.00	0.00	6,774.48	0.00	0.00	0.00	0.00	6,774.48	0.00	(89.24)	6,685.24
219	MICROSOFT CORP	0.00	8,315.43	0.00	0.00	0.00	8,315.43	0.00	61.32	0.00	0.00	8,315.43	0.00	(122.64)	8,192.79
108	NEXTERA ENERGY INC	0.00	9,418.08	0.00	0.00	0.00	9,418.08	0.00	71.28	0.00	0.00	9,418.08	0.00	(171.12)	9,246.96
141	PNC FINANCIAL SERVICES	0.00	10,467.84	0.00	0.00	0.00	10,467.84	0.00	0.00	0.00	0.00	10,467.84	0.00	470.94	10,938.78
44	PEPSICO INC	0.00	3,790.60	0.00	0.00	0.00	3,790.60	0.00	0.00	0.00	0.00	3,790.60	0.00	(141.24)	3,649.36
345	PFIZER INC	0.00	10,760.55	0.00	0.00	0.00	10,760.55	0.00	0.00	0.00	0.00	10,760.55	0.00	(193.20)	10,567.35
97	PHILLIPS 66	0.00	6,251.65	0.00	0.00	0.00	6,251.65	0.00	37.83	0.00	0.00	6,251.65	0.00	1,229.96	7,481.61
63	PRAXAIR INC	0.00	7,852.95	0.00	0.00	0.00	7,852.95	0.00	0.00	0.00	0.00	7,852.95	0.00	338.94	8,191.89
107	SCHLUMBERGER LTD	0.00	9,909.34	0.00	0.00	0.00	9,909.34	0.00	0.00	0.00	0.00	9,909.34	0.00	(267.57)	9,641.77
117	TARGET CORP	0.00	7,677.54	0.00	7,356.80	(320.74)	(0.00)	0.00	50.31	0.00	0.00	(0.00)	0.00	0.00	0.00
63	3M CO	0.00	8,043.21	0.00	0.00	0.00	8,043.21	0.00	40.01	0.00	0.00	8,043.21	0.00	792.54	8,835.75

MS-10 GCF
REPORT OF THE TRUSTEES OF TRUST FUNDS FOR THE TOWN OF DEERFIELD, NH
FOR PERIOD ENDING DECEMBER 31, 2013
GENERAL COMMON FUND (ACCOUNT NUMBER XXXXX63)

		PRINCIPAL						INCOME			PRINCIPAL ONLY				
# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	BALANCE BEG YEAR	PURCHASES	CAPITAL GAINS	PROCEEDS FROM SALES	GAIN/LOSS FROM SALES	BALANCE END YEAR	BALANCE BEG YEAR	INCOME RECEIVED	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL PRINCIPLE & INCOME	BEG OF YEAR FAIR VALUE*	UNREALIZED ANNUAL GAINS	END OF YEAR FAIR VALUE *
49	UNION PACIFIC CORP	0.00	7,638.61	0.00	0.00	0.00	7,638.61	0.00	0.00	0.00	0.00	7,638.61	0.00	593.39	8,232.00
196	VF CORP	0.00	10,736.87	0.00	0.00	0.00	10,736.87	0.00	51.45	0.00	0.00	10,736.87	0.00	1,481.77	12,218.64
243	WELLS FARGO & COMPANY NEW	0.00	10,317.78	0.00	0.00	0.00	10,317.78	0.00	0.00	0.00	0.00	10,317.78	0.00	714.42	11,032.20
88	ACCENTURE PLC IRELAND CLASS A	0.00	6,685.36	0.00	0.00	0.00	6,685.36	0.00	0.00	0.00	0.00	6,685.36	0.00	550.00	7,235.36
97	COVIDEN PLC	0.00	6,295.30	0.00	0.00	0.00	6,295.30	0.00	0.00	0.00	0.00	6,295.30	0.00	310.40	6,605.70
175	VALIDUS HOLDINGS LTD	0.00	7,015.75	0.00	0.00	0.00	7,015.75	0.00	52.50	0.00	0.00	7,015.75	0.00	35.00	7,050.75
165	UBS AG NEW	0.00	3,021.15	0.00	0.00	0.00	3,021.15	0.00	0.00	0.00	0.00	3,021.15	0.00	155.10	3,176.25
138	CHEVRON CORP	0.00	16,657.22	0.00	0.00	0.00	16,657.22	0.00	138.00	0.00	0.00	16,657.22	0.00	580.36	17,237.58
308	INTEL CORP	0.00	7,471.49	0.00	0.00	0.00	7,471.49	0.00	0.00	0.00	0.00	7,471.49	0.00	522.65	7,994.14
206	MATTELL INC	0.00	9,211.31	0.00	0.00	0.00	9,211.31	0.00	74.16	0.00	0.00	9,211.31	0.00	590.17	9,801.48
294	MERCK & CO INC NEW	0.00	13,603.38	0.00	0.00	0.00	13,603.38	0.00	0.00	0.00	0.00	13,603.38	0.00	1,111.32	14,714.70
217	NORTHEAST UTILS	0.00	9,311.47	0.00	0.00	0.00	9,311.47	0.00	79.75	0.00	0.00	9,311.47	0.00	(112.84)	9,198.63
209	ROYAL DUTCH SHELL PLC SPONSORED ADR	0.00	14,672.05	0.00	0.00	0.00	14,672.05	0.00	98.10	0.00	0.00	14,672.05	0.00	1,025.94	15,697.99
209	SONOFI AVENTIS ADR	0.00	11,088.64	0.00	0.00	0.00	11,088.64	0.00	0.00	0.00	0.00	11,088.64	0.00	120.03	11,208.67
4690	ALERIAN MLP ETF	0.00	81,956.81	0.00	0.00	0.00	81,956.81	0.00	0.00	0.00	0.00	81,956.81	0.00	1,478.29	83,435.10
40000	CIT BANK CD DATED 11/22/2013 2% 11/23/2018	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00	(199.60)	39,800.40
TOTAL		769,937.21	858,563.57	88.41	863,353.09	74,638.00	899,785.69	0.00	12,782.54	0.00	1,455.92	841,241.61	874,900.26	14,785.84	854,571.53

* Principal and Income balances have been combined and are included in the Beg Year Balance (Principal) and Beg Year Fair Value and End of Year Fair Value.

Name of Bank - Cambridge Trust Company
Fees Paid \$1,373.97
Expenses Paid \$ 0.00
Were these fees and expenses paid for
totally from income? 60% Principal, 40% Income

JAMES M. SULLIVAN, TREASURER, TRUSTEE OF TRUST FUNDS
CAROL A. LEVEQUE, TRUSTEE OF TRUST FUNDS
KEVIN G. VERVILLE, TRUSTEE OF TRUST FUNDS

Town of Deerfield



Department Reports

DEERFIELD FIRE DEPARTMENT

**PO Box 90
6 Church Street
Deerfield, NH 03037**



**Mark A. Tibbetts, Fire Chief
Station (603) 463-7721
Cell (603) 608-8720**

2013 ROSTER

Mark A. Tibbetts Chief

Gary Clark Assistant Chief

Deputy Chief Matthew Lopez

Matthew Fisher Captain

George F. Clark Captain Honorary

Keith Rollins Chief Engineer Honorary

Steve Foster Captain

John Dubiansky Captain

Dave Farrar Lieutenant

Matthew Kimball Forestry Lieutenant

Richard Butler

Barbie Castor

Dianne Kimball

Laura Hall

Jason Rapsis

Chris Gallant

Kevin MacDonald

Gerry Purdy

Jeffery Poisson

Paul M. Smith

Jeff Smith

Larry O'Neal

Daniel Briggs

Kevin Briggs

Bradley Briggs

Alex Cote

Tom Dillon

Jesse Bosworth

Joey Bosworth

Erik Farrar

Shea Ahern

Josh Cresswell

Cindy McHugh

DEERFIELD FIRE DEPARTMENT

PO Box 90
6 Church Street
Deerfield, NH 03037



Mark A. Tibbetts, Fire Chief
Station (603) 463-7721
Cell (603) 608-8720

2013 STATISTICS

Structure Fires	3
Accidents	25
Mutual Aid	15
Chimney Fires	9
Fire Alarms	10
Dog Rescue	1
Tree on Wires	9
Smoke Investigations	5
CO2 Detector Alarms	8
Smell of Propane	1
Smell of Gas	2
Brush Fires	4
Dryer Fire	1
Assist Rescue	2
Smell of Trash Burning	2
Service Calls	2
Oil Spill	1
Electrical Fires	3
Car in Lake	1
Total	104

Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfi.org.

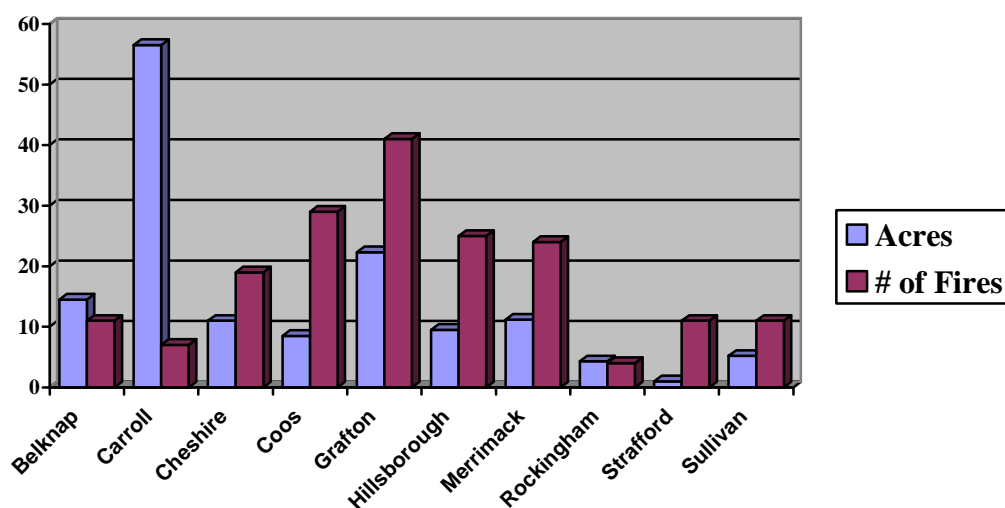
This past fire season started in late March with the first reported fire on March 26th 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires occurred during the months' of April and May. The largest fire was 51 acres on April 29th. 81% of our fires occurred on class 3 or 4 fire danger days. By mid May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2013 FIRE STATISTICS

(All fires reported as of November 2013)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	14.5	11
Carroll	56.5	7
Cheshire	11	19
Coos	8.5	29
Grafton	22.3	41
Hillsborough	9.5	25
Merrimack	11.2	24
Rockingham	4.3	4
Strafford	1	11
Sullivan	5.2	11



CAUSES OF FIRES REPORTED

		Total	Fires	Total Acres
Arson	1	2013	182	144
Debris	69	2012	318	206
Campfire	12	2011	125	42
Children	1	2010	360	145
Smoking	10	2009	334	173
Railroad	0			
Equipment	4			
Lightning	0			
Misc.*	85	(*Misc.: power lines, fireworks, electric fences, etc.)		

ONLY YOU CAN PREVENT WILDLAND FIRE

ANNUAL REPORT OF THE RESCUE SQUAD



As of January 2014 the Deerfield Rescue Squad has 18 Volunteers, and has responded to 261 calls in 2013. The Rescue Squad not only responds to medical calls, but we assist in searches, standby during storms and we are on scene during chimney and structure fires.

Cindy McHugh, Capt. EMTB
Matt Fisher, Lt. EMTB
Joe Cartier, Lt, AEMT
John Dubiansky, QA, EMTB
Doreen Schibbelhute, QA EMTB
Matt Lopez, EMTB
Chris Gallant, EMTB
Joey Bosworth, EMTB
Christopher Gamache Paramedic

Philip Hills, EMTB
Josh Cresswell, AEMT
Jason Rapsis, AEMT
Tristan Hills, EMTB
Laura Hall, EMTB
Laura Fedele, EMTB
Dave Farrar, EMTB
Michael Lavoie, PD, EMTB
Shea Ahern, Paramedic

The Deerfield Rescue has been able to purchase a couple of helpful pieces of equipment in 2013, we now have a RAD 57, hand held Oximeter and a Capnograph monitor.

Deerfield Rescue Squad continues the distribution of the “**Vial of Life**”. These zip locked packets given to the residents to hold a list of key health information and any orders for safe keeping in the event that rescue is needed. The “Vial of Life” has been essential in expediting care to patients, and we’re very thankful to have them. Should any resident of Deerfield like to obtain a packet, please feel free to contact the Fire station or a member of the Deerfield Rescue Squad, we will be sure to get you one.

The Deerfield Rescue would like to take this time to thank the residents of Deerfield for their continued support. Through your donations, we are able to continue our apprentice program, and continue to participate in community functions such as Old Home Day, Tailgate Trick or Treating, Tricky Tray and Santa Parade.

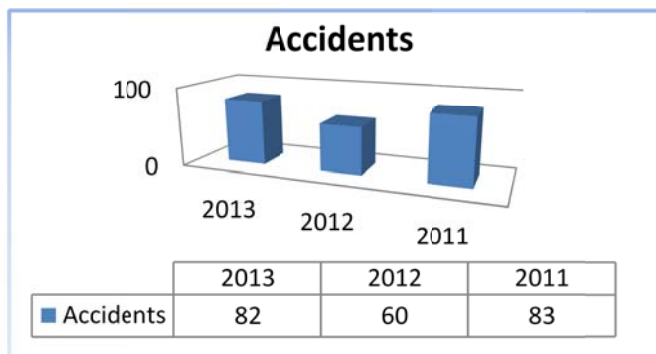
This year with your continued support and donations, the Deerfield Rescue Squad would like to make CPR and First Aid Classes available to the residents of Deerfield at no cost. We are a separate entity of Deerfield Fire Department, so you if you would like to make a donation you can send it to the, Deerfield Rescue Squad, PO Box 9, Deerfield NH 03037.

The Rescue Squad looks forward to working with the community in 2014!

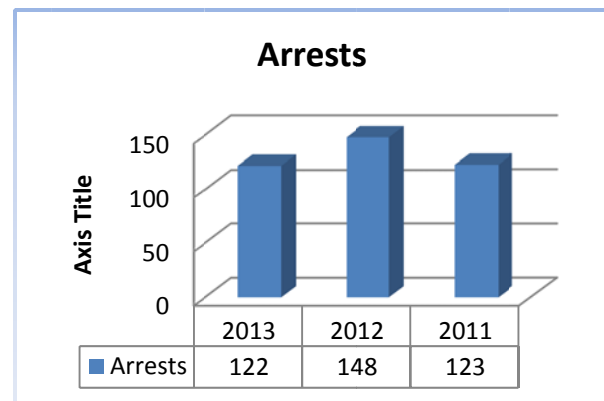
ANNUAL REPORT OF THE POLICE DEPARTMENT

2013 brought about some changes in the Deerfield Police Department roster. We had one full time officer resign and move on to a bigger department. We hired Officer Darrell Bradley as a part time, on-call officer. Along with these changes, Police Chief Michael Greeley announced his retirement which was effective December 31, 2013. Detective Sergeant Daniel Deyermond agreed to be the Officer-in-Charge until a new Police Chief is hired.

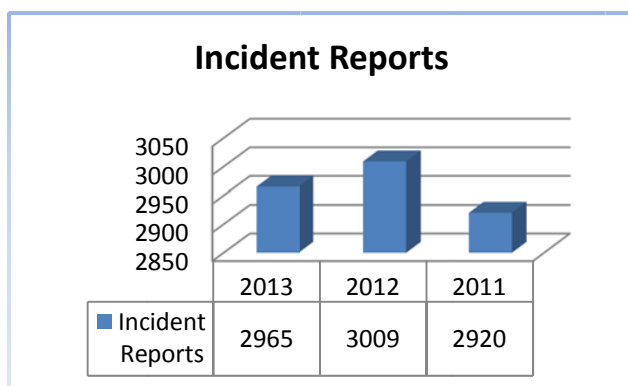
Crimes against Persons (i.e. Simple Assaults/Sexual Assaults) were up 79% from last year and Crimes against Property (i.e. Burglary/Thefts/Fraud) were down 22%. Crimes against Society (Drug Violations/Weapon Violations) were up 71%.



There were 82 motor vehicle accidents



122 Arrests



2965 Incident reports

ANNUAL REPORT FROM ANIMAL CONTROL

The Animal Control Officer is responsible for enforcing State Laws and Local Ordinances pertaining to the welfare and control of domestic animals. You may also call us for possible sick or injured wildlife.

In 2013 we have responded to over 100 calls from the community while 863 dogs licensed with the town and have brought in \$5,221.50 of revenue to the town.

Dog licensing is required by State Law to ensure dogs are current with rabies vaccine. All dogs, four months old or over, living in the State of New Hampshire, must be licensed by their owners in the town or city of residence by April 30th. When registering or renewing your dog license please bring proof of rabies vaccination. Late fees start accruing after June 1st of every year; please add an additional dollar for each month after that date.

Failure to license a dog is a violation of state law and town ordinances. In addition to the annual license fee you will be charged a late fee of \$1.00 per month for each month late. In addition, you are subject to a civil forfeiture fee of \$25.00 due within 15 days after receiving notice of forfeiture. If the forfeiture is not paid, the case may be disposed of in Candia District Court.

When licensing your dog with the town please be sure to include a phone number, incase your dog has been found we will have a contact number to call to get your dog returned to you.

Not only dogs need rabies Vaccinations, according to NH law,
436:100 Rabies Vaccination Required: every dog, cat, and ferret 3 months of age and older shall be vaccinated against rabies. So please make sure your animals are vaccinated.

If you have lost your animal please call the Police Department at 463-7258 to let us know so we can help you in the search.

Respectfully,
Cindy McHugh, Deputy Animal Control Officer



ANNUAL REPORT OF THE ASSESSING DEPARTMENT

In anticipation of the mandatory town-wide revaluation scheduled for 2015, cyclical reviews were begun in 2012 to minimize the monetary impact of a full review. Unfortunately, due to budgetary constraints, we were unable to continue the cyclical inspections during 2013, but will once again attempt to pick up additional properties in 2014. Notification will be sent to property owners prior to review.

2013 brought with it exciting changes for the town's website. We invite you to visit the re-designed Assessing Page for quick access to general assessing information and commonly used forms, as well as links to the Rockingham County Recorder of Deeds and our equally new mapping tools. For those who miss the former Avitar property cards, efforts are under way to enhance those currently available on line.

The Assessing Office is open daily from 8:00 AM to 12:00 PM Monday-Friday, providing

- Continuous update of Ownership information
- Annual update of Tax Maps
- Verification of Deed histories, and Sales Research
- Administration of Timber and Excavation (Yield) taxes
- Administration of the Current Use program
- Processing of applications for Tax Credits and Exemptions
- Processing of Abatements

Please feel free to stop in, call or email us if you need assistance.

The following is a list of the **Top Ten Highest Taxpayers:**

Public Service Co	\$ 1,178,123
Deerfield Fair Association	\$ 141,188
NH Electric Cooperative	\$ 120,598
FairPoint Communications, Inc.	\$ 44,886
SNHS Deerfield Elderly Housing	\$ 23,925
George, Simon	\$ 23,626
Briggs, Daniel	\$ 23,352
Levesque, Claude R.	\$ 20,688
Van Berkum, Peter H.	\$ 20,557
Asselin, Paul	\$ 19,185

Respectfully Submitted,
Judith Lynn Marshall

SCENIC ROADS

GULF ROAD

Article 23 of Town Meeting Warrant
voted on March 16, 1996.

PERRY ROAD

(From Nottingham Road to Cate Road)
Article 14 of Town Meeting Warrant
voted on March 4, 1975.

MOUNTAIN AVENUE

– now known as HARVEY ROAD-
Article 20 of Town Meeting Warrant
voted on March 4, 1978.

WHITTIER ROAD

(From Griffin Road to Dead End)
Article 23 of Town Meeting Warrant voted on March 12, 1974,
which was a re-convened meeting from March 5, 1974.

CANDIA ROAD & COLE ROAD

Article 28 of Town Meeting Warrant voted on March 13, 1993.

RE: Candia Road - amended to add
“a portion of Candia Road between Old Centre Road and Middle
Road.”

CATE ROAD, BEAN ROAD & COFFEETOWN ROAD

Article 15 of Town Meeting Warrant
voted on March 14, 1992.

MEETINGHOUSE HILL ROAD

(From Rt. 107 to Old Centre Road)
Article 22 of Town Meeting Warrant voted on March 12, 1974, which was a
re-convened meeting from March 5, 1974.

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

ANNUAL REPORT OF THE HIGHWAY DEPARTMENT

2013 started off on a rather sour note with record snow fall on the 8th and 9th of February. Along with the record snow event, we had trees downed by wind and ice creating yet another disaster declared by FEMA and approved by President Obama.

The top coat of pavement was done on 6300 feet Reservation Road and Nottingham Road was reconstructed from Mountain Road to Perry Road. All culverts were changed and underdrain installed in critical spots. There were also several spots of ledge that were dealt with to improve drainage as well.

In anticipation of projects scheduled for 2014, some of the ditching and brush cutting has been completed. 2014 projects include Pleasant Hill Road and roughly 3,000 feet of South Road from Route 43 to past house number 80. Both projects will include grinding the existing pavement and addressing any gravel deficiencies and then repaving.

During mid-2013, there were some major updates to the town's website. It has allowed each department to have its own section. Under the Highway Department, there has been as much useful information provided to help the citizens of Deerfield including the paving plan created for the planning board and budget Committee in 2012. This plan is based on several factors. The largest being traffic counts that are done annually by Southern New Hampshire planning commission. The other factor is the age of the existing pavement.

2013 saw some major equipment break downs resulting in the need to rent a back hoe loader in March to finish out the snow season and then difficulty in locating the parts to do the repairs leaving the Highway Department without a loader backhoe until July. Several other break downs have resulted in part issues again this winter resulting in the need to rent a loader on several occasions. It is hoped to address that in 2014

Thank you for your support in 2013.

Respectfully submitted,

Alex Cote, Highway Agent

ANNUAL REPORT FOR CODE ENFORCEMENT

This past year new home starts were at 13 single family units. Most of these have been either pre-sold or customs homes. This seems to indicate sales are increasing and inventory is decreasing. Deerfield appears to continue being a desirable community especially for equestrian enthusiasts. Most contractors have indicated work has been steady but not overwhelming. The amount of housing stock is decreasing and thus generating increased interest in new homes. Prices do remain soft though.

Septic system inspections and test pits remain steady as many systems are aging and home sales are mandating systems be in perfect working order by lenders forcing more and more reconstructions.

The installation of emergency generators continues to be very popular with most homeowners as we see continued demand for permits to install them. Permits are required for both electrical and mechanical. The fire marshals office continues to issue warnings and requirement guidelines regarding their use and installation. Permanent generators must be a minimum of 5 feet from the home in all cases. Portables should be at least 10 feet or farther and not adjacent to building openings where carbon monoxide could seep in. Under no circumstances should they be operated indoors. Installations without an isolation switch are also not acceptable, as this could be hazardous to utility workers trying to restore your power.

A reminder to residents; all forms of new construction require a building permit including additions, renovations, garages, barns, sheds, etc. All electrical, plumbing and HVAC work require permits. All gas installations need to be performed by a licensed individual and inspected either by the Building Inspector or Fire Chief before most gas companies will hook up. If unsure as to what you need or require, please call and we will be glad to assist you.

<u>Year</u>	<u>04</u>	<u>05</u>	<u>06</u>	<u>07</u>	<u>08</u>	<u>09</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
Building permits	165	140	118	122	82	81	82	90	85	85
Dwellings Units	51	27	29	19	12	9	19	17	13	14
Electrical						72	72	66	62	75
Plumbing						28	31	25	26	24
Mechanical						36	70	58	68	62

If anyone has questions or concerns we may contacted at 463-8811 x 302.

Respectfully,

Richard H Pelletier
Town of Deerfield,
Building, Health and Zoning Officer

ANNUAL REPORT OF PARKS & RECREATION

2013 was a year of great growth and challenge in the Parks and Recreation Department. Our largest program in terms of year round use as well as revenues and costs is our after school and before school program. For the 2013-14 school year this program serves approximately one hundred Deerfield students. This program would not be possible without a team of well trained, professional, caring, staff members led by our After School Program Coordinator Deb Treantafel. This past year the After School Program added a para-professional coordinator position, as well as Non-Violent Crisis Prevention certification to all of our staff. We also added new emergency safety procedures, and all staff updated their CPR and AED training. We will continue to invest in the training of our staff and the safety of our facility to bring a program to Deerfield families that is first safe, then educational and enjoyable for the students.

Deerfield Parks and Recreation continues to facilitate all youth sports programs in town including fall soccer, basketball, baseball and softball. The youth sports programs present a great challenge to bring recreational, inclusive, fun and educational experiences to the youth of Deerfield. This past year the Department with great leadership from the Recreation Commission constructed new guidelines for our coaches and families to help maximize the experience of recreational youth sports activities. For 2014 we are happy to announce that we will be bringing additional resources to our coaches and families in the way of sports specific training and recreational philosophy. This includes a partnership with Seacoast United Soccer and Seacoast United baseball to bring coach training, player clinics, and summer camps to Deerfield. Other similar plans are in the works for our softball program. A new coach application form is also in place for 2014.



Deerfield Parks and Recreation continues to take the lead on Old Home Day which will be held on August 16, 2014 (3rd Saturday in August) to ensure its long term stability, we are working to bring more organizations and citizens into Old Home Day. Please consider becoming a part of Old Home Day.



Dwight Barnes
-Sherburne Award Recipient-

Other events and activities for 2013 included, the 10th annual Deerfield Hoop Classic, Our first ever Winter Carnival (this years is planned for February 22nd) Parent nights out, Adult



Tailgate Trick or Treat

coed softball, basketball, flag football, tailgate trick or treat, Sit with Santa, Gazebo lighting, dances, family fun nights, concerts, Zumba, boot camp, tai chi, yoga,



Lil'Tikes T-Ball

senior exercise, knitting, toddler dance, cookie clubhouse, cool sports, Tailgate trick or treat, Veterans Day , Red sox trips, 3 year old t-ball and soccer, our TV show “what’s happening Deerfield”, winter wonderland camp, teen trips, Summer camp and more. We welcome all ideas and suggestions for new programs.

This past year we also made investments in refurbishing the tennis court, and basketball court as well adding storage shed at George B. White and maintaining and upgrading our fields at Bicentennial and Hartford Brook. We are committed to keeping these areas from becoming rundown and remaining an asset to Deerfield. Thanks to the Deerfield Boy Scouts for repainting the James D’Alesio Building at Bicentennial Field.

Our budget continues to be one full time Directors salary only. All other staff, field upkeep, court refurbishing, mowing, toilet and electrical services, maintenance, supplies etc. are paid for from our revolving account with use fees, sponsorships, and donations. This is a delicate balance to make sure that we are providing safe affordable programs. We greatly appreciate all the support we receive.

I would like to thank the Recreation Commission for all their support, wisdom and guidance. You may contact them directly via the website at www.townofdeerfieldnh.com. Also thanks go to our great staff, we are so lucky to have them. Lastly thanks to all the wonderful families, donors, sponsors, and children that we serve. Deerfield is like one big family and we thank you for letting us be a part.

Joe Manzi
Director, Deerfield Parks and Recreation

ANNUAL REPORT OF THE TOWN CLERK/TAX COLLECTOR

Greetings from the Clerk's Office! 2013 seemed to flash by in a blink of an eye, and it only seems like a short while ago that we were reflecting back on 2012. We are pleased to report that the past year went smoothly, and as always at the top of our mission, is to provide friendly and efficient services to the residents of Deerfield.

The Clerk's office administered 1 deliberative session and 1 election in 2013. It is with sincerity that we would like to thank the following: The Moderator and Assistant Moderators; the Supervisors of the Checklist; all the Ballot Clerks; all the Election Assistants; all the Inspectors of Election; the Board of Selectmen, the Gatekeepers, the Maintenance Director, and most importantly; all of the voters who turned out on Election Day. We strongly encourage anyone who is not a registered voter to come down and visit us and get signed up!

Since the roll-out of the new Town Website, we have seen an increase of residents using the website in a variety of different ways. The website has proven to be a great tool for accessing municipal services and providing important information. You can now renew your vehicles online, order vital records, license your dogs, research old records, and check status of your property taxes. Check us out on the web at: townofdeerfieldnh.com



Old Town Records

The Town Clerk/Tax Collector's Office is responsible for collecting all property, yield (gravel and timber), and current use taxes prescribed by law committed to them by warrant from the assessors (NH RSA 76:10). This office strives to provide accurate and efficient services while collecting monies to meet the Town's financial obligations. (NH RSA 41:35, NH RSA 41:45-a). As of December 31, 2013, we collected approximately 95% of the 2013 property taxes committed to us by warrant. We would like to thank the volunteers who stuff envelopes, part-time employees for their much needed help, and inter-department cooperation that has allowed us to produce bills in a timely fashion.

The Town Clerk/Tax Collector's Office is an integral part of town government, often the first point of contact with local officials that a resident has. The Town Clerk/Tax Collector's office is the leading revenue collector for the town, and strives to provide residents with professional, accurate, and efficient services.

We wish you and yours, joy and continued happiness in the New Year.

Respectfully,

Kevin Barry, Certified Town Clerk/Tax Collector

ANNUAL REPORT OF THE OFFICE OF WELFARE

The basic local welfare duties are described in RSA 165. The Deerfield Office of Welfare provides information, resources and referrals to families in need of social, emotional, medical or financial support. When no other resources are available to provide assistance, and the family meets the requirements for eligibility for local welfare assistance, financial support may be granted to the family in need. The Office of Welfare provides emergency temporary assistance to families who lack adequate resources to provide for their basic needs (for example, food, heat or shelter).

There was a strong demand for information regarding changes in Federal and State programs, especially in the health care area. In 2013, this Office saw a decreased number of families seeking local assistance, likely due to improving employment. However, persistent underemployment, elevated rents and high fuel prices remain a concern.

In addition to coordinating the Town of Deerfield's General Assistance Program, the Office of Welfare assists the Deerfield Food Pantry and coordinates a variety of holiday charitable activities within our community. The Deerfield Food Pantry serves approximately sixty households. It again offered "GOT LUNCH", a summer lunch delivery program that expanded from 35 to 77 children in 2013. GOT LUNCH will be offered in 2014. Volunteers welcome!

In April 2013, the Office of Welfare participated in "Take Care of Your World, a town-wide cleanup and Wellness Expo. Thanks to the residents who support this event! This Office offered information on financial, social, and emotional well-being as well as State and non-profit assistance programs; these materials are available at the George B. White Building. We'll see everyone next year on April 26 to celebrate Earth Day!

The Office of Welfare is active in the Town's Emergency Management planning, focusing on the sheltering of residents in the case of an emergency. Another major focus is disaster preparedness outreach, including low income and elderly residents.

Thank you to the many residents, including DCS students, youth groups, businesses and civic groups, who donate so much to support those in need in our community!

If you need information about Social Services, including program updates or 24-hour hotlines, simply go the Welfare Office page of the Town website (www.townofdeerfieldnh.com), check the Communicator or Forum (www.forumhome.org) or visit the Welfare Office in the GBW Building.

The Welfare Administrator maintains regular drop-in office hours and is accessible during business hours at the Deerfield Town Offices. You may contact the Welfare Administrator by confidential voicemail at 463-8811 x310.

Denise Grieg, Welfare Administrator

ANNUAL REPORT OF THE TRANSFER STATION

This past year the transfer station has seen the installation of a new and larger much needed paper compactor. Again we will continue to make an increased emphasis on recycling. The cost of waste disposal has remained fairly steady with the downed economy but as things pick up disposal will become increasingly more costly. As landfills start to become filled new ones are not being allowed. As a result more and more waste will be forced to be trucked out of state to other landfills. Much of Deerfield's waste is burnt at a trash to energy facility but a substantial amount still goes to a landfill site. In order to keep cost down more effort needs to be put on recycling.

Recycling as a whole is very beneficial. It helps the environment, reduces cost since none is typically incurred and in most instances the town receives revenue from it. I can not emphasize enough to residents that the more they recycle the less tax dollars will be spent on disposing of trash. We will continue to emphasize recycling in the coming year, and will answer and assist residents with any of their concerns. Just ask us.

The Town is also a member of the NRRRA which is cooperative organization that keeps us apprised of what is happening in the industry. It also serves as resource for issues and new markets for our recyclables. I have included a copy of their report as well.

I also would like to thank the employees that work at the facility for the outstanding job they have done at keeping the area neat and clean considering what gets brought in to such a facility. Many of the items brought in have to be sorted and packaged by the employee's so they can be shipped out as revenue generating recyclables. Waste oil is greatly appreciated as the town uses it to heat the town shed with a waste oil furnace and saves considerable money by us not purchasing fuel oil, but it is also important to keep in mind not to bring contaminated oil as this create issue with the furnace. The main culprit being water and antifreeze mixed in.

Below is a brief summary of items that we processed at the facility.

• Residential waste	1,225 tons
• Construction demolition	309 tons
• Bulky waste	14 tons
• Aluminum cans recycled	8.36 tons
• Steel cans recycled	10.39 tons
• Corrugated cardboard recycled	41.42 tons
• Mixed paper recycled	75.62 tons
• Glass recycled	114.22 tons
• Scrap metal recycled	89.86 tons
• Rechargeable batteries	359 lbs
• Electronics	18.27 tons

Respectfully Submitted
Richard H Pelletier



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrna.net Web Site: www.nrra.net

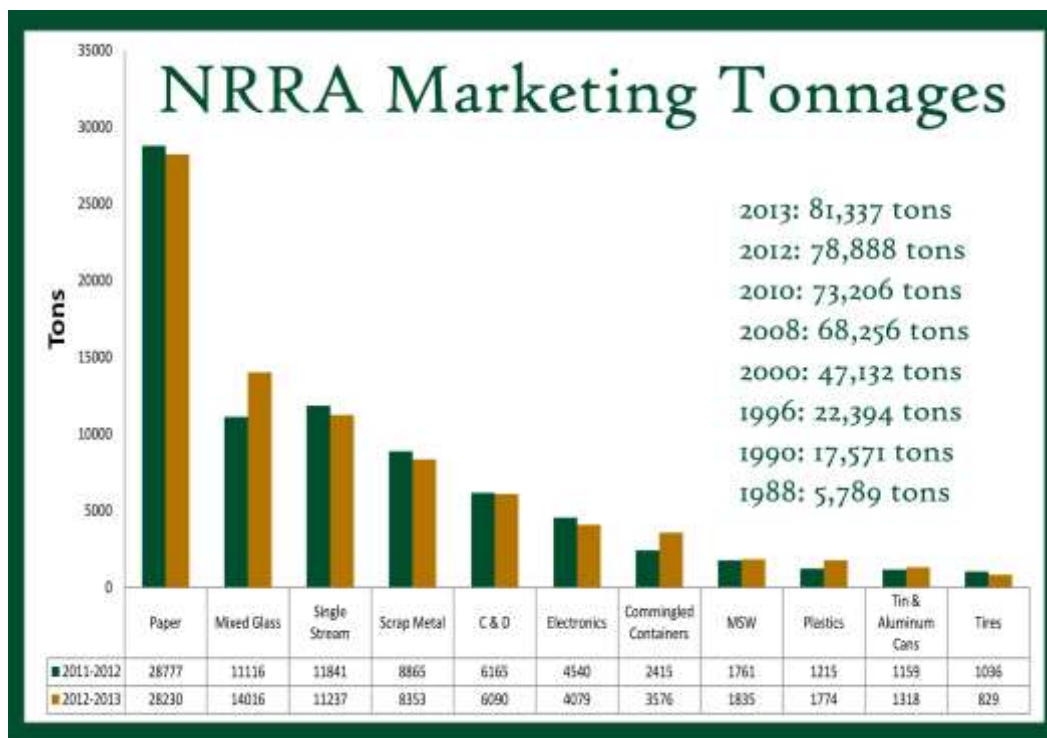
Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 33-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide**;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our new Bi-weekly "Full of Scrap" email news, monthly Marketing meetings, website, and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

The membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 81,337 tons in fiscal year 2012-2013!



Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net

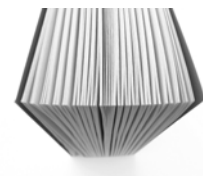
2013
ANNUAL REPORT



Town of Deerfield
Boards, Commissions and Others

ANNUAL REPORT OF THE PHILBRICK-JAMES LIBRARY

Visits to the library in 2013	9486
Books/other materials borrowed in 2013	15,883
New families registered	91
Books in the library at the end of 2012	23,424
Materials added to the collection in 2013	845
Materials weeded from the collection in 2013	156
Books in library at the end of 2013	24,113



Please remember our regular year-round hours are as follows:

Mondays and Wednesdays	1 – 8 PM
Tuesdays and Thursdays	9 AM – 5 PM
Fridays	1 – 5 PM
Saturdays	9 AM – 12 noon

Highlights of 2013:

- Cultural passes to Currier Museum of Art, SEE Museum (Science Enrichment Encounters), Strawberry Banke, McAuliffe-Shepard Discovery Center, Museum of N.H. History, Children's Museum of NH, Seacoast Science Center, Museum of Fine Art in Boston. **New in 2013: American Independence Museum** in Exeter and **Millyard Museum** in Manchester
- Continued our membership in the NH Downloadable Audiobooks consortium offered by the NH State Library.
- Facilitated 3 local book groups
- Read Across America—participated by reading to students at DCS
- Dig Into Reading summer reading program with 24 children completing their reading contracts by reading (or listening to) more than 824 books for a total in excess of 34,417 minutes and creating imaginative family tree projects
- Dig Into Reading--Kick-off with stories, songs and refreshments
- Read Aloud Storytimes at Veasey Park during the six weeks of swim lessons
- Take-It and Make-It (at home) craft kits for Dig Into Reading program
- Dig Into Reading! Grand Celebration with ice cream sundaes, certificates and prizes awarded
- Celebration of Claudia Libis' volunteer efforts—awarded the seventh annual Elsie Brown Volunteer of the Year Award during National Library Week in mid-April
- Prepared and presented 2 programs on the NH Ladybug award for Deerfield Cooperative Preschool (read stories and made a craft)
- Preschool Storytime continued on Tuesdays at 9:30 AM with stories, songs, finger plays and crafts geared for 3 and 4 year olds
- Served on the town Joint Loss Management Committee and helped write the town's safety policy which resulted in Prime3 designation for town
- Renovations to the building include: front entry restoration project completed and new carpeting installed downstairs in conference room (carpeting funded by the Friends of the Library)
- 2 additional public access computer workstations added plus new table and chairs (also funded by the Friends of the Library)

- Art gallery displayed talented local artists: Kelly Roberts, Judy Bush, Wes Golomb, Tanya Shepard and Patrice Kilham: a different local artist featured every two months
- Friends of the Library sponsored the Cabin Fever Fair—participants displayed a sample of their work in our gallery during March: Tammy Brown, Michele Godbois, Lori Shepard, Ginny Nickerson, Michele Haas, Jane Millon, Mike Driscoll, Emily Moore
- The following organizations in town used the library as a meeting place: Deerfield Republicans, Friends of the Library, Heritage Commission, Northern Pass study group, Contra dance committee, and a local writer's group. These meetings are in addition to the library trustees and book group which meet every month. The town library is a busy place!

Please remember that the library is a year-round collection point for the Deerfield Food Pantry. We offer Food for Fines as an alternative to paying a fine for overdue materials. Also we collect Bixtops for Education, Campbell's soup labels, and Hannaford's receipts for the public school.

Thanks to all who have donated their time and talents to improve the library!

Evelyn F. DeCota, Director
Philbrick-James Library

ANNUAL REPORT OF THE CONSERVATION COMMISSION

The **Deerfield Conservation Commission (DCC)** is a volunteer board with members appointed for three year terms by the Board of Selectmen. State Law *RSA 36-A* calls for the establishment of conservation commissions for the “*proper utilization and protection of natural resources and the protection of watershed resources.*” The commission may also, with approval by the Select Board, acquire land as conservation areas or town forests, and then manage those areas. Primary work by DCC members and volunteers for 2013 is outlined below:

LAND CONSERVATION

After the acceptance of a 2011 warrant article by 69% of the voters to permanently protect Deerfield’s Town Forests and Conservation Areas, the DCC sought proposals from interested Land Trust Organizations to establish and maintain conservation easements on the following:

Arthur Chase Town Forest	Tax Map 414 Lot 73	40 Acres
Dowst-Cate Town Forest	Tax Map 416 Lot 16	100 Acres
Hart Town Forest	Tax Map 403 Lot 2	71 Acres
Lindsay Conservation Area	Tax Map 415 Lot 30	58 Acres
McNeil Conservation Area	Tax Map 406 Lot 12	63 Acres
Weiss Town Forest	Tax Map 416 Lot 18	93 Acres
Wells Town Forest	Tax Map 411 Lot 39	80 Acres

The DCC ultimately accepted the proposal submitted by Bear-Paw Regional Greenways and is currently in the process of working out the details of the conservation easement deed. The easement, when completed, will protect these parcels in perpetuity for future generations of Deerfield residents.

In the fall of 2012, DCC was successful in acquiring, on behalf of the town, ~178 acres of land (Map 404 Lot 002), located off Dow Road and formerly owned by Edythe H. Boisvert. The parcel consists of large, unfragmented areas of mixed forest and prime wildlife habitat, and is contiguous to the Nottingham Mountain conservation area. Its proximity to other town-owned land, including the Wells Town Forest, the Cory Wildlife Management Area and the Olsen-Villnave easement, made the acquisition of this beautiful area a particularly significant addition to Deerfield’s conservation lands.

In keeping with the intent of the acquisition and the wishes of the former owner that this parcel be conserved in perpetuity, DCC has drawn up a Warrant Article to be presented to the voters on the March 2014 ballot to name the Edythe H. Boisvert conservation area a Town Forest. Passage of this warrant article will not only confer the status of Town Forest on the property, but conveyance of the easement will further guarantee permanent conservation of this town-owned Conservation Area with the Town continuing to own and manage the property.

The DCC continues its efforts, in cooperation with the Forestry Committee and a professional forester, to conduct a Town Forest inventory and develop a forestry management plan for our Town Forests. The DCC provided the initial funding to enable this project.

The DCC is currently working with several land owners interested in putting conservation easements on their properties.

The DCC continues to work to form a trails committee.

PARTNERSHIPS AND OUTREACH:

The DCC works with many other town bodies and outside organizations including:

- The Board of Selectmen on easements and other DCC activities
- Town Energy Committee
- Forestry Committee, for planning forest stewardship and timber harvests on town forests
- Planning Board and Town Planner
- Bear-Paw Regional Greenways
- Land and Community Heritage Investment Program (LCHIP)
- Lamprey River Watershed Association
- Southern NH Planning Commission Natural Resource Advisory Committee
- Town officials to keep residents informed by publishing the DCC minutes, members list and trail maps on the town website

2013 DCC MEMBERS AND MEETINGS:

DCC members are volunteers who give freely of their time in service to the Town. Serita Frey is the Chair and Erick Berglund is the financial officer. Deb Campelia, Wes Golomb, Kate Hartnett, Dave Linden, and Herb McKinney are members. Frank Mitchell volunteers his time for easement monitoring and is assisting with several land protection projects. Alan Perkins volunteers his time for trail maintenance and has cleared and blazed trails on several Town-owned conservation properties. The DCC meets on the second Monday of each month at 7 pm. Interested citizens are always welcome to attend the meetings. Volunteers are also sought to assist with various conservation-related tasks and projects.

ANNUAL REPORT OF THE HERITAGE COMMISSION

The Heritage Commission has been involved in two restoration projects, both of which began with discoveries in the Town Hall. The first was the restoration of the historic theatre curtain painted by Egbert Foster in 1929. It was found in the back of the Town Hall and turned over to Chris Hadsel of Curtains Without Borders for careful restoration. It is now back where it belongs, a lovely addition to the stage upstairs.

The second treasure was the old moderator's desk which we had restored by Bruce Charest of Northwood. His work was meticulous and we were delighted to have it ready for the town meeting in March. It is a lovely piece and was well worth the investment.

Thanks to the Humanities Council, we were able to sponsor Thomas Hubka, whose presentation centered around his book, **Big House, Little House, Back House, Barn. The Connected Farm Buildings of New England**. It was well attended for a hot July afternoon and we are planning another speaker, Jere Daniell, for July 2014.

In the very capable hands of Mel Graykin, our website has been expanded, enhanced and kept up to date. The commission also sponsors Mel's informative and entertaining articles in The Communicator focusing on the history of Deerfield.

We welcome visitors and prospective members to any of our bi-monthly meetings. They are held on the third Tuesday of the month at 7 PM at the town library.

Present members: Nancy Brown-McKinney, Lindsey Coombs, James Deely, Mel Graykin, Carolyn Hoague, Carol Levesque, Frances Menard, Kelly Ann Roberts, R. Andrew Robertson (Selectman member)

Submitted by Carolyn Hoague,
Heritage Commission Chair

ANNUAL REPORT FROM THE DEERFIELD HISTORICAL SOCIETY

The Deerfield Historical society has continued through 2013 to collect manuscripts and artifacts that preserve the history of the town and its people. Throughout the year, in addition, we present programs of historical interest. And we invite all to come.

In the past year we have had visitors from several whose homes are far from Deerfield but whose ancestors once lived here. Our collection of voting lists has helped people to verify the residence of family members long past. The oldest voting list goes way back to 1814 with two from the 1820s. There are many, although not continuous, lists from the mid 1800s into the 1940s when they were still hand written on huge sheets of paper.

An important project for the year was the restoration of “Butler’s Book” the autobiography of General Benjamin F. Butler, born at Deerfield Parade in 1818. When very young he went to school at the Parade in the old “Academy” but left for Massachusetts where he became an attorney, a state office holder, and, at the beginning of the Civil War, was among the first to arrive with troops from Massachusetts to Washington for service at the beginning of conflict. Lincoln appointed him a Major General. When Lincoln ran for a second term Butler was asked to be the vice presidential running mate but Butler turned it down.

Butlers Book before restoration



After restoration



The volume of Butlers Book we have in our collection is an autographed deluxe edition, leather bound and gold embossed. It was in deplorable condition. A restorer managed to bring the volume back to the beautiful near original condition.

The Historical Society invites all to attend our programs, held at 7:00 in the town hall from October through December and from March to June. Our museum holds open house once a month (time to be announced) during the summer and by appointment for anyone who needs to research.

Edie Kimball, President Deerfield Historical Society

ANNUAL REPORT OF THE JOINT LOSS MANAGEMENT COMMITTEE

The Joint Loss Management Committee (“JLMC”) had many accomplishments in 2013. Several goals were attained, and the Town of Deerfield as an employer, continued to expand the culture of workplace safety. Safety in the workplace not only benefits the employee, but also the taxpayer, and, potentially the bottom line.

The JLMC took part in an ambitious undertaking to help the Town attain Prime3 status through the New Hampshire Public Risk Management Exchange, aka, Primex. The Town received the Prime3 designation, and was publically acknowledged for implementing ten risk management best practices aimed at protecting employees, residents, and facilities.

“The designation illustrates the Town’s commitment to controlling costs through sound risk management practices. The designation avails the Town to a 2.5% discount in their workers’ compensation and property and liability contributions which will be a total savings of about \$2000.00 annually” [Primex Press Release December 16, 2013]

The JLMC would like to thank the employees, department heads, and Board of Selectmen, for their cooperation, and teamwork.

For further information, meeting minutes can be found online at townofdeerfieldnh.com

Respectfully submitted,

Kelly Ann Roberts, Chairperson

Joint Loss Management Committee



ANNUAL REPORT OF THE PLANNING BOARD

New Hampshire State law requires three main duties of a municipal Planning Board:

- Review and approve or deny applications for subdivision and site plan approval; the Board provides assistance to applicants seeking a land use approval;
- Recommend amendments to the Town's Zoning Ordinance and other land use regulations.
- Prepare and amend the Town's Master Plan and promote interest in and understanding of the Master Plan.

In 2013 the Planning Board reviewed and approved applications for one subdivision, five lot line adjustments, and two site plans. The Board heard applications for a cell tower and a heliport, both of which were continued to 2014. The Planning Board monitors previously approved subdivisions and site plans for continued compliance. Given the slow pace of new development, the Board is making use of its meeting time to update or initiate some needed planning work. Of note the Planning Board:

- Monitors an approved excavation area which required a significant amount of the Planning Board's time;
- Reorganized and updated the Planning Board's webpage with the intent of making it more user friendly.

http://www.townofdeerfieldnh.com/Pages/DeerfieldNH_BComm/Planning/index

Master Plan Update

The Board adopted the Energy Chapter, which is part of the Master Plan, last updated in 2009.

Update of local use regulations

In late 2012, The Board, with assistance from Town Engineer Steve Keach and Town Planner Gerald Coogan, prepared an updated version of the Town's Site Plan Review Regulations. The Board adopted the new Regulations in July 2013. The Board has met with the Pleasant Lake Association in order to update the Pleasant Lake Watershed Protection Overlay District.

Deerfield Center District and Design Charrette

The Town was successful in receiving two awards from the NH Housing Finance Authority. The Town hired a planning consultant who met the Planning Board and an Advisory Committee to prepare a Deerfield Village District, which will allow compatible commercial and retail uses by right. The Planning Board sponsored all day Design Charrette for Deerfield Village to educate citizens on the benefits and opportunities of a village district.

Proposed 2014 Zoning Amendments

The Planning Board is proposing zoning amendments for the March 2014 Town Meeting addressing uses allowed by Special Exception, wetlands, off-street parking, Home Business and a Village Center District.

2014 Work Program

In 2014, the Planning Board expects to work on the following:

- Continued review of applications for subdivision, site plan, lot line adjustments and voluntary mergers;
- Meeting with applicants and landowners to explain the land use review and approval process;
- Continued work on the Commercial / Industrial Overlay District, revisions to the Pleasant Lake Watershed Ordinance, and other items; and
- Continued work on the Town's Capital Improvement Program (CIP).

Planning Board advisors

The five member Planning Board and alternates are volunteers and give of their time to help plan Deerfield's future growth. Given the planning, legal, engineering and administrative complexity of many projects, the Town benefits from the expertise of professional advisors:

Town Planner:	Gerald Coogan, AICP
Town Engineering Consultants:	Keach-Nordstrom Associates (KNA)
Legal Counsel:	Attorney James Raymond
Planning Board Secretary:	Jane Boucher

Learn more about the Planning Board and planning documents by visiting the Town's website at http://www.townofdeerfieldnh.com/Pages/DeerfieldNH_BComm/Planning/index or attend a meeting. Normally, meetings are the 2nd and 4th Wednesday of the month, except in November and December. You can contact us at 463 – 8811 or at plan@townofdeerfieldnh.com.

Thank you.

Respectfully submitted,
Fred McGarry, P.E., Chair
Kate Hartnett, Vice Chair
Alan O'Neal, Representative from the Board of Selectmen
Lisa Wolford
Peter Schibbelhute
Richard Pelletier, alternate
William Perron, alternate
Deerfield Planning Board

Annual Report of the Southern New Hampshire Planning Commission


The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission's staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.



TOWN OF DEERFIELD




Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulation; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

Services performed for the Town of Deerfield during the past year are as follows. Hours listed represent work for the Town only; in projects involving multiple municipalities the total hours spent by SNHPC staff is higher. For example, 2,364 hours were spent by SNHPC staff working on the Granite State Future project for the 14 municipalities in the region; equally dividing the total hours results in 169 hours of benefits that can be attributed to the Town.

No.	Hours	Project Description
1.	169	 <p>Currently updating the SNHPC Regional Comprehensive Plan as part of a Statewide initiative to develop a vision and determine how SNHPC should plan for the future. The SNHPC Granite State Future program is referred to as <i>Moving Southern New Hampshire Forward</i> and involved facilitation of both statewide and regional public visioning workshops and public outreach events to obtain public input and participation to shape the vision and plan that is developed for the region and the State. A regional Advisory Committee is leading the <i>Moving Southern New Hampshire Forward</i> program and consists of local community organizations and private institutions, as well as municipal representatives to guide the development and drafting of the regional plan;</p>

2.	130	Coordinated Proposed Upper Lamprey Scenic Byway meetings, including mapping updates (with assistance from GIS staff); presented a byway overview to the State Scenic and Cultural Byways Council in November;
3.	53	 <p>Conducted surveys and prepared broadband maps showing available broadband technologies and services existing in the region and within each municipality, including facilitating Advisory Committee meetings made up of representatives and Information Technology staff from each of the 14 municipalities in the region to identify goals, objectives and recommendations for inclusion in a broadband plan for the region. This project was funded through a grant awarded to the University of New Hampshire. GIS staff worked with a contact in each town to verify broadband service availability data, as well as continuously made updates to the Regional Community Anchor Institutions maps;</p>
4.	29	Updated the regional ITS Architecture to fulfill Federal requirements. The update included refinements to the ITS needs and associated services, ITS inventory, functional requirements of the ITS subsystems, interface requirements and information exchanges, interagency agreements, ITS standards, and project sequence;
5.	27	Updated land use data SNHPC staff is using 2010 aerial imagery;
6.	16	Reviewed and updated New Hampshire's federal functional classification and National Highway System (NHS), and adjusted or "smoothed" the Census 2010-established urban area boundaries;
7.	14	Facilitated Advisory Committee meetings made up of representatives from each of the 14 municipalities in the region to identify and develop mutually beneficial service models to share municipal resources and pursue group purchasing to save costs. This project was funded through a grant awarded by the NH Charitable Foundation;
8.	11	Conducted traffic counts at 11 locations including a location requested by the Town and forwarded completed counts to the Town;
9.	10	<p>Provided staff support to the Regional Trails Coordinating Council; provided meeting notes, finalized strategic plan, assisted with continued logo development/marketing;</p> 
10.	9	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region and prepared a summary Land Use Report;
11.	7	Revised Developments of Regional Impact Review Guidelines for use by all communities in the region;
12.	6	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project;
13.	6	Created interactive maps displaying traffic count locations and traffic volumes

		for the Town of Deerfield. Maps are now available on the SNHPC.org website;	
14.	5	Facilitated the Southern New Hampshire Region Community Preparedness Program and provided plan updates and public service announcements for member communities;	
15.	4	Provided staff assistance to Statewide Coordinating Council for Community Transportation (SCC);	
16.	4	Researched, provided education, and promoted the viability of a food hub within the greater Manchester area. Conducted this Foodshed Mapping Project with funding from the Hillsborough County Conservation District and supported by grant funds provided by Stoneyfield Farm. Mapping was completed on this project by GIS staff;	
17.	3	Participated on two subcommittees of the NH BPTAC (Bike-Ped Transportation Advisory Committee) – Outreach/Marketing and Counting, formed in October;	
18.	3	Updated base maps for the Town of Deerfield. Updates included using GPS for any new roads to add them to the base maps;	
19.	2	Organized and facilitated several Municipal Planners' Roundtable and Natural Resource Advisory Committee meetings for Planning Department staff and planning board members on a variety of planning topics both local and regional. These meetings were held on March 21, July 18, September 19 and December 19, 2013;	
20.	1	Analyzed NHDOT's crash database to identify high accident locations. A list of high accident locations for the community was prepared;	
21.	0.5	Located and acquired a map of Pleasant Lake that was created by NHDES for the Town of Deerfield.	

Town of Deerfield Representatives to the Commission

Frederick J. McGarry
Frances Menard
Leslie Boswak, Alt.

Executive Committee Member: Frederick J. McGarry



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- DEERFIELD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BROWN, JOSEPH T DEERFIELD, NH	CROSSAN, CHERYL A DEERFIELD, NH	DEERFIELD	DEERFIELD	03/09/2013
FREEMAN, BRADLEY S EPSOM, NH	GOSSELIN, STEPHANIE A DEERFIELD, NH	DEERFIELD	HAMPTON	04/26/2013
D'AMORE, MATTHEW S DEERFIELD, NH	BOYLE, KELLI DEERFIELD, NH	DEERFIELD	CONCORD	05/07/2013
ST GERMAIN, LEVI J DEERFIELD, NH	GOTT, BETHANY S DEERFIELD, NH	DEERFIELD	MEREDITH	05/10/2013
BERUBE, CHRISTOPHER J DEERFIELD, NH	CROSBY, SHANA M CONCORD, NH	DEERFIELD	SANBORNTON	05/11/2013
BERTONCINI, DAVID W DEERFIELD, NH	SEARS, KATE O DEERFIELD, NH	DEERFIELD	TILTON	05/18/2013
SHEA, CHADWICK E DEERFIELD, NH	GOLDTHWAITE, CHELSEA J DEERFIELD, NH	DEERFIELD	BEDFORD	05/31/2013
KIMBALL, DENNIS K DEERFIELD, NH	WOODWARD, TAMMY L DEERFIELD, NH	DEERFIELD	DEERFIELD	06/01/2013
GALLETINE, ROBERT J DEERFIELD, NH	WILLIAMS, NICOLE V DEERFIELD, NH	DEERFIELD	HENNIKER	06/01/2013
BOUCHARD, R CHARLES DEERFIELD, NH	SULLIVAN, KATHLEEN M DEERFIELD, NH	DEERFIELD	BEDFORD	06/14/2013
LUNDSTROM JR, JOHNNY L DEERFIELD, NH	WILCOX, JENNIFER L DEERFIELD, NH	DEERFIELD	ALBANY	07/19/2013

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

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RESIDENT MARRIAGE REPORT

01/01/2013 - 12/31/2013

-- DEERFIELD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BROWN, ANDREW L DEERFIELD, NH	DONOVAN, JACQUELINE M DEERFIELD, NH	DEERFIELD	ALLENSTOWN	07/27/2013
MAYNARD JR, WILLIAM J DEERFIELD, NH	MOMMSEN, LINDA S DEERFIELD, NH	DEERFIELD	PORTSMOUTH	08/03/2013
YOUNG, JOSHUA M DEERFIELD, NH	PRESTON, BETHANY A DEERFIELD, NH	DEERFIELD	DEERFIELD	08/24/2013
ZIKMANIS, BRIAN P DEERFIELD, NH	JACKMAN, AMANDA M DEERFIELD, NH	DEERFIELD	DEERFIELD	08/30/2013
POLLOCK, GREGORY W DEERFIELD, NH	STEVENS, SARAH L DEERFIELD, NH	DEERFIELD	DEERFIELD	08/30/2013
HILL, CHARLES J DEERFIELD, NH	SCHEIB, ALICIA M DEERFIELD, NH	DEERFIELD	MANCHESTER	08/31/2013
VARGAS, KORI K BOGOTA, COLOMBIA	DEVLIN, ROSE C DEERFIELD, NH	DEERFIELD	DEERFIELD	09/07/2013
PEARCE SR, DAVID W DEERFIELD, NH	EDMUNDS, ROBIN M DEERFIELD, NH	DEERFIELD	DEERFIELD	09/09/2013
KEARNS, JOSEPH E DEERFIELD, NH	EVANS, HOLLY A DEERFIELD, NH	DEERFIELD	DEERFIELD	10/11/2013
GREENWOOD JR, ARTHUR S DEERFIELD, NH	HOUSER, JENNIFER L DEERFIELD, NH	DEERFIELD	DEERFIELD	11/11/2013
CARTIER, JOSEPH W DEERFIELD, NH	GILBERT, TIFFANY L DEERFIELD, NH	DEERFIELD	RAYMOND	11/15/2013

Total number of records 22

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2013-12/31/2013

--DEERFIELD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BUCKJUNE, GRACE JOY	02/14/2013	MANCHESTER,NH	BUCKJUNE, CHRISTOPHER	BUCKJUNE, JESSICA
LYNCH, SHANE FREDERIC	02/23/2013	MANCHESTER,NH	LYNCH, RICHARD	LYNCH, JACQUELINE
BACH, HUDSON WILFRID	03/05/2013	LEBANON,NH	BACH, MICHAEL	BYRNE, ROBIN
PALMER, LIAM EDDIE	03/13/2013	MANCHESTER,NH	PALMER, BRANDON	PALMER, DANIELLE
LEIGHTON, THOMAS JAMES	03/14/2013	MANCHESTER,NH	LEIGHTON, MICHAEL	LEIGHTON, KELLY
MAHON, GENEVIEVE ELIZABETH	04/09/2013	DEERFIELD,NH	MAHON, CORNELIUS	MEYERS, ANNE
CROTEAU, NOLAN ERIC	04/20/2013	MANCHESTER,NH	CROTEAU, ERIC	BROWN, STEPFANI
CHAUUVETTE, GRAYSON BLAKE	04/29/2013	MANCHESTER,NH	CHAUUVETTE, AARON	CHAUUVETTE, KATELYN
KUHSE, QUINN CALVIN	04/30/2013	CONCORD,NH	KUHSE, BROCK	KUHSE, STEPHANIE
BABALIS, RYDER NATHANIEL	05/20/2013	MANCHESTER,NH	BABALIS, STEVEN	BABALIS, JAYNE
MOONEY, COREY TAYLOR	06/25/2013	CONCORD,NH	MOONEY SR, JUSTIN	CARSON, DEVAN
GILLIS, JACKSON ALEXANDER	07/05/2013	MANCHESTER,NH	GILLIS JR, VINCENT	GILLIS, CHRISTINE
MALONEY, JAKALYN RUTH	08/03/2013	LEBANON,NH	MALONEY, JAMES	MALONEY, TRICIA
SHEPARD, NEVIN LEE	08/08/2013	MANCHESTER,NH	SHEPARD, TRAVIS	HAGA, DANIELLE
BUZZELL, JULIET RENEE	09/10/2013	CONCORD,NH	BUZZELL, JESSE	BUZZELL, JESSICA
WILLIAMS, KAI MICHAEL GRANGER	09/12/2013	MANCHESTER,NH	WILLIAMS, MATTHEW	NEWTON, DEHLIAH
BIBEAU, JACKSON DAVID	11/14/2013	CONCORD,NH	BIBEAU, THOMAS	WHITE, SARAH-BETH
BERTONCINI, LUCAS DAVID	12/20/2013	CONCORD,NH	BERTONCINI, DAVID	BERTONCINI, KATE

Total number of records 18

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2013 - 12/31/2013

--DEERFIELD, NH --



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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
O'ROURKE IV, JAMES	01/04/2013	DEERFIELD	O'ROURKE III, JAMES	WINDEN, SHARON	Y
PEASE, CONSTANCE	01/08/2013	CONCORD	TAVELLO, NICHOLAS	SELF, DOROTHY	N
ROBINSON, ARVAL	01/13/2013	DEERFIELD	ROBINSON, WILLIAM	GILKINSON, MAY	Y
KEECH, GEORGE	04/20/2013	MANCHESTER	KEECH, ALBERT	DEEG, ANNA	Y
SERIO JR, JOSEPH	05/29/2013	PORTSMOUTH	SERIO SR, JOSEPH	KUPIS, WANDA	N
CLOW, DOROTHY	06/25/2013	DEERFIELD	GLIDDEN, NORMAN	DAVIS, AGNES	N
ROLLINS, VERA	09/24/2013	CONCORD	BETTEY, TONY	IRETON, PATRICIA	N
DAIGLE, EDNA	09/28/2013	EXETER	FRASER, ERVIN	PITTIPAS, HATTIE	N
MARKSON, JASON	10/03/2013	DEERFIELD	MARKSON, WALTER	TWOMBLY, EDITH	N
MAXWELL, BRYAN	10/07/2013	CONCORD	MAXWELL, DALTON	THAYER, JANISE	N
HARTFORD, MARIE	10/13/2013	MANCHESTER	COLFORD, CARL	HISCOE, ELIZABETH	N
HARTIGAN, WILLIAM	10/18/2013	MANCHESTER	HARTIGAN, JOHN	HUGHES, MARY	Y
GAVIN, CHARLOTTE	11/21/2013	DEERFIELD	HOGAN, MYLES	BECKER, EMMA	N
STEVENS SR, RICHARD	11/23/2013	MANCHESTER	STEVENS JR, ERNEST	BOLDUC, RITA	Y

Total number of records 14

2013
ANNUAL REPORT



Deerfield School District

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ANNUAL PRINCIPAL'S REPORT

This past year has again given us much reason to celebrate. Our Pre-K through 8th grade students have set and met many goals, both in and out of the classroom. They have stretched themselves academically, grown socially and developed physically. Your support of our school was shown in many ways such as through the passage of our budget, as well as both the teacher and paraprofessional contracts. These significant efforts on your part have sent a strong message of partnership in our mission to help each child to think, to learn, to achieve, to create and to care. Consequently, you should be proud that our students have been successful in academic endeavors and recognized in many venues for their unique accomplishments. Be assured that your staff members have worked in partnership with Deerfield's families to provide a warm and inviting, yet rigorous, environment for all children.

This fall, we welcomed Mrs. Melissa Davis to the staff as our new music teacher. She comes to us from Pittsfield and is taking the place of Mrs. Anna Carlson, who retired after 17 years in Deerfield. Mrs. Amanda Morrow joined our staff when Miss Annie Arnold moved to a new school district late in the summer. Mrs. Morrow had been a long term substitute, as well as a paraprofessional in the district, before accepting the classroom teaching position in first grade.

Deerfield's athletes continued to make our district proud. Last winter, our boys worked tirelessly to bring us another Southeast League Basketball Championship. This was the fifth basketball championship in a row. In the fall, our boys' soccer team was crowned the 2013 Southeast League Champs.

Also in the fall, our Cross Country Teams celebrated many accomplishments. Our cross Country teams continue to excel in their sport. This fall, the boys won the Thetford Falls Run, a New England run in Vermont and our girls' team came in second place; the boys won the Manchester Invitational meet which had over 500 runners. Both teams were named Southeast League champs, and our boys ended their season by winning the state championship. David Cook, Ryan Devine, Forest MacKenzie, Matt O'Brien, Brett Richards, Evan Tanguay capped their winning season at the USATF New England Championships then, all of the boys, with the exception of Brett went on to the Nationals in San Antonio, Texas, as part of the NE Region 1 Junior Olympics. Many of the athletes on this strong team convinced their families to join them in running in the Millennium Mile race as a DCS community on New Year's Day – a testament to their commitment to fun and fitness!.

Our students continued to shine in other venues as well. The "Kilgore spelling dynasty" was again showcased during this year's Spelling Bee. All three Kilgore children were named to the top three spots in the school's Bee. Connor Kilgore was again crowned as our school's champ and went on to represent our school in the regional Spelling Bee. His sister, Piper, was our runner-up and his sister Sydney was our third place finisher!

Ten of our students represented our school at the NH Music Educators Association Southeast District Middle School Music Festival, a regional festival of the top middle school band students. Each musician prepares for the day's event by learning the music, and then meets for a day of workshops which culminate in an evening performance.

Our stage continued to be a site to showcase so much student talent. Throughout the year, students in all grades had the opportunity to perform for the school and greater community in choral and band performances. During the fall semester, our middle school students studied the musical, Oklahoma, and performed it for the community. Our Guidance Department orchestrated our school-wide Talent Show in the spring. Close to 100 students, in grade K-8, as solo acts or in groups, sang and danced, presented comedy skits, demonstrated their gymnastics and Tae Kwon Do accomplishments to a packed house! By providing this diverse mix of co-curricular activities, our students have been given the opportunity to find their areas of strength and interests, developing greater confidence to make their mark in high school and beyond.

The value of community service was evident throughout the year across all grades. Some of these efforts were grade-level activities such as the Fourth Grade's project to provide the gifts that helped a needy Deerfield family have a wonderful Christmas. Others were school-wide efforts like the charitable campaign which raised over \$500 for the "Pennies for Patients" project. Our Health and Fitness magnet challenged our school family to increase their level of fitness. A by-product of this successful endeavor allowed them to donate \$100 to 26-4-26 group marathon that was held in honor of the victims of the Sandy Hook Elementary School shooting. The seventh grade students, through their advisories, once again hosted a breakfast to honor our veterans before our school-wide Veterans' Day Assembly. The local chapter of the Patriot Guard welcomed our veterans as they arrived at school. Mrs. Deb Campelia's coordination of the "Jump Rope for Heart" activity allowed us to make a \$2,664 donation to the American Heart Association. Our teachers took the lead in sponsoring a community spaghetti supper to "Celebrate DCS" before the Talent Show, which raised \$600 for the good deeds done by the PTO! Students also collected Toys for Tots and organized a coat drive for those in need. This sampling of events is only an example of the regular and ongoing efforts that our students undertake to share their talents with those who are less fortunate, while demonstrating that they are compassionate boys and girls.

As a school community, we are fortunate to have the ongoing support of our creative, hard-working and tireless PTO. Their organization of our Volunteer Program helped us to receive the Blue Ribbon for Volunteerism. This award is presented by *New Hampshire Partners in Education*. The numerous hours that are donated to our school are such a gift to our students. This year, they funded the "Discovery Dome", an inflatable planetarium that was set up in our gym for our older students. Staff of the UNH Astronomy Department met with students to teach them some of the basics of planetary studies. Our parent volunteers helped us to welcome over a hundred grandparents who spent a spring morning in our school, visiting their grandchildren, and seeing firsthand the hard work done by the children every day. If you spoke to the students about the most memorable event sponsored by the PTO this year, it would

surely be the visit from the "Ice Cream Man" on a hot, sunny, spring afternoon. In a rural community like ours, a visit from the classic truck is an unusual event, but it was, by far, a ritual known and appreciated by staff and students alike. Participation in the *Hannaford Helps Schools'* program again garnered another first place recognition. By turning in grocery receipts, we were awarded a \$1,432 donation from the corporation along with a \$1,000 first place bonus, allowing the PTO to help our students in many ways.

Parents who work for the Walmart Corporation continue to commit their volunteer hours to our school, allowing us to be the recipient of individual VOP donations. We are honored by the generosity of the many fine individuals who commit to sharing their time and talents and by companies like Hannaford and Wal-Mart who have been very generous to our students.

This year, our eighth grade students were selected to participate in the National Assessment of Educational Progress (NAEP), the test which gathers data for our "Nation's Report Card". This was but one of a battery of assessments given to students in all grades throughout the year. We will bid farewell, however, after this year, to the NECAP assessment. It has been the yardstick used to monitor growth, and compare our achievement to others throughout the area, with a goal of helping every child attain the level of "proficiency" as identified in the "*No Child Left Behind*" legislation. The standards, identified as the Common Core, have replaced the state-by-state standards; as of the upcoming school year, our students' achievement will be measured using a new tool that is being fine-tuned for implementation in the spring of 2015. Our ongoing curriculum development work has centered on implementing these most recent standards. Our hope is that our students will showcase their best efforts and demonstrate the high level of success that they have been showing on a daily basis.

This annual report gives us an opportunity to reflect on the seemingly infinite number of things that happen throughout the year. On a daily basis, we are typically too hurried to appreciate the varied levels of success and milestones of each of our students, the hard work of the teachers, the partnership of our parents and the ongoing support of the community. Please realize how much your support and partnership mean to us, as we work to provide ample opportunities for our students to shine, preparing them to become successful citizens as they develop and reach for their dreams. Thank you for your support of our school and the children we are educating.

Respectfully submitted,

Paul Yergeau
Principal

ANNUAL REPORT OF THE SUPERINTENDENTS

“A good head and a good heart are always a formidable combination. But when you add that to a literate tongue or pen, then you have something very special.” Nelson Mandela

All administrators, teachers, and staff in SAU #53 work daily to sustain and promote the development of the whole child. The Association for Supervision and Curriculum Development (ASCD), an all-inclusive educational organization, has promoted the “Whole Child Initiative” since 2007. Their five tenets outlined and highlighted below, work together to “fully prepare students for college, career, and citizenship.”

Healthy: ***Each student enters school healthy and learns about and practices a healthy lifestyle.***

From community partnerships to grants for fresh fruit snacks, the culture in SAU #53 schools supports and reinforces the health and well-being of each student and staff member. By collaborating with parents and community members, our schools integrate health and well-being through on-going activities, curriculum, and assessment practices.

Safe: ***Each student learns in an environment that is physically and emotionally safe for students and adults.***

Safety measures and practices have been upgraded in all of SAU #53 schools. School climate, including social, academic, physical, and emotional, is safe, friendly, and student-centered. We continually work to improve a climate, curriculum, and instruction that reflect both high expectations and an understanding of child, adolescent, and young adult growth and development.

Engaged: ***Each student is actively engaged in learning and is connected to the school and broader community.***

With competency or standards based learning objectives, students are active participants in their own learning. Teachers and support staff use engaging learning strategies such as cooperative, reflective, and project-based learning. Our schools offer a range of opportunities for students to contribute to and learn within the community through field trips, sports, extended learning, volunteer projects, and internships.

Supported: ***Each student has access to personalized learning and is supported by qualified, caring adults.***

RtI, (Response to Intervention) competencies, standards-based learning objectives all help to promote a school environment that supports learning for all students. SAU #53 educators use a

range of diagnostic, formative, and summative assessments to monitor student progress, provide timely feedback, and adjust teaching/learning activities to maximize student progress. Parents are welcomed as partners in their children's education.

Challenged: *Each student is challenged academically and prepared for success in college or further study and for employment and for participation in a global environment.*

The new standards have increased expectations, rigor, and understanding for students. Educators in SAU #53 continually work to improve depth of knowledge, independence, and engagement for students. 21st century standards demand opportunities for students to develop critical thinking, reasoning, problem solving, and technology skills. The increased knowledge base and access too many types and forms of information require students to be selective, understand bias, and confirm statements. We need to work together with families to help all students understand the connection between education and life-long success.

Through the challenges we all face in this time of information, technological, and fiscal change, the leadership and staff of SAU #53 continue to collaborate with each district's administrators and professional learning communities. We focus on the whole child and individual student achievement in the 21st century. We promote positive community perceptions and fiscal responsibility. Please join us in these efforts. We seek and appreciate your input as we continue to move in a positive direction in SAU #53.

Respectfully Submitted,

Hélène Bickford & Patty Sherman
Co-Superintendents of Schools

OFFICERS OF THE DISTRICT

For the Year Ending June 2013

MODERATOR

Jonathan Hutchinson

SCHOOL BOARD

Peter Menard	Term Expires 2014
Donald Gorman	Term Expires 2014
Maryann Clark	Term Expires 2015
Debra Kelley	Term Expires 2015
Kevin Barry	Term Expires 2016

DISTRICT CLERK

Julie A. O'Brien

DISTRICT TREASURER

Judith Lynn Marshall

CO-SUPERINTENDENT OF SCHOOLS

Hélène Bickford ~ Patty Sherman

BUSINESS ADMINISTRATOR

Peter Aubrey

PRINCIPAL

Paul Yergeau

Meeting Minutes: Deerfield School District Deliberative Session

February 9, 2013

The Deerfield School District Moderator is Mr. Jonathan (Jack) Hutchinson. He is presiding over this First Session of the Deerfield School District Meeting on February 9, 2013 held at the Town Hall, 10 Church Street, Deerfield, NH. Mr. Hutchinson opened the meeting at 6:00pm on February 11, 2013 with the following announcements and introductions. (The meeting had been postponed to February 11, 2013 due to a weather emergency. However, the date of record for the session will remain February 9, 2013, as provided for in RSA 40:4.)

Moderator: There is no smoking anywhere in this building.

In recognition of the labor and sacrifice of those who created, defended, and refined the privilege of a democratic government under which we assemble this evening, please rise and pledge your allegiance to our flag. As we conclude our pledge, please remain standing for a brief meditation passed down from Joe Brown.

PLEDGE

"I suggest that we open this meeting by standing in silent meditation – asking guidance in our conduct of this Deerfield Town Meeting that may prove an effective self-government for us all. Guide us in our voting by a sense of purpose and human understanding. In our hands tonight lie the business affairs of the school district for the future. Grant us the sense of fairness to allow all citizens to participate regardless of experience. Help us to express ourselves with restraint and dignity that we may work together harmoniously for the well-being of our school district in the coming year."

"So let it be."

Please be seated. Those words were written by Joe Brown and used to open Town Meetings during his tenure as moderator.

Welcome to the First Session of the 2013 Deerfield School District Meeting. The officials seated before you this evening are...

School Board Members: Donald Gorman, Peter Menard, Maryann Clark, Debra Kelley, and Kevin Barry

School District Clerk: Julie O'Brien

Also present are...

Deerfield Community School Principal: Paul Yergeau

School District Co-Superintendent: Patricia Sherman

School District Business Administrator: Peter Aubrey

Supervisors of the Checklist: Meredith Briggs, Cherie Sanborn, and Harriet Cady

Ballot Clerks: Barbara Daley, Tom Foulkes, Madelyn Foulkes, and Kathy Berglund

Each member who wishes to vote in this meeting should have checked in with the ballot clerks, and should have received a voting card and a sheet of ballots. If you are a registered voter and have not checked in yet, please do so now.

Are there any individuals present who are not registered voters of the Town of Deerfield? Though you are not permitted to vote, by Deerfield tradition you are permitted to participate in debate.

The rules for this meeting will be Robert's Rules of Order as modified by the moderator in accordance with the laws of the State of New Hampshire.

Our meeting today is "for the transaction of all business other than voting by official ballot." This first session "shall consist of explanation, discussion, and debate of each warrant article." Our business today is to consider each warrant article and, within the limits of the law, determine the details of those articles to be voted by official ballot at the March 12th second session. Amendments to articles are in order and will be voted at this meeting. However, at the conclusion of our deliberation on each article we will not vote. Instead, the Chair will instruct the school district clerk to place the article on the official ballot.

Our order of the day is the School District Warrant. The Chair will read each article then request a motion to place it on the official ballot and a second for that motion. The maker of the motion will have the first opportunity to speak. Then the floor will be open to all. If you wish to address the meeting, please approach one of the microphones. The Chair will recognize members at the microphones in turn.

When it is your turn to speak, please step up to the microphone and speak directly into it. The microphone is voice-activated, and your remarks are recorded so that the clerk may make an accurate record of this meeting.

All remarks must be confined to the merits of the pending question, or to questions of order or privilege, and all remarks must be addressed to the Chair. When you are recognized, please state your name. Each speaker will be allowed three minutes to express his or her views. You may speak as many times as you wish, but all members who wish to speak will have a first turn before any has a second. The overriding principle in all cases is fairness.

A speaker may address the currently pending question or he may move to close debate, but he may not do both in the same turn. This means that if a speaker argues for or against a motion, he may not then conclude his remarks with "and I move the previous question." We adopted this rule a number of years ago, and, with the support of the assembly, will follow it in this meeting.

A secret ballot will be conducted when requested by five members in writing prior to a hand vote. Such request must be for a specific vote, not for "all votes in this meeting" or "all amendments to this article". The secret ballot provision exists to offer secrecy, and is not intended to be used as a tactic of delay. If you wish to request a secret ballot, please approach

a microphone, and, when recognized, make the request. Then pass the written request to the moderator.

Otherwise, votes will be by a show of voting cards. If the Chair cannot judge a clear majority, he will move to a Division. Likewise, if a member is not satisfied that the result being announced by the Chair is correct, he should request a Division. Division will be a count of the raised cards.

Seven members who question any non-ballot vote immediately after it is announced may request a written ballot vote. If the margin of a vote by Division is narrow, the moderator may also move to a ballot vote.

Five voters may request a recount of a written ballot vote, "providing that the vote margin is not more than 10 percent of the total vote cast." In this case, "the recount shall take place immediately following the public announcement" of that vote. (40:4-a)

If there is something you wish to accomplish here but you are uncertain how to proceed, please ask. You can do that at any time during the meeting at one of the microphones, or you can approach any of us during a recess.

Similarly, if during the meeting, something is not clear to you, please rise to a point of inquiry, then ask for an explanation.

Finally, the role of the moderator is to fairly organize and regulate the meeting according to rules agreeable to the members. Rulings of the moderator are subject to appeal by any member. An appeal must be made immediately following the ruling. A second is required. The ruling and the appeal will be explained to the meeting. Then, the members will vote either to sustain or to reverse the ruling.

Moderator: We are ready to move to the Warrant.

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Town Hall in said District on the 9th day of February, 2013 at 9:00 o'clock in the forenoon to deliberate upon the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An

amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on warrant articles will be conducted by official ballot at the second session scheduled for March 12, 2013 at the Deerfield Town Hall from 7:00 A.M. to 7:00 P.M.

1. Shall the Deerfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,986,253? Should this article be defeated, the default budget shall be \$11,916,597 which is the same as last year, with certain adjustments required by previous action of the Deerfield School District, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles #2, #3 and #4.]

School Board Recommends Approval [5-0]

Budget Committee Recommends Approval [9-1]

Moderator: Is there a motion on the floor to move this article as written?

Don Gorman (School Board Chairman): Yes, Mr. Moderator I move the article as written.

Moderator: And a second?

Maryann Clark (School Board member): Second.

Moderator: The article has been moved and seconded and is now open for discussion.

Don Gorman: I am sending it over to Maryann Clark for discussion.

Moderator: Ms. Clark?

Maryann Clark: If I could just talk to this budget for a couple of minutes. This is the School Board's budget as presented to the Municipal Budget Committee (MBC). We have a good rapport with the MBC. The School Board believes that what we are presenting in an educationally sound and responsible budget. There is an increase in the budget over the current year of 1.64% or \$192,991. To review the increases and decreases, there has been a 27% reduction in special education transportation, a 6% decrease in the special education teacher line, a 2% decrease in high school tuition costs. There has been an increase in retirement benefits of 25% over the current year which accounts for 46% of the total budget increases. This is out of School Board's control. The default budget is \$69,656 lower than the proposed budget. Current student population at DCS (grades K-8) is 481. There are 199 high school students (grades 9-12) currently enrolled at Concord High School (95%), Coe Brown Academy, and Central High School. There are 113 staff members at DCS. There are 57.1 teachers in the bargaining unit. We can take questions.

Moderator: Are there any questions?

Kevin Verville (Municipal Budget Committee member): On the last page it shows that this year had a 6% decrease in funding from state aid. By my numbers, we are getting a little over

\$339,000 from federal funding, which represents 2.8% of the budget. There is \$300 per student of borrowed money.

Donald Daley (Municipal Budget Committee Chairman): I would refer voters to our meeting minutes on the website. This budget is only \$70,000 higher than the default budget. Please look through the attached budget and review the “voted” versus *actually* “spent” dollar amounts. When the budget is assembled in mid-December, it does not go into effect until the following academic year. Simple changes in enrollment may affect “voted” vs. “spent” dollar amounts. I would like voters to keep this in mind as they look at this budget.

Moderator: Any other questions or comments? Seeing none, the clerk will place Article #1 on the ballot as printed for the amount of \$11,986,253.

2. Shall the Deerfield School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Education Association for the 2013/14, 2014/15 and 2015/16 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2013/14	\$113,718
2014/15	\$117,183
2015/16	\$120,767

and further to raise and appropriate the sum of \$113,718 for the 2013/14 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [9-1]*

Moderator: Do we have a motion to place this article on the ballot?

Don Gorman: Yes. Mr. Moderator I move to place it on the ballot as written.

Moderator: Do we have a second?

Peter Menard (School Board member): Second.

Moderator: It has been moved and seconded to place Article #2 on the ballot as printed. The article is now open for discussion. Mr. Gorman?

Don Gorman: This year, we had two brand new people nominated by the School Board to be the negotiators with the union. They are Mr. Menard and Mrs. Kelley and they will fill in the details on the teachers’ contract.

Peter Menard: We met early and often with the DEA (Deerfield Educators Association), the teachers’ contracting body. We reviewed the contract and made changes to wording. One area was for the allowance for RIF, or Reduction In Force. This would allow the School Board to have the flexibility to keep teachers who may not have made full tenure. We went back and forth regarding salaries. The proposed budget is less than a 3% increase for the new contract. The teachers have been without a contract for the last 3 years. The teachers agreed to the

changes and it was brought to the MBC. The bottom line is that the increase in the budget translates to a cost of \$0.22 per \$1000 of valuation for tax purposes. We urge you to support this article.

Moderator: Is there any further discussion or questions? Mr. Daley?

Don Daley: The MBC has been concerned with the budget and is happy to see the contract earlier than usual. I would stress that the 3% increase is over 3 yrs. We have many retiring teachers and we will need to be bringing in the brightest and best new teachers. We won't get those new teachers without accepting contracts. The School Board is busy with choosing a high school option and dealing with maintenance issues at DCS, among other things. It would be beneficial to the School Board to have a break from working on the teachers' contract.

Kevin Verville: He offered a correction to Mr. Daley's previous statement that the contract increase would be 3% ea. year for 3 years. This is less than a 1% increase in the bottom line. This is a pretty small price to pay given the current inflation rate, so I support this article.

Moderator: Are there further questions or discussions on this article? Mr. Gorman?

Don Gorman: There are representatives of the union for the school at back of room with handouts for people to look at and hopefully pass around town.

Moderator: Are there any other discussions or questions? Seeing none, the clerk will place Article #2 on the ballot as printed.

3. Shall the Deerfield School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Deerfield School Board and the Deerfield Para-educators Association for the 2013/14 and 2014/15 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2013/14	\$38,634
2014/15	\$27,929

and further to raise and appropriate the sum of \$38,634 for the 2013/2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval [5-0]
Budget Committee Recommends Approval [7-3]*

Moderator: Do we have a motion to place this article on the ballot?

Don Gorman: Yes. I move the article as printed.

Maryann Clark: Second.

Moderator: It has been moved and seconded. The article is now open for discussion.

Don Gorman: The other contract negotiator for the School Board is Mrs. Kelley.

Debra Kelley (School Board member): What really comes through in the negotiations is the amount of time and energy and education that these paraprofessionals go through, because they truly believe in their careers. Most of them have been at DCS for more than 10 years. Many have attended a variety of workshops, including NEA Conference workshops. They all are

CPR and First Aid certified. They have taken 6 week courses on autism. Some are members of the Autism Society of NH. Most changes to the contract were in language. Paraprofessionals will now receive their contracts by June 1st for the upcoming school year, rather than on the last day of school. In the past there were 2 wage schedules, one for regular education paraprofessionals and the other for special education paraprofessionals. This has now been changed to one schedule for all paraprofessionals. It is a 2-year schedule, where the first year is a Step 1 and a 1% salary increase and the second year is another step and an additional 1% increase. I ask that you please support Article #3 as written.

Moderator: Are there discussions or questions about Article #3. Seeing none, the clerk will place Article #3 on the ballot as printed.

4. To see if the Deerfield School District will vote to raise and appropriate the sum of up to \$25,000 to be added to the Facilities Repair and Improvement Expendable Trust Fund previously established. This sum to come from June 30, 2013 fund balance available for transfer on July 1, 2013.

School Board Recommends Approval [5-0]

Budget Committee Recommends Approval [9-1]

Moderator: Do we have a motion to place this article on the ballot?

Don Gorman: I move the article as written.

Maryann Clark: Second.

Kevin Barry (School Board member): Second.

Moderator: The article has been moved and seconded (twice) and is now open for discussion.

Don Gorman: Article #4 is for the reserve funds that are held for unusual expenses that were not planned for in advance. This has served the School Board very well. The funds come from any surplus and reside in an interest bearing account. It is a great benefit and we hope the people will continue to support this.

Moderator: Further discussion, amendments, questions on Article #4?

Don Daley: What is the amount in the fund right now?

Moderator: Can someone speak to the amount in the fund?

Maryann Clark: In the Building Repair Expendable Trust, the amount is \$109,390.93.

Moderator: I am looking at you Peter Aubrey. Are we good? (Is the number) good? Okay. We are good. Are there further discussion or questions? Seeing none, the clerk will place Article #4 on the ballot as printed.

5. Shall the school district vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II? Such fund balance retained can only be used to reduce the tax rate or for emergency expenditures and over-expenditures under RSA 32:11 which are approved by the Department of Education.

Moderator: Do we have a motion to place this article on the ballot?

Don Gorman: Yes. I move that it be placed on the ballot as written.

Maryann Clark: Second.

Moderator: It has been moved and seconded and is open for discussion.

Don Gorman: I'd like to turn it over to Mrs. Clark.

Moderator: Mrs. Clark?

Maryann Clark: This article revolves around a change in the current law and the ability of the school district to retain surplus funds with the town's approval. Currently all surplus funds at the end of a school year need to be returned to the town. This article proposes the partial return of funds to the town and the partial retaining of funds for use to cover emergency expenses and over expenditures, and for tax rate reduction. It would help to balance out the ups and downs that occur when a large surplus is returned to the town, thus creating a false sense that taxes had gone down. The school district would be able to retain 2.5% of the town's net assessment if we pass this article. For the 2012-2013 school year, the amount we would be allowed to retain would be up to \$230,274.

Moderator: Is there further discussion? Ms. Cady?

Harriet Cady (Municipal Budget Committee member): In the last couple of years the School Board has sent back a \$400,000 and \$500,000 amount. This returned money went to the reduction of taxes. Is that correct? If you keep money it will be held in reserve and it won't be available for the reduction of taxes. Is that correct?

Maryann Clark: What it would allow the district to do is to smooth out the ups and downs that could occur when a large surplus is returned. This is what the towns are allowed to do currently.

Harriet Cady: I understand what is allowed. This would mean that the town and school would each have a pot and that there would be less (money) to come back and to reduce taxes. If this passes we won't have that reduction. Currently, I believe that \$560,000 in spending adds \$1 to the tax rate. If you are allowed to keep \$230,000, the increase in taxes would be about \$0.50 per \$1000 of valuation. Are we saying that we don't trust that if the money was returned to the Selectmen, that it would be used for the reduction of taxes?

Maryann Clark: No.

Harriet Cady: How can what *would* have gone back (to the town) and reduced taxes, *not* cost us?

Moderator: Is there someone who can speak to the leveling that is intended in this article?

Peter Menard: Several years ago the school district was hit with a large special education expense that was unanticipated and we did not have the funds available. This article is proposed because the state allows the towns to hold funds in reserve.

Harriet Cady: Doesn't the current law allow to you to present a request to the Budget Committee if additional funds are needed? I don't see any leveling. All I see is a cost in our tax rate.

Moderator: Mr. Aubrey?

Peter Aubrey (School District Business Administrator): For example, another town in the district is facing a \$6 per \$1000 increase due to lack of funding because of the return of the prior year's surplus to the town. As a result, there are no surplus funds available to help this school.

Moderator: Would unused funds be returned in following years?

Peter Aubrey: That would be the option of the School Board, but that would be the intent. It would be up to the School Board.

Kevin Verville: Is there an annual cap or would funds accumulate without end?

Peter Aubrey: This is an annual calculation by the NH Department of Revenue Administration (DRA) and does not accumulate. It would be re-evaluated each year.

Kevin Verville: So the amount in the pot can never exceed 2.5% of the net assessment of the town?

Peter Aubrey: Yes, of the *current year's* net assessment.

Kevin Verville: So, if the assessment changed and went down, would monies be removed?

Peter Aubrey: Yes.

Kevin Verville: Thank you.

Moderator: Any further questions? Seeing none, the clerk will place Article #5 on the ballot as printed.

6. Shall the Deerfield School District adopt the provisions of RSA 40:14-b to delegate the determination of the default school budget to the municipal budget committee which has been adopted under RSA 32:14? [Petitioned Warrant Article 3/5 Ballot Vote Required]

Moderator: Do we have a motion to place this on the ballot?

Kevin Verville: Moved.

Harriet Cady: Second.

Moderator: The motion has been moved and seconded and is open for discuss. Mr. Verville you moved it. Would you like to speak?

Kevin Verville: No. I will yield to Mrs. Cady.

Harriet Cady: The Budget Committee is allowed to review and change the default budget. I have proposed this in years past and will again. The same committee that reviews the regular budget should be allowed to review the default budget.

Moderator: Any further questions. Seeing none the clerk will place Article #6 on the ballot as printed. Is there any further business to be brought to the meeting? This is informal, but it is an opportunity to bring it forward.

Richard Boisvert: There is a Candidate's Night meeting at DCS tomorrow at 6pm.

Moderator: Is there any other business? Seeing none, is there a motion to adjourn?

Kevin Barry: Moved.

Maryann Clark: Second.

Moderator: It has been moved and seconded that the meeting be adjourned. All of those in favor? It's not very strong. Opposed? No? I guess the Aye's have itbarely. Thank you.

Meeting adjourned at 6:45pm.

Respectfully submitted,

Julie O'Brien

School District Clerk

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF DEERFIELD,
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Deerfield Town Hall in said District on the 8th day of February, 2014 at 9:00 o'clock in the forenoon to deliberate upon the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on warrant articles will be conducted by official ballot at the second session scheduled for March 11, 2014 at the Deerfield Town Hall from 7:00 A.M. to 7:00 P.M.

1. Shall the Deerfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$12,050,064? Should this article be defeated, the default budget shall be \$12,021,014 which is the same as last year, with certain adjustments required by previous action of the Deerfield School District, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval [5-0-0]
Budget Committee Recommends Approval [10-0-0]*

2. To see if the Deerfield School District will vote to establish an Expendable Trust Fund under the provisions of RSA 198:20-c for the purpose of funding a **Facility Paving Plan** at Deerfield Community School, and to appoint the School Board as agents to expend from this fund, and further, to raise and appropriate the sum of up to thirty-five thousand dollars (\$35,000), to be placed in this fund, this sum to come from the June 30, 2014 fund balance available for transfer on July 1, 2014. No amount to be raised from taxation.

*School Board Recommends Approval [5-0-0]
Budget Committee Recommends Approval [10-0-0]*

3. To see if the Deerfield School District will vote to establish an Expendable Trust Fund under the provisions of RSA 198:20-c for the purpose of **Replacing or Repairing Technology** and all related costs, and to appoint the School Board as agents to expend from this fund, and further, to raise and appropriate the sum of up to ten thousand dollars (\$10,000) to be placed in this fund, this sum to come from June 30, 2014 fund balance available for transfer on July 1, 2014. No amount to be raised from taxation.

*School Board Recommends Approval [5-0-0]
Budget Committee Recommends Approval [9-1-0]*

4. To see if the Deerfield School District will vote to raise and appropriate the sum of up to twenty five thousand dollars (\$25,000) to be added to the **Facilities Repair and Improvement Expendable Trust Fund** previously established. This sum to come from the June 30, 2014 fund balance available for transfer on July 1, 2014. No amount to be raised from taxation.

*School Board Recommends Approval [4-0-0]
Budget Committee Recommends Approval [10-0-0]*

5. Shall the Deerfield School District vote to rescind the provisions of RSA 40:13 (known as SB 2), adopted by the Deerfield School District on March 8, 2005, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law? [3/5 majority vote required]

School Board Recommends Approval [5-0-0]

Given under our hands at said Deerfield this ____ day of January, 2014.

Kevin Barry, Chair
Debra Kelley
Maryann Clark
Peter Menard
Donald Gorman
DEERFIELD SCHOOL DISTRICT

A True Copy of Warrant - Attest

Kevin Barry, Chair
Debra Kelley
Maryann Clark
Peter Menard
Donald Gorman
DEERFIELD SCHOOL DISTRICT

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: DEERFIELD NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2014 to June 30, 2015

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date):

January 24, 2014

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

David J. White
Asst. Dir.
Kim V. Kim
David Carbone
Mayor Shier

Frederick McTearny
Dep. Dir.
Mayor
Carl Levesque

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

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Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	(Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	(Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs		5,321,282	5,495,541	5,281,366		5,281,366	
1200-1299	Special Programs		2,268,349	2,492,349	2,476,400		2,476,400	
1300-1399	Vocational Programs							
1400-1499	Other Programs		21,926	27,665	30,365		30,365	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr. College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services		259,437	272,670	252,140		252,140	
2200-2299	Instructional Staff Services		148,415	132,295	135,369		135,369	
GENERAL ADMINISTRATION								
2310 840	School Board Contingency							
2310-2319	Other School Board		25,773	25,437	26,077		26,077	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services		250,925	257,732	277,047		277,047	
2320-2399	All Other Administration		2,150					
2400-2499	School Administration Service		272,528	325,834	332,215		332,215	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		484,366	417,298	431,349		431,349	
2700-2799	Student Transportation		661,276	622,120	652,808		652,808	
2800-2999	Support Service Central & Other		1,702,082	1,888,289	1,957,532		1,957,532	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations		148,820	152,112	156,396		156,396	
3200	Enterprise Operations							

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Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud WARR. ART #	Expenditures for Year 7/1/12 to 6/30/13	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	(Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	(Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition			1	1		1	
4200	Site Improvement			1	1		1	
4300	Architectural/Engineering			1	1		1	
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction			1	1		1	
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal							
5120	Debt Service - Interest							
FUND TRANSFERS								
5220-5221	To Food Service		34,076	18,711	40,995		40,995	
5222-5229	To Other Special Revenue		25,000	-	-		-	
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.			10,548	1		1	
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total		11,626,405	12,138,605	12,050,064		12,050,064	

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INDIVIDUAL WARRANT ARTICLES

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Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition		18,000	16,000	16,000
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments				
1600-1699	Food Service Sales		82,400	68,000	68,000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		5,332	2,601	2,601
REVENUE FROM STATE SOURCES					
3210	School Building Aid				
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		20,584	5,810	5,810
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		2,000	1,800	1,800
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants		89,000	82,000	82,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		49,000	45,600	45,600
4570	Disabilities Programs		112,979	112,979	112,979
4580	Medicaid Distribution		75,000	75,000	75,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5210	Transfer to Food Service		18,711	40,995	40,995
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		25,000	70,000	70,000
	Fund Balance to Reduce Taxes		160,604		
	Total Estimated Revenue & Credits		658,610	520,785	520,785

BUDGET SUMMARY

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	12,138,605	12,050,064	12,050,064
Special Warrant Articles Recommended (from page 4)	25,000	70,000	70,000
Individual Warrant Articles Recommended (from page 4)			
TOTAL Appropriations Recommended	12,163,605	12,120,064	12,120,064
Less: Amount of Estimated Revenues & Credits (from above)	658,610	520,785	520,785
Less: Amount of State Education Tax/Grant	2,864,429	2,861,465	2,861,465
Estimated Amount of Local Taxes to be Raised For Education	8,640,566	8,737,814	8,737,814

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,205,007
(See Supplemental Schedule With 10% Calculation)

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)
(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs;
or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: DEERFIELD FISCAL YEAR END 2014/2015

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Committee (See Posted Budget MS-7, 27, or 37)	12,050,064
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	
3. Interest: Long-Term Bonds & Notes	
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. Total exclusions (Sum of rows 2 - 5)	< >
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	12,050,064
8. Line 7 times 10%	1,205,007
9. Maximum Allowable Appropriations (lines 1 + 8)	13,255,071

Line 8 is the maximum allowable increase to budget committee's recommended budget.

DEFAULT BUDGET OF THE SCHOOL

OF: DEERFIELD NH

Fiscal Year From July 1, 2014 to June 30, 2015

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

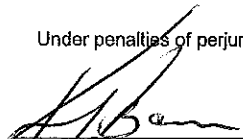
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.



 Deborah C. Kelly

 Margaret Clark

 Peter [unclear]

 Don [unclear]

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

MS-DS
 Rev. 12/11

Default Budget - School District of Deerfield FY 2014/2015

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
INSTRUCTION					
1100-1199	Regular Programs	5,495,541	(210,299)		5,285,242
1200-1299	Special Programs	2,492,349	(18,896)		2,473,453
1300-1399	Vocational Programs				
1400-1499	Other Programs	27,665			27,665
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs				
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
SUPPORT SERVICES (2000-2999)					
2000-2199	Student Support Services	272,670	(20,330)		252,340
2200-2299	Instructional Staff Services	132,295	4,225		136,520
GENERAL ADMINISTRATION					
2310 840	School Board Contingency				
2310-2319	Other School Board	25,437	1,640		27,077
EXECUTIVE ADMINISTRATION					
2320-310	SAU Management Services	257,732	19,315		277,047
2320-2399	All Other Administration				
2400-2499	School Administration Service	325,834	(2)		325,832
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	417,298	(7,300)		409,998
2700-2799	Student Transportation	622,120	30,688		652,808
2800-2999	Support Service Central & Other	1,888,289	70,259		1,958,548
NON-INSTRUCTIONAL SERVICES					
3100	Food Service Operations	152,112	2,828		154,940
3200	Enterprise Operations				
FACILITIES ACQUISITION AND CONSTRUCTION					
4100	Site Acquisition	1			1
4200	Site Improvement	1			1
4300	Architectural/Engineering	1			1
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction	1			1
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				

Default Budget - School District of Deerfield FY 2014/2015

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
OTHER OUTLAYS (5000-5999)					
5110	Debt Service - Principal				
5120	Debt Service - Interest				
FUND TRANSFERS					
5220-5221	To Food Service	18,711	20,828		39,539
5222-5229	To Other Special Revenue	25,000		(25,000)	-
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.	10,548	(10,547)		1
	SUPPLEMENTAL				
	DEFICIT				
	TOTAL	12,163,605	(117,591)	(25,000)	12,021,014

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100	Non-cert contracted salary \$3,112	1100	Certified Staff contracted salary \$31,067
1100	Contracted services \$21,926	1100	Contracted High School tuition \$197,270
1200	Cert Staff contracted salary \$27,186	1100	Federal Projects (grants) \$7,000
2100	Contracted Testing services \$500	1200	Non-cert contracted salary \$21,005
2200	Certified Staff contracted salary \$3,281	1200	SpEd Obligations \$25,077
2200	Non-cert contracted salary \$944	2100	Certified Staff contracted salary \$1,904
2310	Contracted Admin services \$1,640	2100	SpEd Obligations \$18,926
2320	Contracted Admin services \$19,315	2400	Contract Maint services \$2,771
2400	Certified Staff contracted salary \$1,409	2600	Contracted Obligations \$15,060
2400	Non-cert contracted salary \$360	2600	Utility rates \$5,360
2400	Contract Obligations \$1,000	2700	Contracted Transp obligations \$23,018
2600	Non-cert contracted salary \$12,763	5252	One Time Expense \$25,000
2600	Contracted Maintenance services \$133	5310	Contract Tuition Services \$10,547
2600	Contracted Liability Obligations \$224		
2700	SpEd Obligations \$53,706		
2900	Employee Contract Benefits \$70,259		
3100	Food Service Program \$2,828		
5220	To Food Service \$20,828		

DEERFIELD SCHOOL DISTRICT					
2014/15 BUDGET					
		Approved	School	Budget Committee	
	Expenditures	Budget	Board's	Recommended	Not
Purpose of Appropriation	2012/13	2013/14	Budget	2014/15	Recommended
			2014/15		2014/15
INSTRUCTION					
Regular Programs	5,321,282	5,495,541	5,281,366	5,199,366	
Special Programs	2,268,349	2,492,349	2,476,400	2,476,400	
Other Programs	21,926	27,665	30,365	30,365	
SUPPORT SERVICES					
Student Support Services	259,437	272,670	252,140	252,140	
Instructional Staff Services	148,415	132,295	135,369	135,369	
General Administration					
Other School Board	25,773	25,437	26,077	26,077	
Executive Administration					
SAU Management Services	250,925	257,732	277,047	277,047	
All Other Administration	2,150.00	-	-	-	
School Administrative Services	272,528	325,834	332,215	332,215	
Business Services					
Operation/Maint. of Plant	484,366	417,298	431,349	431,349	
Student Transportation	661,276	622,120	652,808	652,808	
Other Support Services	1,702,082	1,888,289	1,957,532	1,957,532	
Non-Instructional Services					
Food Service	148,820	152,112	156,396	156,396	
Federal Program Grants	-	-	-	82,000	
Impact Fees	-	-	-	-	
Facilities Acquisitions & Const.	-	4	4	4	
OTHER OUTLAYS					
Debt Service - Principal	-	-	-	-	
Debt Service - Interest	-	-	-	-	
To Food Service Fund	34,076	18,711	40,995	40,995	
TO CHARTER SCHOOLS	-	10,548.00	1	1	
SPECIAL WARRANT ARTICLES					
To Expendable Trust	25,000	25,000	70,000	70,000	
INDIVIDUAL WARRANT ARTICLES					
Ed. Asso. Collective Bargaining	-	-	-	-	
Para Asso. Collective Bargaining	-	-	-	-	
TOTAL APPROPRIATIONS	11,626,405	12,163,605	12,120,064	12,120,064	0

Brent W. Washburn, CPA, Prof. Assoc.
38 Daffodil Drive
Loudon, New Hampshire 03307
603-708-1263

Independent Auditors Report

The School Board
Deerfield School District
Deerfield, New Hampshire

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Deerfield School District as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions. In my opinion, the financial statements referred to previously

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Deerfield School District as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison and long term debt information on pages 3 through 4 and page 24 and 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my enquires, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Deerfield School District basic financial statements. The introductory section, combining and individual non major fund financial statements, and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by United States Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basis financial statements.

The combining and individual non-major fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from the related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basis financial statements and, accordingly, I do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated January 26, 2014, on my consideration of the Deerfield School District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Deerfield School District's internal control over financial reporting and compliance.

Respectfully Submitted,

Brent W. Washburn

Loudon, New Hampshire

January 26, 2014

STATEMENT OF EXPENDITURES

For the Year Ending June, 2013

INSTRUCTION

Regular Education Programs	\$ 6,109,816.03	
Special Education Programs	2,626,938.28	
Vocational Programs	0.00	
Other Instructional Programs	27,032.43	
		\$ 8,763,786.74

SUPPORT SERVICES

Student Services	501,682.99	
Instructional Staff	147,436.63	
General Administration	278,400.56	
School Administration	362,738.69	
Operation/Maintenance of Plant	486,429.27	
Student Transportation	661,275.56	
Central	0.00	
		2,437,963.70

DISTRICT WIDE EXPENDITURES

Facilities Acquisition & Construction	0.00	
		0.00

OTHER FINANCING USES

Debt Service - Principal	0.00	
Debt Service - Interest	0.00	
		0.00

FUND TRANSFERS

Trust/Agency Funds	59,075.87	
		59,075.87

SPECIAL REVENUE EXPENDITURES-INSTRUCTION

Regular Education Programs	120,377.81	
Special Programs	0.00	
		120,377.81

SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES

Student Services	0.00	
Instructional Staff	29,914.12	
General Administration	2,150.23	
Operation/Maintenance of Plant	64,317.85	
Student Transportation	-	
		96,382.20

FOOD SERVICE FUND

Food Service Operation	148,819.59	
		148,819.59

CAPITOL PROJECTS

Building Improvement		-
----------------------	--	---

TOTAL EXPENDITURES

\$ 11,626,405.91

STATEMENT OF REVENUES

For the Year June 30, 2013

REVENUES FROM LOCAL SOURCES

Current Appropriation	\$ 8,083,362.00
-----------------------	-----------------

TUITION

TUITION FROM INDIVIDUALS

Regular Day School	16,095.00
Summer School	-
Adult Education	-

TUITION FROM OTHER LEAS WITHIN NH

Regular Day School	-
Special Education	-

TRANSPORTATION FEES

TRANSPORTATION FEES FROM INDIVIDUALS

Special Education	-
-------------------	---

OTHER LOCAL REVENUES

Earnings on Investments (Loss)	(6,020.96)
Food Service	67,436.40
Rentals	0.00
Other Local Revenue	11,659.91

TOTAL LOCAL REVENUES

8,172,532.35

REVENUE FROM STATE SOURCES

Equitable Education Aid	1,934,447.00
Statewide Enhanced Education Tax	1,127,595.00
School Building Aid	0.00
Catastrophic Aid	46,145.62
Vocational Education (Transportation)	0.00
Child Nutrition	1,801.90

TOTAL STATE REVENUE

3,109,989.52

REVENUE FROM FEDERAL SOURCES

Elementary/Secondary - Title I	97,802.44
Elementary/Secondary - Other	54,639.72
Adult Education	0.00
Child Nutrition Program	45,505.42
Disabilities Programs	131,027.42
Medicaid Distributions	81,110.20

TOTAL FEDERAL REVENUE

410,085.20

OTHER FINANCING SOURCES

Transfer from General Fund	59,075.87
Transfer from Capital Reserve Fund	0.00
Transfer from Other Expendable Trust Funds	0.00

TOTAL OTHER FINANCING SOURCES

59,075.87

TOTAL REVENUES

11,751,682.94

SUMMARY REPORT SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2011/12</u>	<u>FY 2012/13</u>
Actual Expenditures	\$3,216,093	\$3,056,646
Actual Revenues		
♦ Catastrophic Aid	\$250,840	\$46,146
♦ Medicaid	83,268	81,110
♦ Federal Grant	123,215	131,027
♦ Tuition	-0-	<u>-0-</u>
Total Offsetting Revenues	\$457,323	\$258,283

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
 - State Foundation Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

REPORT OF SCHOOL DISTRICT TREASURER

For the Fiscal Year July 1, 2012 to June 30, 2013

CASH ON HAND JULY 1, 2012 \$ 512,136.39

Received from Selectmen \$ 9,210,957.00

Revenue from State Sources 2,228,426.73

Received from all Other Sources 223,678.96

TOTAL RECEIPTS \$11,663,062.69

Total Amount Available for Fiscal Year \$12,175,199.08

Less School Board Orders Paid (11,673,466.91)

BALANCE ON HAND JUNE 30, 2013 \$ 501,732.17

Judith Lynn Marshall
School District Treasurer

CO-SUPERINTENDENTS' SALARY 2012/13

Allenstown	\$ 28,160
Chichester	22,000
Deerfield	43,340
Epsom	37,180
Pembroke	<u>89,320</u>
	\$220,000

BUSINESS ADMINISTRATOR'S SALARY 2012/13

Allenstown	\$11,473
Chichester	8,964
Deerfield	17,658
Epsom	15,148
Pembroke	<u>36,393</u>
	\$89,636

CERTIFIED ROSTER

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>		<u>2013/14</u>
Principal	Yergeau, Paul	\$	87,432.00
Assistant Principal	Grieve, Brian	\$	61,200.00
Technology Coord.	Boisvert, Deborah	\$	62,289.00
Grade 4 Teacher	Cameron, Patricia	\$	54,766.00
Physical Education	Campelia, Deborah	\$	62,913.00
Art Teacher	Chase, Sarah	\$	48,656.00
Middle School Lit Teacher	Cook, Barbara	\$	43,467.00
Math Specialist	Cook, Heidi	\$	57,622.00
Grade 2 Teacher	Daigle, Judy	\$	53,156.00
Reading Specialist (1-4)	Davis, Kristin	\$	59,829.00
Music Teacher	Davis, Melissa	\$	39,592.00
Art Teacher	Dickey, Jessica	\$	51,498.00
Middle School Math Teacher	Dudley, Robert	\$	54,141.00
Grade 3 Teacher	Ferguson, Matthew	\$	61,033.00
Middle School Soc. Studies Teacher	Fladd, John	\$	59,829.00
Preschool Teacher 50%	Fortier, Elizabeth	\$	18,807.00
World Lang. Teacher	Gardner, Amy	\$	54,766.00
Grade 1 Teacher	Hanson, Cindy	\$	53,156.00
Kindergarten Teacher	Knee, Maria	\$	61,033.00
Kindergarten Teacher	Laskowsky, Suzanne	\$	43,467.00
Reading Teacher	Lariviere, Christine	\$	54,766.00
Middle School Soc. Studies Teacher	Marino, Thomas	\$	37,614.00
Grade 1 Teacher	Mason, Karen	\$	53,156.00
Middle School Literacy Teacher	McGovern, Elizabeth	\$	48,656.00
Grade 3 Teacher	Maynard, Linda	\$	59,829.00
Grade 1 Teacher	Morrow, Amanda	\$	34,691.00
Grade 3 Teacher	Nelson, Sherri	\$	59,829.00
Middle School Science Teacher	O'Donnell, Ellen	\$	62,913.00
Middle School Literacy Teacher	Piper, Kimberly	\$	48,656.00
Middle School Science Teacher	Peasley, Kira	\$	62,289.00
Grade 3 Teacher	Plater, Sarah	\$	59,829.00
Grade 5 Teacher	Potter, Sarah	\$	59,829.00
Kindergarten Teacher	Powers, Martha	\$	61,033.00
Grade 5 Teacher	Rowe, Lynsey	\$	59,829.00
Music Teacher	Ruesenberg, Carlene	\$	36,703.00
Grade 2 Teacher	Sanborn, Susan	\$	62,289.00
Grade 4 Teacher	Schmidtchen, Ardith	\$	54,766.00
Grade 2 Teacher	Shute, Nancy	\$	56,259.00
Preschool Teacher 50%	Stanley, Sheri	\$	27,383.00
Middle School Math Teacher	St. Germain, Nick	\$	54,464.00

CERTIFIED ROSTER

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>		<u>2013/14</u>
Grade 4 Teacher	Tatulis, Edith	\$	62,289.00
Reading Specialist (4-8)	Veal, Jackie	\$	62,913.00
Physical Education	Yelle, Jasmine	\$	41,084.00
Wellness Teacher 50%	Young, Russell	\$	24,914.50
Sp./Lang. Pathologist	Auger, Leslie	\$	61,033.00
Special Ed. Teacher	Bradley, Jerrica	\$	57,622.00
Special Ed. Teacher	Ghoting, Nathan	\$	53,899.00
Special Ed. Teacher	Doherty, Shannon	\$	36,703.00
Occu. Therapist (P.T.)	Flinton, Margaret	\$	31,893.00
Special Ed. Teacher 50%	Fortier, Elizabeth	\$	18,807.00
Special Ed. Teacher	James, Gloria	\$	62,289.00
Sp./Lang. Pathologist	Korth, Gail	\$	62,289.00
Special Ed. Teacher	Leuchter, Valerie	\$	59,991.00
Occu. Therapist	Rose, Patricia	\$	54,766.00
Special Ed. Teacher 50%	Stanley, Sheri	\$	27,383.00
Special Ed. Teacher	Vitagliano, Lena	\$	61,033.00
Special Ed. Teacher	Whittaker, Kathleen	\$	61,033.00
Special Ed. Coord.	Trottier, Deborah	\$	64,360.00
Guidance Counselor	Yuknewicz-Boisvert, Greg	\$	59,829.00
Guidance Counselor	Swanson, Heather	\$	59,829.00
Nurse (P.T.)	Matteson, Claire L.	\$	19,909.60
Nurse (P.T.)	Shepard, Lisa	\$	38,324.00
Librarian	Schonwald, Virginia	\$	54,464.00

NON-CERTIFIED ROSTER

<u>SUBJECT</u>	<u>NAME</u>	<u>2013/14</u>
Custodian, Head	Davis, Michael	\$ 49,000.00
Custodian	Byrne, Jamie	\$ 19,412.00
Custodian	O'Connell, Benjamin	\$ 16,400.00
Custodian (PT)	Schmidtchen, Leonard	\$ 16,744.00
Custodian (PT)	Shaw, Ryan	\$ 10.00 / hr
Custodian (PT)	Campbell, Mark	\$ 10.00 / hr
Hot Lunch Director	Duchano, Paula	\$ 29,925.68
Hot Lunch Worker	Caron, Pauline	\$ 12,882.87
Hot Lunch Worker	True, Paula	\$ 15,627.43
Hot Lunch Worker (PT)	Durst, Rachel	\$ 10.00 / hr
Library Aide	Moore, Patricia	\$ 15,364.44
Secretary	Davitt, Carmella	\$ 42,135.60
Secretary	Mary Mahoney	\$ 41,467.68
Secretary (P.T.)	Messier, Jocelyn	\$ 7,675.20
Special Education Secretary	Lewis, Sharon	\$ 16,545.20
SPED Aide	Berry, Kathy	\$ 16,549.26
SPED Aide	Bradley, Charlotte	\$ 13,733.72
SPED Aide	Cheney, Karen	\$ 14,778.40
SPED Aide	DeFranzo, Janice	\$ 17,160.78
SPED Aide	Duhamel, Jacqueline	\$ 14,778.40
SPED Aide	Kukla, Julie	\$ 17,160.78
SPED Aide	Lafond, Patricia	\$ 18,498.48
SPED Aide	Manley, Nichole	\$ 18,498.48
SPED Aide	Marquis, Amy	\$ 18,498.48
SPED Aide	O'Brien, Julie	\$ 11,267.49
SPED Aide	Smith, Alice	\$ 18,498.48
SPED Aide	Spindel, Mary	\$ 17,823.26
SPED Aide	Yergeau, Keith	\$ 15,364.44
SPED Aide	Tasker, Marie	\$ 15,937.74
SPED Aide	Zarakotas, Samantha	\$ 7,847.28
SPED Aide 1:1	Bailey, Skye	\$ 14,778.40
SPED Aide 1:1	Burgess, Elizabeth	\$ 17,823.26
SPED Aide 1:1	Burklund, Meredith	\$ 18,498.48
SPED Aide 1:1	Burklund, Gregg	\$ 13,733.72
SPED Aide 1:1	Buzzell, Elizabeth	\$ 17,823.26
SPED Aide 1:1	Carozza, Marie	\$ 17,823.26
SPED Aide 1:1	Dubiansky, John	\$ 15,937.74
SPED Aide 1:1	Gaudette, Theresa	\$ 18,498.48
SPED Aide 1:1	Hogan, Elaine	\$ 18,498.48
SPED Aide 1:1	Kilham, Patrice	\$ 18,498.48

NON-CERTIFIED ROSTER

<u>SUBJECT</u>	<u>NAME</u>		<u>2013/14</u>
SPED Aide 1:1	Kukla, Josh	\$	14,256.06
SPED Aide 1:1	Lacroix, Donna	\$	18,498.48
SPED Aide 1:1	Shaw, LueAnn	\$	14,256.06
SPED Aide 1:1	Szelest, Janice	\$	17,177.16
SPED Aide 1:1	Townsend, Audrey	\$	10,790.78
SPED Aide 1:1	Veilleux, Dale	\$	15,364.44
Teachers Aide	Coronati, Kimberly	\$	14,778.40
Teachers Aide	Heon, Darlene	\$	18,498.48
Teachers Aide	Poole, Cathy	\$	14,778.40
Teachers Aide	Shepard, Lori	\$	18,498.48
PC/ Network Technician	Layton, Robert	\$	42,000.00

SCHOOL NURSE REPORT

2012-2013

On August 28, 2012, the DCS staff greeted 490 students as we started the 2012-2013 school year. Switching gears from our summer mode, we headed toward another busy year.

In October, we promoted safety by practicing fire drills and intruder alerts. With the help of McGregor Memorial EMS – 79 staff members and 4 coaches were certified in CPR/AED and 74 were certified in First Aid. This certification is good for 2 years and we will plan to offer the course during the 2014-2015 school year. DCS continues to be recognized as a CPR Safe School; at least 75% of the school staff is certified in Adult, Child, and Infant CPR and trained in the use of the AED. DCS has made child health and safety a priority through staff professional development, day to day operations, student wellness education and CPR certification. We want to remind the community that we have an AED (Automated External Defibrillator) at our school, located in the cabinet across from the health office.

Keeping our staff healthy has been another priority of the Health Office. We held a flu shot clinic in October and immunized 47 school staff members. During October, we began to complete health screenings for our K – 8th grade students. All students were screened for height, weight, vision acuity and hearing. Grades 5 through 8 were screened for blood pressure and scoliosis. Dr. Susan Fischer, from Northeast Eye Care in Deerfield, volunteered her time in the fall to help with vision screenings for our first, fourth and eighth grade students. The health office promoted Breast Cancer Awareness month by having a Wear Pink Day on Halloween. Two classrooms whose students wore the most pink were awarded with a fruit basket from Edible Arrangements, donated from the Manchester branch.

Working closely with the Deerfield Welfare Department and Food Pantry, we were able to provide six families with Thanksgiving dinner baskets. We continued our “Sharing and Caring,” especially over the holidays. In addition to the food baskets for Thanksgiving, donations of new toys were collected by the Social Activism Magnet and given to “Toys for Tots.” The Deerfield Fire Auxiliary provided 9 Deerfield families with winter coats, snowsuits or boots. Staff members took Christmas stars to provide Deerfield children with gifts. In December, Lisa’s Holiday Hope fund raiser was able to provide a Visa card for a needy family; our classroom “Secret Santa” program provided gifts for several Deerfield families to help them during the holidays.

Wellness Day was held January 31st for our staff. A variety of activities were offered to incorporate healthy mind, body and spirit. Prior to the start of the activities, committee members distributed gift bags that included fruit, water, granola and dark chocolate prior to the start of the activities.

February was busy promoting the Pennies for Patients program. The program, sponsored by the Leukemia Foundation in Massachusetts, created awareness of children with cancer. Various classes incorporated awareness by sending in pennies from home and sponsoring a child from Manchester who was battling leukemia. Children wrote letters of encouragement and pictures for the child during treatment. A total of \$575 was raised during the two week period and donated to the program.

Working with the School Care program, Lisa coordinated a 10 week activity program that 26 employees participated in. Various systems of the body were discussed along with exercise and healthy habits. A monetary award was given to those members who completed the full 10 weeks.

The Health Office coordinated with the Literacy Program and Dr. Seuss Week for a “Laughter is the Best Medicine Day” at DCS. Staff and students were brought together for silly races and competitions for reading 10,000 books during the month of March. The Deerfield Police Department volunteered time to help with the activities to promote a positive role model for the students.

In the 2012-2013 school year, Lisa worked four days a week and Louise worked two days a week, which provided us the flexibility to meet the demands of the Health Office. We were able continue to provide continuity of care for our students, including screening students without having to “close” the office, as well as accompanying students with medical issues on field trips.

Services we provided in the 2012-2013 school year included the following:

- Compiling and maintaining health records and reports, including the monitoring and implementing of state immunization laws.
- Reviewing and preparing records on 73 new students entering DCS Kindergarten through eighth grade. Pre-school had an attendance of 34 new three and four year olds in the 2012-2013 school year.
- Entering medical information into the health module of our school’s computer database.
- Administering first aid and emergency care, providing nursing care and assessment, administering medications, referring students and staff as necessary, and providing follow up care and interpretation of orders by medical care providers.
- Participating in conferences with staff and parents, assisting the Guidance Department in the development of 504 plans for students with medical conditions, and working with the Special Education department for students with IEPs.
- Helping the Deerfield Brownie Troops with the 18th annual Red Cross blood drive. We collected 33 units of blood for the May blood drive.
- Dental Program: We continued the dental program for students in grades 1 through 6. 169 students had dental screenings and ten students had sealants. 112 students in the 1st through 3rd grades rinsed weekly with fluoride. Thank you to all the teachers and para-educators who helped with the weekly rinses. Nancy Snow, RDH, visited classrooms in the fall to teach dental health. The program is administered through Lamprey Healthcare School-Based Dental Program.
- Providing families with discounted helmets. This year approximately 24 helmets were purchased by families to use at home. The Health Office donated 2 helmets for the Tricky Tray in May.

Again, we would like to extend our thanks to the many parents and community members who are willing to give of their time and talents to help us in the Health Office. We would like to thank Mary Ann Johnson and Jo-Ann O’Connell for their dedication to helping us with scoliosis screenings each year. Your support enables us to devote more time to individual students and their health needs, as well as offering programs that we hope will help students and staff to maintain healthy lives.

Louise Matteson, RN
Lisa Shepard, RN
School Nurses

2012-2013 Interventions

Total visits to the Health Office	5491
First Aid Visits	224
Medical Visits	5203
Staff Visits	223
Home Injuries	48
Interscholastic Visits	17
Assisted students taking Rx medications	1587
Non- Rx medications	598
Referrals	106
Parent contacts	661

DEERFIELD SCHOOL DISTRICT

2013 STATISTICAL REPORT

YEAR	REGISTERED	AVERAGE DAILY ATTENDANCE
2008/09	492	443
2009/10	512	444.6
2010/11	514	459.4
2011/12	513	445.4
2012/13	464	426.5

CLASS BREAKDOWN

2012/13

Pre-School	27
Kindergarten	53
Grade 1	47
Grade 2	56
Grade 3	49
Grade 4	45
Grade 5	45
Grade 6	40
Grade 7	50
Grade 8	52

DEERFIELD COMMUNITY SCHOOL

Class of 2013

Anibal, Cooper	Hoyt, Brennan
Ash, Kaidyn	Jeffers, Skylar
Ball, Brianna	Kilgore, Conor
Barnard, Ryan	Kurtiak, Owen
Beausoleil, Yelena	Lahr, Jr. Eric
Charpentier, Rebekah	Lary, Nicholas
Cini, Hunter	Layton, Rebecca
Clark, Cameron	Liptak, Eva
Coleman-Larsen, Sebastian	Lubold, Ryan
Comrie, Katelyn	McPherson, Philip
Cook, Sean	Nault, Timothy
Couchon, Jacklynn	Nelson, Jessica
Cumming, Nathalie	Nelson, Timothy
DeFranzo, Brian	Oswald, Ryan
Drouin, Jenny	Pappalardo, Alyssa
Escabi, Adrianna	Prentice, Maggie
Francis, Jonathan	Reese, Tyler
Freed, Aaron	Riley, Liam
Gardner, Andrew	Robert, Rose
Girard, William	Rouse, Asya
Goedecke, Madison	Seymour, Laura
Harvey, Linda	Stevens, Lily
Heckman, Bradley	Stevens, Shaun
Hicks, Brad	Travers, Emery
Hinkson, Jordan	Waterhouse, Emily
Howard, Nathaniel	Zenor, Rebecca